NUECES COUNTY COMMUNITY ACTION AGENCY

101 South Padre Island Drive Corpus Christi, Texas 78405-4102 (361) 883-7201 FAX: (361) 883-9173

Alma A. Barrera
Chief Executive Officer

TO: Executive Committee Members
Fiscal & Audit Committee Members

FROM: Rene Guzman, Chairperson

DATE: January 14, 2020

SUBJECT: Joint Meeting for the Month of January

Please be advised that the **NCCAA Executive Committee and Fiscal & Audit Committee** will meet on **Tuesday, January 21, 2020 at 5:30 P.M.** at the **NCCAA Central Office, 101 South Padre Island Drive.**

Enclosed you will find your agenda for this meeting, please bring it to the meeting.

Should you have questions or if you will be unable to attend the committee meeting, please call and inform Alma A. Barrera at 654-7921or email abarrera@nccaatx.org. You may also contact Cindy Longoria at 654-7941 or email clongoria@nccaatx.org. Thank you.

RG/AAB/cal

Joint Meeting of the Executive Committee and Fiscal/Audit Committee Tuesday, January 21, 2020 5:30 P.M.

NeighborWorks®
CHARTERED MEMBER

community Action PARTNERSHIP
Helping People. Changing Lives.

JOINT MEETING
EXECUTIVE COMMITTEE
FISCAL & AUDIT COMMITTEE
January 21, 2020
5:30 P.M.

I. **CALL TO ORDER**

II. **APPROVAL OF MINUTES**

A. November 12, 2019 – Joint Minutes of the Executive Committee and the Fiscal/Audit Committee – No quorum.....**Page 4**

III. **PUBLIC COMMENTS:** Presentations limited to three minutes. Complies with H.B. No. 2840.

H.B. 2840 seeks to give the public increased access to the decision making process by providing for public comment before or during the consideration of each item on the meeting agenda.

IV. **ITEMS OF BUSINESS**

A. Action Items

1. Discussion and Possible Action of the NCCAA Birth-to-Five Head Start CLASS Results for Fall 2019 (Infant/Toddler CLASS Summary & Pre-K CLASS Summary).....**Pages 5 - 11**

2. Discussion and Possible Action of the NCCAA Birth-to-Five Head Start Policy Council Fundraiser Event (Raffle 50 tickets for the "Romantic Dinner for Two" .....**Pages 12 - 13**

3. Discussion and Possible Action of the CACFP (Child Adult Care Food Care Program) Written Declaration from Governing Body Board Members acknowledging they are aware of the organization's responsibilities and liabilities associated with participation in the CACFP.....**Pages 14 - 17**

4. Discussion and Possible Action of the NCCAA Executive Committee to Review Roster in accordance with the NCCAA By-Laws & Election Code.....**Pages 18 - 23**

   CSBG Organizational Standard 5.5 – The organization's governing board meets in accordance with the frequency and quorum requirements and fills board vacancies as set out in its bylaws.

B. Informational Items

1. Program Updates
   a. Community Services
      1. TDHCA finds the NCCAA PY 2020 CEAP (Comprehensive Energy Assistance Program Service Delivery Plan Acceptable.....**Pages 24 – 25**

      2. TDHCA letter dated January 13, 2020 – Closed Monitoring On-Site Review Conducted February 11 – 15, 2019. CEAP #58170002597, #58180002794, DOE WAP #56170002732, 56180002961, CSBG #61170002638, #61180002863, LIHEAP WAP # 81170002666, #81180002891, CSBG DIS #61170002699, CSBG SP #61180002914. The review is closed. .....**Pages 26 – 27**

      3. TDHCA letter dated November 19, 2019 – Announcement of Scheduled On-Site/ Desk Monitoring Review conducted on December 9 – 13, 2019. CSBGSD Contract #61190003091, LIHEAP Contract #81190003021, and DOE Contract # 56190003132.....**Pages 28 – 31**

      4. TDHCA letter dated January 13, 2020 – Monitoring Report of On-Site Review Conducted December 9 – 12, 2019. CSBGSD Contract # 61190003091, LIHEAP Contract # 81190003021, DOE contract #56190003132. The review is closed. No findings identified.....**Pages 32 – 35**

      5. NCCAA New Subcontractors Contracted for WAP, CEAP, CDBG and Housing Initiatives.....**Page 36**

   b. NCCAA Self-Assessment Data Analysis Meeting Notice.....**Page 37**

   c. Birth-to-Five Head Start
      1. ACF – OHS (Office of Head Start) Notification of Head Start Monitoring Review Grant No. 06CH010656 – November 28, 2019 to December 5, 2019 – Program Performance Summary Report.....**Pages 38 - 42**

2. Monthly Fiscal Reports – November 2019
   a. Checks $1,500 - $4,999.99.....**Pages 43 - 45**
   b. Checks $5,000 and over..... **Page 46**
   c. Expenditure/Encumbrance Budget Reports..... **Pages 47 - 60**
   d. Bank Reconciliation ..... **Pending**
   e. Credit Card Statements ..... **Pages 61 – 77**

3. Monthly Financial Reports – November 2019
   a. Statement of Financial Position as of 11/30/2019.....**Page 78**
   b. Statement of Activities from 11/01/2019 through 11/30/2019.....**Page 79**

4. Monthly Fiscal Reports – December 2019
   a. Checks $1,500 - $4,999.99.....**Page 80**
   b. Checks $5,000 and over..... **Page 81**
   c. Expenditure/Encumbrance Budget Reports..... **Pages 82 - 95**
   d. Bank Reconciliation ..... **Pending**
   e. Credit Card Statements ..... **Pages 96 – 110**

5. Monthly Financial Reports – December 2019
   a. Statement of Financial Position as of 12/31/2019.....**Page 111**
   b. Statement of Activities from 12/01/2019 through 12/31/2019.....**Page 112**

6. 2019 – 2020 Board Compliance Report.....**Page 113**
   Effective August 25, 2016 - NCCAA Board Approved the Recommendation for Board Compliance Requirements for the Open Meetings Act, Public Information Act, CACFP (Child Adult Care Food Program) and Civil Rights Training. All Board of Directors are required to complete the Civil Rights Training course annually. The course is available online from the Texas Department of Agriculture. All board members are required to submit their required documents within 45 days of being seated on the Board. Failure to submit the required documents may result in board termination. **Pending Compliance Due – See list.**

V. PAST BUSINESS

VI. NEW BUSINESS

VII. ADJOURNMENT

The Executive Committee may elect to go into closed session at any time for:

1. Consultation between the Board and its attorney.
2. Discussion with respect to real property.
3. Personnel issues.
4. Any matter specifically made confidential by law or regulation.

EXECUTIVE COMMITTEE MEMBERS:

Rene Guzman, Chairperson
Vic Medina, Vice-Chairperson
Lucinda J. Garcia, Board Secretary
Terry Mills, Treasurer
Rose Soto, Parliamentarian
Angie Ramos
Sara Salvide
Vanessa Guerra
Jean Gaskins

FISCAL/AUDIT COMMITTEE MEMBERS:

Terry Mills, Committee Chairperson
Vic Medina
Jean Gaskins
Maira Fuentes
Vanessa Guerra

JOINT MEETING
EXECUTIVE COMMITTEE
FISCAL/AUDIT COMMITTEE

MEETING MINUTES
November 12, 2019

EXECUTIVE COMMITTEE

MEMBERS PRESENT	MEMBERS ABSENT	STAFF PRESENT
None	Rene Guzman – excused sick Vic Medina - yes Lucinda J. Garcia – excused sick Terry Mills – no call back Rose Soto - yes Jean Gaskins – no call back Sara Salvide – excused sick Angie Ramos – excused sick Vanessa Guerra – excused working	None

FISCAL/AUDIT COMMITTEE

MEMBERS PRESENT	MEMBERS ABSENT
None	Terry Mills – no call back Vic Medina - yes Maira Fuentes - yes Jean Gaskins – no call back Vanessa Guerra – excused working

CALL TO ORDER:
No quorum. Meeting was canceled.

APPROVAL OF MINUTES: None

ITEMS OF BUSINESS: None

PAST BUSINESS: None.

NEW BUSINESS: None.

ADJOURNMENT: None

Fall Infant/Toddler CLASS Summary

Lakeshore is an outside entity contracted to complete CLASS observations. Lakeshore sent 4 CLASS reliable observers. Twenty-two out of forty-four infant/toddler classrooms were observed.

Out of 22 classrooms, 7 classrooms have veteran teachers, 5 have a mixture of veteran teachers with new staff, and 10 classrooms have new staff. Also some of the classrooms observed have transferred teachers from Head Start to Early Head Start.

Fall Pre-K CLASS Summary

Lakeshore is an outside entity contracted to complete CLASS observations. Lakeshore sent 4 CLASS reliable observers. Twenty five out of fifty Pre-K classrooms were observed.

Out of 25 classrooms observed, 14 have veteran staff, 3 have staff with at least 2 years with the agency, and 8 have brand new staff.

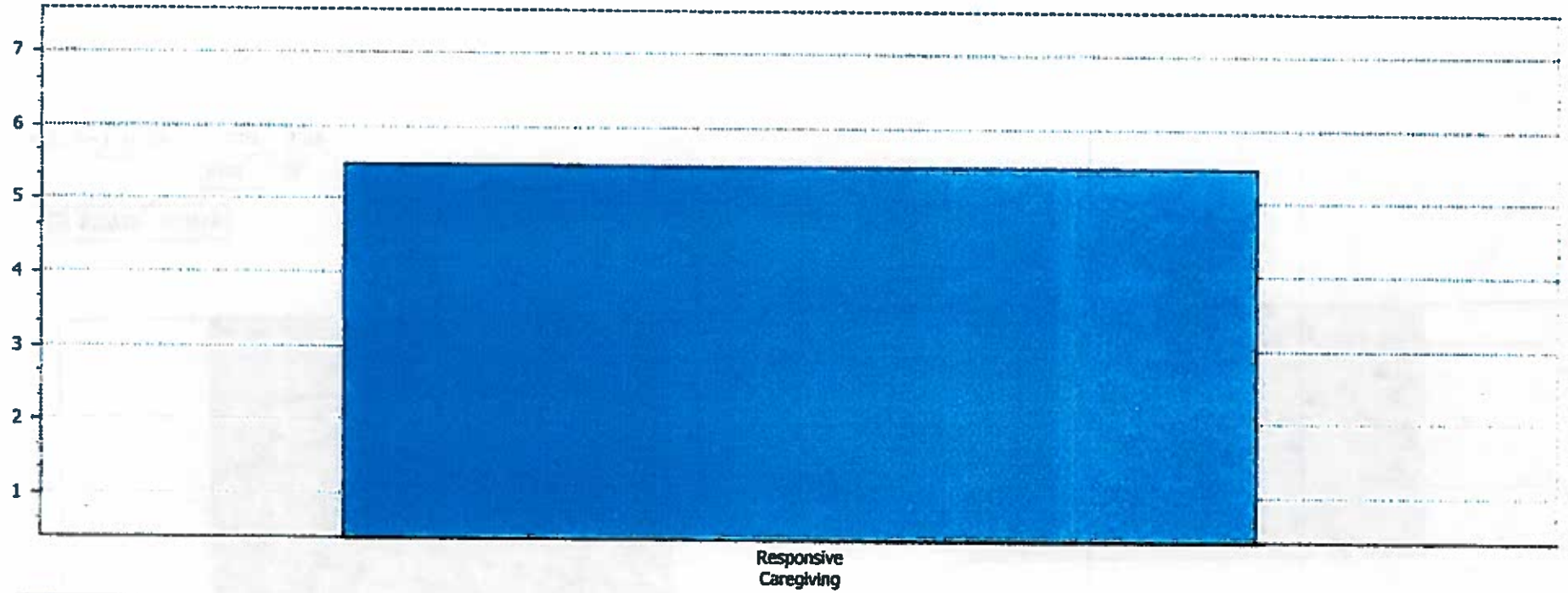
1 classroom was only open for less than 2 weeks.

Nueces County Community Action Agy

5632 - Infant CLASS® Average Score Charts

Observations occurring: 10/7/2019 - 11/1/2019

Nueces County Community Action Agy



	RCG
10/7/19 - 11/1/19	5.47

Classroom Assessment Scoring System® and CLASS® are registered trademarks of Teachstone Training, LLC ("Teachstone"). 675 Peter Jefferson Parkway, Suite 400, Charlottesville, VA 22911. www.teachstone.com. Teachstone is the copyright owner of the Infant CLASS® Manual and Score Sheet by Robert Pianta, Karen La Paro, and Bridget Hamre, and these materials are used with Teachstone's permission.

© ChildPlus

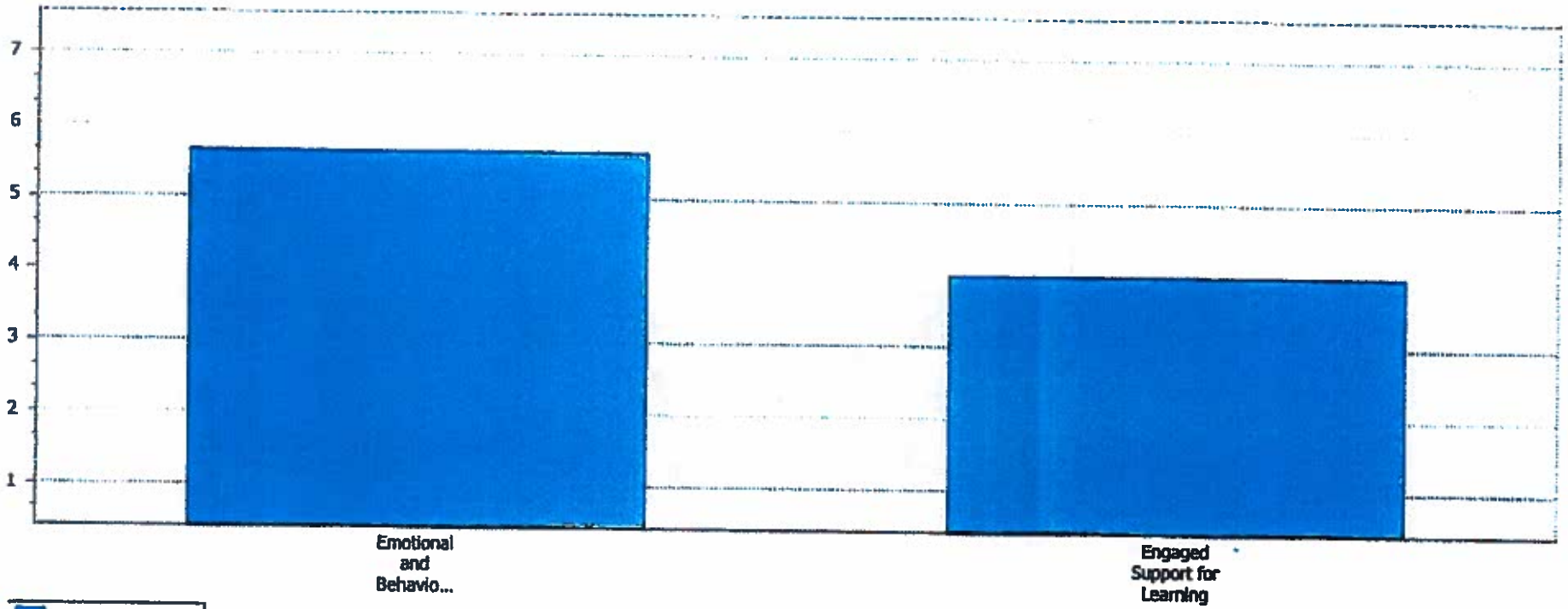
12/10/2019
11:37 AM

Nueces County Community Action Agy

5631 - Toddler CLASS® Average Score Charts

Observations occurring: 10/7/2019 - 11/1/2019

Nueces County Community Action Agy



	EBS	ESL
10/7/19 - 11/1/19	5.63	3.98

Classroom Assessment Scoring System® and CLASS® are registered trademarks of Teachstone Training, LLC ("Teachstone"), 675 Peter Jefferson Parkway, Suite 400, Charlottesville, VA 229[illegible] http://teachstone.com. Teachstone is the copyright owner of the Toddler CLASS® Manual and Score Sheet by Robert Pianta, Karen La Paro, and Bridget Hamre, and these materials are used with Teachstone's permission.

© ChildPlus

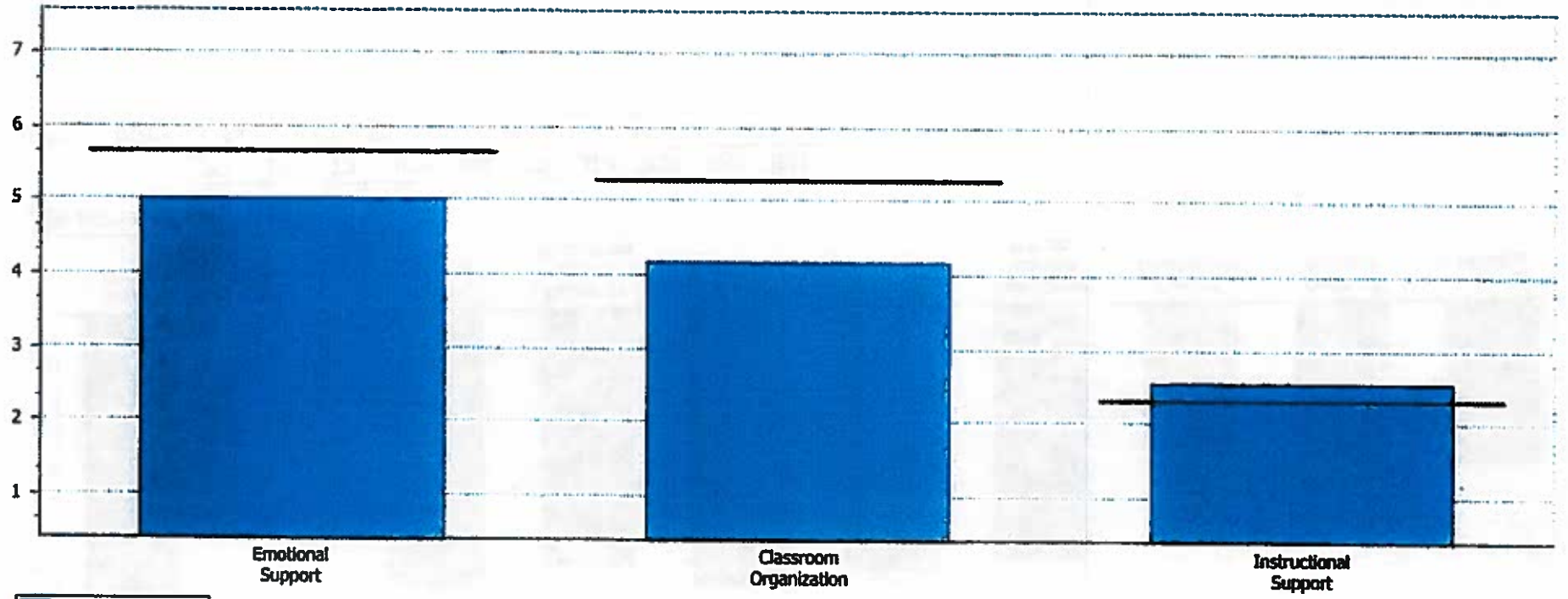
Nueces County Community Action Agy

5630 - Pre-K CLASS® Average Score Charts

Observations occurring: 10/7/2019 - 11/1/2019

2018 Lowest 10% Nationally
2018 Lowest 10% Nationally
2018 Lowest 10% Nationally

Nueces County Community Action Agy



10/7/19 - 11/1/19

	ES	CO	IS
10/7/19 - 11/1/19	5.02	4.17	2.55

Classroom Assessment Scoring System® and CLASS® are registered trademarks of Teachstone Training, LLC ("Teachstone"), 675 Peter Jefferson Parkway, Suite 400, Charlottesville, VA 22911. http://teachstone.com. Teachstone is the copyright owner of the Pre-K CLASS® Manual and Pre-K -3 Score Sheet by Robert Pianta, Karen La Paro, and Bridget Hamre, and these materials are used with Teachstone's permission.

© ChildPlus

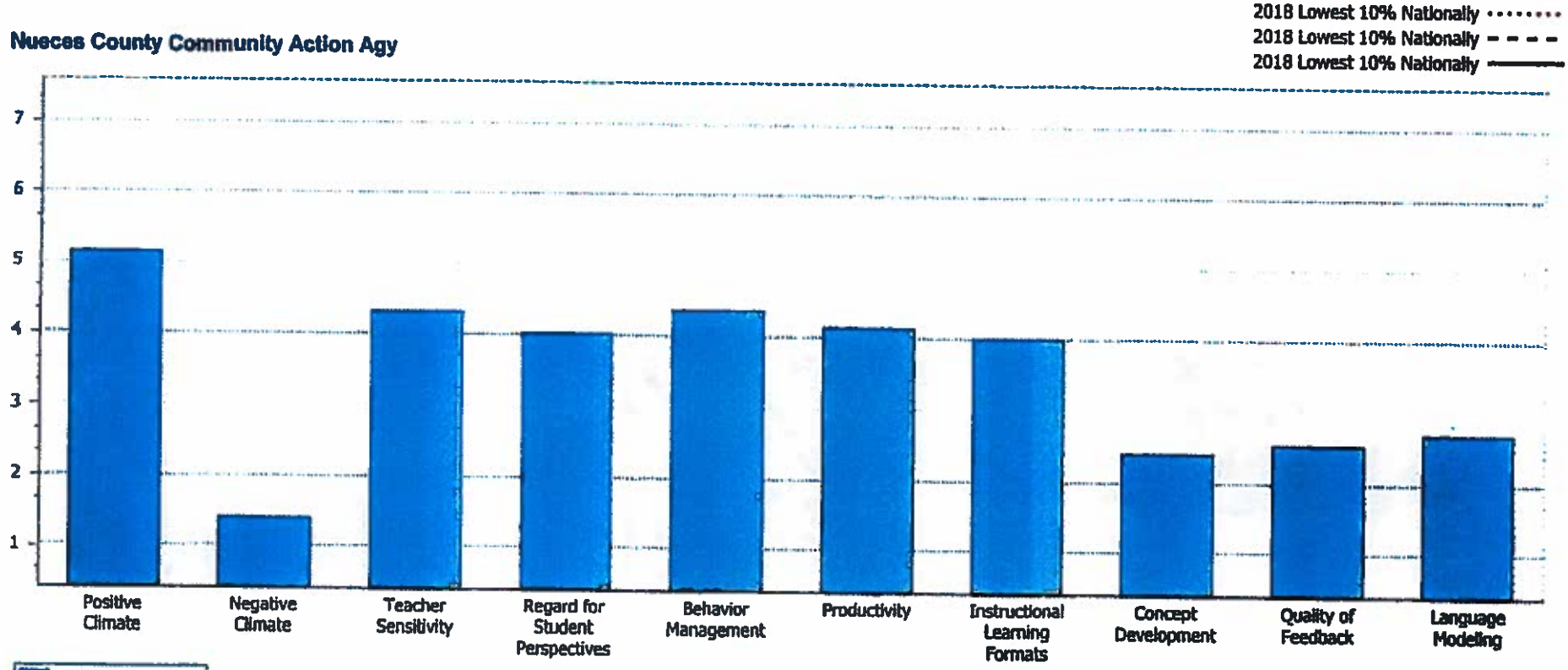
12/12/2019
9:06 AM

Nueces County Community Action Agy

5630 - Pre-K CLASS® Average Score Charts

Observations occurring: 10/7/2019 - 11/1/2019

Nueces County Community Action Agy



	PC	NC	TS	RSP	BM	PD	ILF	CD	QF	LM
10/7/19 - 11/1/19	5.14	1.4	4.32	4.02	4.36	4.14	4	2.4	2.54	2.7

Classroom Assessment Scoring System® and CLASS® are registered trademarks of Teachstone Training, LLC ("Teachstone"), 675 Peter Jefferson Parkway Suite 400, Charlottesville VA 22911, http://teachstone.com. Teachstone is the copyright owner of the Pre-K CLASS® Manual and Pre-K -3 Score Sheet by Robert Pianta, Karen La Paro, and Bridget Hamre, and these materials are used with Teachstone's permission.

© ChildPlus

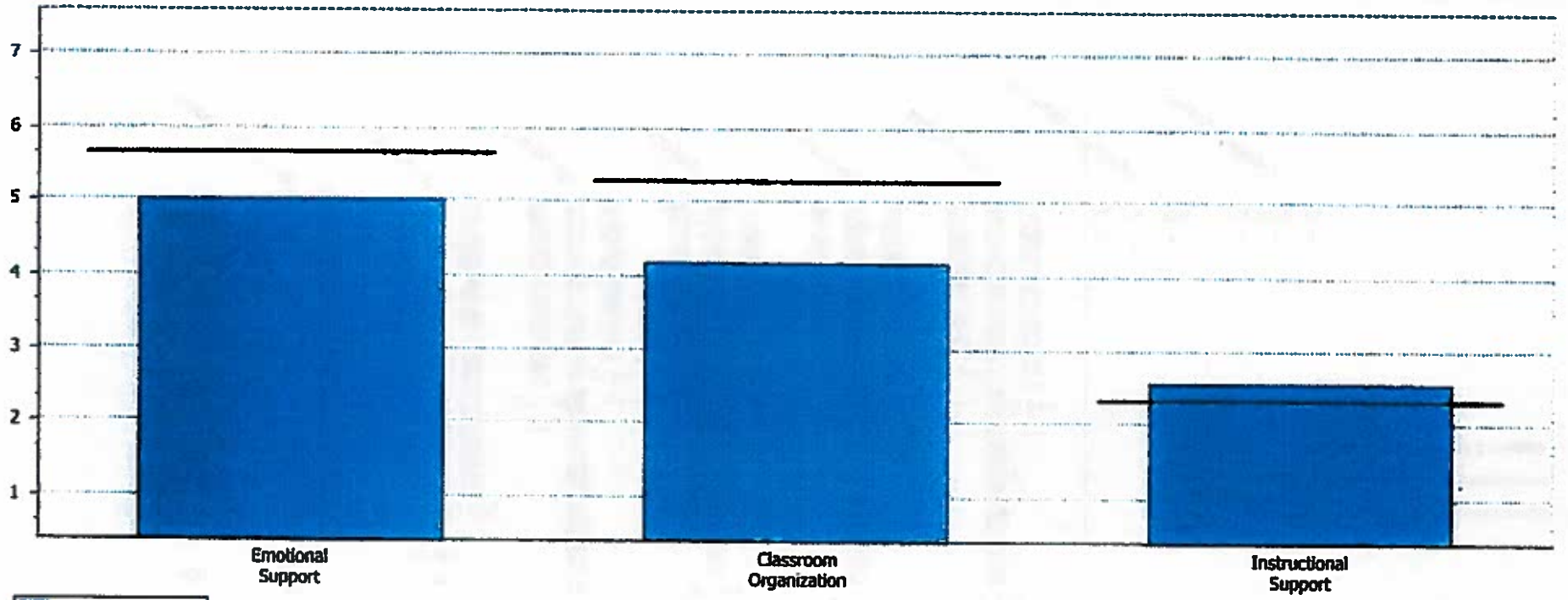
Nueces County Community Action Agy

5630 - Pre-K CLASS® Average Score Charts

Observations occurring: 10/7/2019 - 11/1/2019

2018 Lowest 10% Nationally ·····
2018 Lowest 10% Nationally - - - -
2018 Lowest 10% Nationally ——

Nueces County Community Action Agy



	ES	CO	IS
10/7/19 - 11/1/19	5.02	4.17	2.55

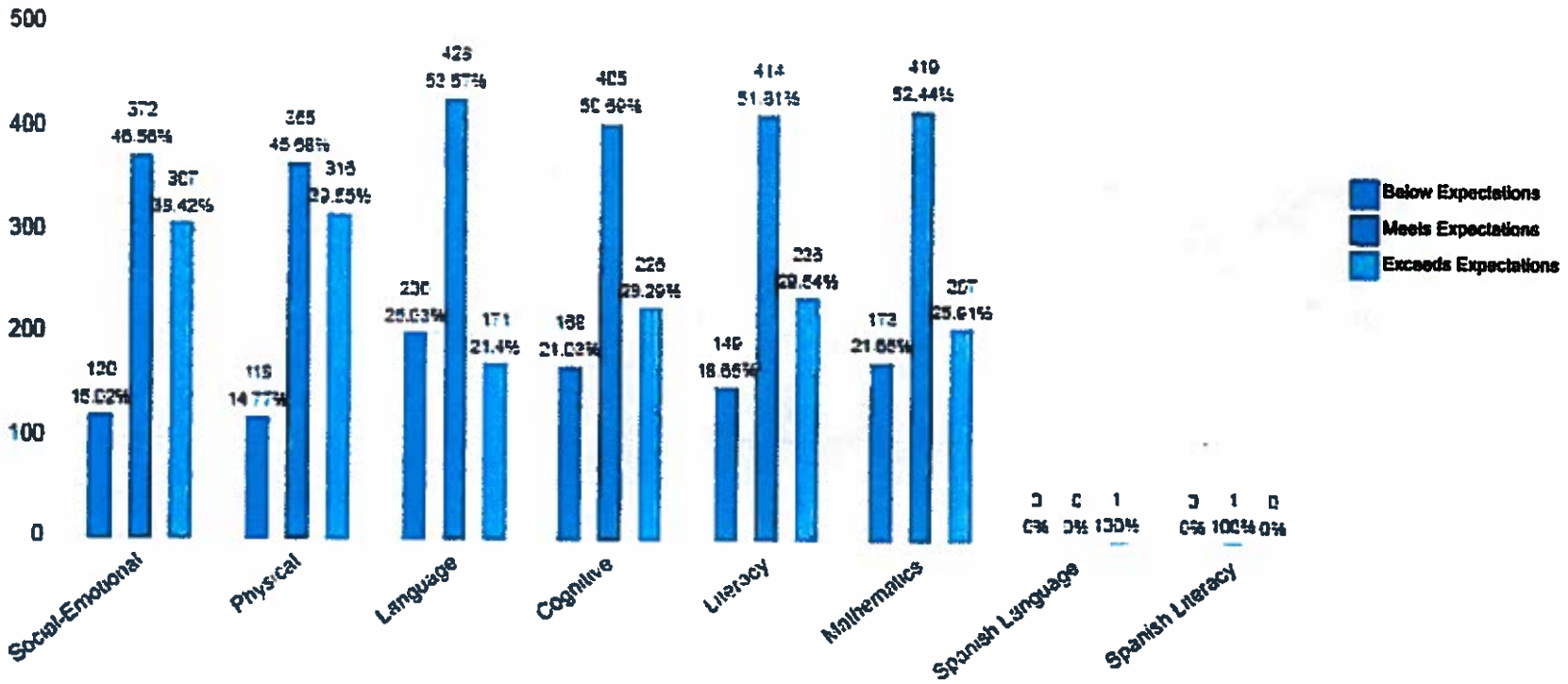
Classroom Assessment Scoring System® and CLASS® are registered trademarks of Teachstone Training, LLC ("Teachstone"), 675 Peter Jefferson Parkway, Suite 400, Charlottesville, VA 22911, http://teachstone.com. Teachstone is the copyright owner of the Pre-K CLASS® Manual and Pre-K -3 Score Sheet by Robert Pianta, Karen La Paro, and Bridget Hamre, and these materials are used with Teachstone's permission.

© ChildPlus

MyTeachingStrategies™

NUECES COUNTY COMMUNITY ACTION - NUECES COUNTY COMMUNITY ACTION

Fall 2019/2020 - Widely Held Expectations



PROPOSAL FOR FUNDRAISER EVENT

Raffle 50 tickets for a "Romantic Dinner for Two"

Stephanie Mireles suggested Rigatoni's Italian Restaurant. She knows the owner, and will get with her. She took the Donation letter and proper forms to be filled out when she is meeting with the owner. The ticket sales will start February 3, 2020 (Pending NCCAA Board Approval) with the winner announced on February 10, 2020. Tickets will sell for $10.00 each. The Fundraiser Committee will be the sellers. If for some reason the owner of Rigatoni's cannot donate, we have other local restaurants to contact and the committee will contact these restaurants. Our profit will be $500 to be designated for the Birth-to-Five Head Start Scholarships available for former Head Start Students and Former or Current Head Start Parents.

Note: Rigatoni's Italian Restaurant has been contacted and they have agreed to provide a "Romantic Dinner for Two."

FUNDRAISER COMMITTEE MEETING
January 8, 2020

Committee Members Present:	
Amber Gonzales-Mondragon	
Stephanie Mireles	
Maricruz Silva	
Vanessa Guerra	
Rosa E. Gonzalez	

The meeting was called to order at 10:00 a.m. by Amber Gonzales Purpose of the meeting was to: Discuss new I deas for Fundraising for the 2020-2021 school year.

Old Business: None

New Business:

1. **Raffle 50 tickets for a "Romantic Dinner for Two":** Stephanie Mireles suggested Rigatoni's Italian Restaurant. She knows the owner, and will get with her. She took the Donation letter and proper forms to be filled out when she is meeting with the owner. The ticket sales will start February 3, 2020 with the winner announced on February 10, 2020. Tickets will sell for $10.00 each. The Fundraiser Committee will be the sellers. If for some reason the owner of Rigatoni's cannot donate, we have other local restaurants to contact and the committee will contact these restaurants. Our profit will be $500 to be designated for the Birth-to-Five Head Start Scholarships available for former Head Start Students and Former or Current Head Start Parents.

   Vanessa Guerra moved to accept the proposal for the "Romantic Dinner for Two", second by Stephanie Mireles. **Motion Carried.**

There being no further business. Stephanie Mireles moved to adjourn. second by Maricruz Silva The meeting was adjourned at 11:32 .m.

GOVERNING BODY AWARENESS

In accordance with Child and Adult Care Food Program (CACFP) policy, we are submitting the following documentation that confirms our organization's governing body is aware of the organization's responsibilities and liabilities associated with participation in the CACFP.

Organization: Nueces County Community Action Agency

☐ **Governing Body Meeting Minutes**

Attached is a copy of the organization's meeting minutes signed by the Secretary of the Board. The minutes include (1) Date of the meeting, (2) Items discussed, including the decision to participate in the CACFP, (3) Names of all Board Members present at the meeting, and (4) Names of all Board Members who voted on the action items.

☐ **written declarations from each Governing Body Board Member**

Attached are written declarations from Board Members acknowledging that they are aware of the organization's responsibilities and liabilities associated with participation in the CACFP.

☐ **Governing Body Meeting Minutes and Written declaration(s) from Governing Body Board Member(s)**

Attached are the organization's meeting minutes signed by the Secretary of the Board, and written declaration(s) from Board Members not present at the meeting for which the notes are attached, acknowledging that they are aware of the organization's responsibilities and liabilities associated with participation in the CACFP. The minutes include (1) Date of the meeting, (2) Items discussed, including the decision to participate in the CACFP, (3) Names of all Board Members present at the meeting, and (4) Names of all Board Members who voted on the action items.

GOVERNING BODY MEMBER

Name of Organization: **Nueces County Community Action Agency**

Name of Governing Body Member: _____

Home Street Address:
(If different from mailing
Address provided in TX-UNPS) _____

_____

Relationship with any other member or employee of the organization; and compensation, if any, that you receive for services provided to the organization:

_____

_____

Written Declaration:

As a member of the governing body of this organization, I am aware of the organization's responsibilities and liabilities associated with participation in the CACFP as detailed in the Code of Federal Regulations, Texas Administrative Code, CACFP Handbooks and any additional instruction or guidance issued by the Texas Department of Agriculture.

Signature of Governing Body Member: _____

Date of Signature: _____

FNS USDA
Food & Nutrition Service

Assessing Costs in the Child and Adult Care Food Program (CACFP)

A RESOURCE FOR CACFP INSTITUTIONS

Basic Guidelines for Determining Allow-ability of Costs

Introduction

Office of Management and Budget (OMB) Guidance under 2 CFR Part 200 "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards, Subpart E – Cost Principles"; requires grantees receiving Federal funds to consider the following factors when determining the allow-ability of costs:

- Be necessary and reasonable for proper and efficient administration of the Programs
- Be allocable to Federal awards applicable to the administration of the Programs
- Be authorized and not prohibited under State or local laws

Selected Items of Cost

An extensive list of allowable and unallowable administrative and operating costs is provided in the **CACFP FNS Instruction 796-2 (Rev. 4) Section VIII, I "Selected Items of Cost"**. Also, **Exhibit I "Costs Requiring Additional Approvals"** is a helpful chart which itemizes each allowable cost and specifies the type of approval required (Prior State Agency Approval, Specific Prior Written State Agency Approval, and FNS Regional Office Approval).

Typical costs considered allowable include:

- **Operating Costs**
  - Compensation for food service labor and office staff working solely for the CACFP
  - Food and Nonfood supplies (e.g., napkins, trays, utensils)
  - Food service nonexpendable equipment
- **Administrative Costs**
  - Planning, organizing, and managing a food service operation under the CACFP to accomplish: 1) reviewing and submitting facility applications to the State agency for CACFP participation approval; 2) reviewing and approving income eligibility statements; 3) providing nutrition education to CACFP staff; 4) providing CACFP training for institution staff and facilities; and 4) conducting CACFO monitoring and training visits to sponsored facilities

Helpful Tip

Costs can be allocated as either direct or indirect. Direct costs are those that are related entirely to the CACFP. Indirect costs are those that may be assignable to the CACFP and other non-Program objectives.

Typical costs considered unallowable include:

- Losses arising from uncollectable accounts including when reasonable efforts have been made to collect them
- Payment of overclaims, fines, and/or penalties resulting from Program violations
- Entertainment (e.g., social activities, amusements)
- Costs not included in the CACFP's budget as approved
- Capital expenditures (e.g., acquisition of land and buildings, the alteration of existing facilities)
- Initial purchase of vehicles
- Non-business purchased communication costs (e.g., personal cell phones, internet services, etc.)

FNS USDA Food & Nutrition Service

Determining Allow-ability of Costs Process

When considering proposed uses of nonprofit food service account funds for CACFP-related costs, the following is a list of assessment questions to assist institutions in determining if costs are allowable under Federal cost principles; i.e., necessary, reasonable, and allocable.

- What is the priority status for use of the nonprofit food service account?
  - Is the food service operation achieving its objective, the service of reimbursable meals?
- What product/service is being considered for acquisition?
- How does this product/service directly benefit the operation and/or improvement of the food service program and its priorities (i.e., encourage the service of reimbursable meals)?
- Is the cost essential to fulfill regulatory requirements for proper and efficient administration of the CACFP and are prior approval procedures being followed?
- What is the estimated cost of the product/service? Would a prudent person in like circumstances opt to incur the cost?
- If it is a shared cost between the CACFP and other non-program objectives, is the pro-rated portion assigned to the CACFP a fair measurement of the CACFP's benefit from incurring the cost?
- What alternative options through low/no cost ways to address the need have been taken (i.e., purchasing low/lower cost items; using the service of volunteers, etc.)
- Would the proposed cost divert nonprofit food service account funds from supporting food service operation staff time and effort, thus impair or diminish the delivery of the food service operation?
- Is the proposed cost for a capital expenditure other than the acquisition of real property (i.e., building, land) necessary for the operation of the CACFP?
- If applicable, is the proposed depreciation cost of nonexpendable equipment equitable considering the use of assets and the benefits to the CACFP?
  - Is the method of computing depreciation consistently applied for all like nonexpendable equipment?

Summarizing a Cost Assessment

To complete an assessment of a proposed cost, both the institution and State agency should summarize the assessment of the cost, including why the cost is allowable (i.e., necessary, reasonable, and allocable) in light of the responses to the questions above.

This summary would assist the institution in communicating a request and the State agency in communicating a decision for each proposed cost to the nonprofit food service account and provide supporting documentation upon request by FNS and/or a Federal/State auditor.

Helpful Tip

For costs not included in the list of unallowable costs in the FNS Instruction 796-2 (Rev 4), institutions and States have the discretion to determine the allow-ability of using nonprofit food service funds to pay for such costs following cost principle guidelines.

Additional Resources

CACFP FNS Instruction 796-2, Rev 4

CACFP Guidance for Management Plans and Budgets (Part 2 A,B)

Contact your State agency for additional assistance and support.

NUECES COUNTY COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS MEETING
ATTENDANCE ROSTER
REPRESENTATIVES OF ORGANIZATIONS
2019 – 2020

NAME	TERM	OCT. 2019	NOV. & DEC. 2019	Jan. 3-5, 2020 Board Orientation	JAN. 2020	FEB. 2020	MAR. 2020	APR. 2020	MAY 2020	JUNE 2020	JULY 2020	AUG. 2020	SEPT. 2020
RENE GUZMAN (LULAC Council #1) CHAIRMAN	10/01/2019 – 09/30/2020	Present	Excused Sick	Absent Sick									
BETTY JEAN LONGORIA (Westside Business Association)	10/01/2019 – 09/30/2020	Excused Family Illness	Excused Sick	Present									
MAIRA FUENTES (TAMU Health Science Center)	10/31/2019 – 09/30/2020	Present	Present	Present									
LUCINDA J. GARCIA (Attorney) SECRETARY	10/01/2019 – 09/30/2020	Excused Working	Excused Sick	Present									
TERRY MILLS (N.A.A.C.P.) TREASURER	10/01/2019 – 09/30/2020	Present	Present	Absent									

UPDATED: 01/14/2020

***Attendance at the Board Orientation is for informational purposes only. This does not count against board attendance.**

NUECES COUNTY COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS MEETING
ATTENDANCE ROSTER
REPRESENTATIVES OF PUBLIC OFFICIALS
2019 – 2020

NAME	TERM	OCT. 2019	NOV. & DEC. 2019	Jan. 3-5, 2020 Board Orientation*	JAN. 2020	FEB. 2020	MAR 2020	APR. 2020	MAY 2020	JUNE 2020	JULY 2020	AUG. 2020	SEPT. 2020
VIC MEDINA (State Representative Dist. 32 Todd Hunter) VICE CHAIRPERSON	10/01/2019 – 09/30/2020	Excused Working OTT	Excused Working OTT	Present									
ROSE SOTO (County Commissioner PCT. 3 John Marez) PARLIAMENTARIAN	10/01/2019 – 09/30/2020	Excused Working	Present	Present									
NORMA HANDY (Justice of the Peace Precinct 1, Place 1 Joe Benavides)	10/01/2019 – 09/30/2020	Present	Present	Present									
ANGIE RAMOS (State Representative Dist. 34 Abel Herrero)	10/01/2019 – 09/30/2020	Present	Present	Present									
SINOEL CONTRERAS (County Commissioner PCT. 2 - Joe A. Gonzales)	10/01/2019 – 09/30/2020	Present	Excused Working OTT	Absent									

UPDATE 01/14/2020

*Attendance at the Board Orientation is for informational purposes only. This does not count against board attendance.

NUECES COUNTY COMMUNITY ACTION AGENCY
BOARD OF DIRECTORS MEETING
ATTENDANCE ROSTER
REPRESENTATIVES OF THE LOW-INCOME
2019 – 2020

NAME	TERM	OCT. 2019	NOV. & DEC. 2019	Jan. 3-5, 2020 Board Orientation	JAN. 2020	FEB. 2020	MAR. 2020	APR. 2020	MAY 2020	JUNE 2020	JULY 2020	AUG. 2020	SEPT. 2020
AMINTA GARCIA (Banquete Neighborhood Council)	10/01/2019 – 09/30/2020	Present	Present	Present									
VANESSA GUERRA (B-5 Head Start Policy Council)	10/31/2019 – 09/30/2020	Excused Car Problems	Present	Absent									
JEAN GASKINS (Austin/Zavala Neighborhood Council)	10/01/2019 – 09/30/2020	Present	Present	Present									
SARA SALVIDE (Nueces County Senior Citizens, Inc.)	10/31/2019 – 09/30/2020	Present	Present	Present									
MARIA PACHECO (United Council of Robstown)	10/01/2019 – 09/30/2020	Present	Present	Present									

***Attendance at the Board Orientation is for informational purposes only. This does not count against board attendance.**

DATE: 01/14/2020

NUECES COUNTY COMMUNITY ACTION AGENCY
FISCAL AND AUDIT
ATTENDANCE ROSTER
2019 - 2020

NAME	OCT. 2019	NOV. 2019	DEC. 2019	JAN. 2020	FEB. 2020	MAR. 2020	APR. 2020	MAY 2020	JUNE 2020	JULY 2020	AUG. 2020	SEPT. 2020
TERRY MILLS TREASURER COMMITTEE CHAIRPERSON (NAACP)	No Committee Formed	No Quorum	Holiday Break No Meeting									
VIC MEDINA VICE CHAIRPERSON (State Representative Dist. 32 Todd Hunter)	No Committee Formed	No Quorum	Holiday Break No Meeting									
VANESSA GUERRA (Birth-to-Five Head Start Policy Council)	No Committee Formed	No Quorum	Holiday Break No Meeting									
MAIRA FUENTES (TAMU Coastal Bend Health Education Center)	No Committee Formed	No Quorum	Holiday Break No Meeting									
JEAN GASKINS (Austin/Zavala Neighborhood Council)	No Committee Formed	No Quorum	Holiday Break No Meeting									

*No Meeting = No Action Items to Present

UPDATE: 11/22/2019

NUECES COUNTY COMMUNITY ACTION AGENCY
EXECUTIVE COMMITTEE 2019 – 2020
ATTENDANCE ROSTER

NAME	OCT. 2019	NOV. 2019	DEC. 2019	JANUARY 2020	FEBURARY 2020	MARCH 2020	APRIL 2020	MAY 2020	JUNE 2020	JULY 2020	AUGUST 2020	SEPT. 2020
RENE GUZMAN CHAIRPERSON (LULAC Council #1)	Excused Sick Officer Meeting	No Quorum	Holiday Break No Meeting									
VIC MEDINA VICE-CHAIRPERSON (State Representative Dist. 32 Todd Hunter)	Present Officer Meeting	No Quorum	Holiday Break No Meeting									
LUCINDA J. GARCIA SECRETARY Attorney	Present Officer Meeting	No Quorum	Holiday Break No Meeting									
TERRY MILLS TREASURER (NAACP)	Excused Working Officer Meeting	No Quorum	Holiday Break No Meeting									
ROSE SOTO PARLIAMENTARIAN (County Commissioner Pct. 3 John Marez)	Present Officer Meeting	No Quorum	Holiday Break No Meeting									
ANGIE RAMOS (State Representative Dist. 34 Abel Herrero)	No Meeting	No Quorum	Holiday Break No Meeting									
VANESSA GUERRA (Birth-to-Five Head Start Policy Council) Seated 10/31/2019	Vacant	No Quorum	Holiday Break No Meeting									
JEAN GASKINS (Austin/Zavala Neighborhood Council)	No Meeting	No Quorum	Holiday Break No Meeting									
SARA SALVIDE (Nueces County Senior Citizens, Inc.) Seated 10/31/2019	Vacant	No Quorum	Holiday Break No Meeting									

*No Meeting = No Action Items to Present

UPDATE: 11/22/2019

2019 - 2020
By-Laws Report for the Executive Committee
Letters of Warning & Termination

Warning Letters Sent

Date Letter Sent	Board Member Name & Sector	#Absent from Board or Committee Meeting

Termination Letters Sent

Date Letter Sent	Board Member Name	#Absent from Board or Committee Meeting

Expired Term

Date	Board Member Name	Board Sector

Exceptions Due to Illness

Board Member Name	Dates Absent from Board or Committee Meeting

Resignation Letters/Notices Received

Letter/Notice Received	Board Member Name	Board Sector

Recruitment Letter Mailed

Date Letter Sent	Board Sector	Requesting Replacement For:

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

www.tdhca.state.tx.us

Greg Abbott
GOVERNOR

BOARD MEMBERS
J.B. Goodwin, *Chair*
Leslie Bingham-Escareño, *Vice Chair*
Paul A. Braden, Member
Asusena Reséndiz, Member
Sharon Thomason, Member
Leo Vasquez, Member

January 3, 2020

Writer's direct dial: 512-936-7798
Email: rachel.slack@tdhca.state.tx.us

Alma Barrera
Chief Executive Officer
Nueces County Community Action Agency
101 S Padres Island Drive
Corpus Christi, TX 78405

RE: PY2020 COMPREHENSIVE ENERGY ASSISTANCE PROGRAM SERVICE DELIVERY PLAN

Dear Alma Barrera:

In accordance with Comprehensive Energy Assistance Program (CEAP) contract and 10 TAC §6.306 the Texas Department of Housing and Community Affairs (the Department) is required to secure from each CEAP Subrecipient, prior to expending any funds, a Service Delivery Plan. **The Department finds your PY2020 CEAP Service Delivery Plan acceptable**. The implementation of your Service Delivery Plan will be evaluated during an onsite monitoring review.

The Department recognizes that CEAP expenditures for **Nueces County Community Action Agency** in PY16 were 100% of the CEAP contract total, in PY17, 100%, and in PY18, 100% of the CEAP contract total was expended.

The Department's CEAP Program Guidance webpage, http://www.tdhca.state.tx.us/community-affairs/ceap/guidance.htm, contains tools and guides to assist in efficient and effective use of CEAP funds and serving clients. Subrecipients should frequent this site to assure that changes are made and implemented according to guidance.

If you have any questions, please feel free to contact Department staff.

Sincerely,

Rachel Slack

Rachel Slack
Program Specialist, Training

cc: Ricardo Sanchez, Isabel Valle-Carpenter

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS
www.tdhca.state.tx.us

Greg Abbott
GOVERNOR

BOARD MEMBERS
J.B. Goodwin, *Chair*
Leslie Bingham-Escareño, *Vice Chair*
Paul A. Braden, Member
Asusena Reséndiz, Member
Sharon Thomason, Member
Leo Vasquez, Member

January 13, 2020

(512) 475-4608
earnest.hunt@tdhca.state.tx.us

Alma Barrera
Chief Executive Officer
Nueces County Community Action Agency
Corpus Christi, TX 78405
Email: abarrera@nccaatx.org

RE: CLOSED MONITORING *ON-SITE* REVIEW CONDUCTED February 11-15, 2019
CEAP #58170002597, 58180002794 DOE WAP #56170002732, 56180002961
CSBG #61170002638, 61180002863 LIHEAP WAP #81170002666, 81180002891
CSBG DIS #61170002699 CSBG SP #61180002914

Dear Ms. Barrera:

The Texas Department of Housing and Community Affairs (the Department) conducted a follow-up onsite monitoring review on action December 9-12, 2019. The goal of the review was to provide reasonable but not absolute assurance regarding compliance with federal and state requirements and program objectives.

After careful review of the documentation submitted, it has been determined the documentation resolves the deficiency. The attached report details the review of the documentation submitted. No further action is required at this time for this review. This review is **closed**.

The Department appreciates your efforts to alleviate the causes and conditions of poverty in communities. If you have any questions or concerns regarding this visit, please feel free to contact me or Lorrie Lopez via email at lorrie.lopez@tdhca.state.tx.us.

Sincerely,

Earnest L. Hunt
Director of Subrecipient Monitoring

lkl
cc: Michael De Young, TDHCA Director of Community Affairs
Jason Gagne, Training Specialist
Karen Keith, Training Specialist
Isabel Valle-Carpenter, NCCAA Director of Community Services
Adel Rowland, NCCAA CFO

Finding 2: Fiscal: Ensure Costs are properly allocated. **RESOLVED**

Nueces County Community Action Agency (NCCAA) did not properly allocate shared direct program costs. NCCAA provided an updated Cost Allocation Plan during the onsite monitoring visit. However, support documentation justifying the methodology and/or the percentages applied was not provided.

Department Response:

The Department conducted a follow-up monitoring review of Nueces County Community Action Agency's (NCCAA) cost allocation plan on December 9-12, 2019. A report with no issues noted was issued on January 13, 2020. *No further action is necessary.*

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

www.tdhca.state.tx.us

Greg Abbott
GOVERNOR

BOARD MEMBERS
J.B. Goodwin, *Chair*
Leslie Bingham-Escareño, *Vice Chair*
Paul A. Braden, Member
Asusena Reséndiz, Member
Sharon Thomason, Member
Leo Vasquez, Member

November 19, 2019

Alma Barrera
Chief Executive Officer
Nueces County Community Action Agency
Corpus Christi, TX 78405
Email: abarrera@nccaatx.org

RE: ANNOUNCEMENT OF SCHEDULED ONSITE/*DESK* MONITORING REVIEW
CSBGSD CONTRACT NO. 61190003091
LIHEAP CONTRACT NO. 81190003021
DOE CONTRACT NO. 56190003132

Dear Ms. Barrera:

The Texas Department of Housing and Community Affairs (the Department) will conduct an on-site monitoring review of the above-referenced contracts on **December 9, 2019**, at approximately **1:00 pm**. The review is anticipated to conclude on **December 13, 2019**. The review is being conducted to ascertain compliance with the requirements of the CSBG / DOE / LIHEAP programs.

The Department will utilize this monitoring review to determine the effectiveness of Nueces County Community Action Agency performance and program compliance. In order to determine compliance with allowable activities, program monitors may be required to extend the monitoring review to programs not noted in this letter.

Attached is a list of specific documentation that must be submitted to the Department for review no later than **November 21, 2019 and November 27, 2019**. The Department will request additional support documentation of the expenditures and client files.

The results of the desk review will be communicated upon completion. Please note the results of the review do not exempt Nueces County Community Action Agency from being selected for an on-site monitoring visit in the future. If you have any questions or concerns regarding this review, please feel free to contact me at via email at lorrie.lopez@tdhca.state.tx.us.

Sincerely,

Lorrie Lopez
Subrecipient Monitor

lkl
cc: Michael De Young, TDHCA Director of Community Affairs
Jason Gagne, Training Specialist
Karen Keith, Training Specialist

Texas Department of Housing & Community Affairs
Requested Items for Onsite/Desk Review

Copies of the following documents must be submitted to the Department by November 27, 2019.

Assure that all documents are submitted. Please note that the documents requested do not have to be submitted in the order listed; but should be submitted in one package and not piecemeal. ****This is not an all inclusive list, additional documents may be requested***

I. CSBG / CEAP / DOE / LIHEAP - Financial Review Section

A. Statement of Revenues and Expenses, detailed General Ledgers & reconciliations for the following months:
Note: General ledgers and other HIGHLIGHTED information must be submitted by **November 21, 2019**. A selection of expenditures will be requested for testing.
a) CSBG-SD Contract No. **61190003091** – **October 2019 MER**
b) LIHEAP Contract No. **81190003021** – **September 2019 MER & October 2019 MER**
c) DOE Contract No. **56190003132** – **September 2019 MER & October 2019 MER**
B. Chart of Accounts
C. Cost Allocation Plan and/or Indirect Cost Rate (provide cognizant approval)
D. Financial Policies & Procedures
a) To include credit card policy, internal controls and bank signature card(s)
E. Most recent 990
F. Listing of how many & what type of credit cards/accounts are held by **NCCAA**
G. Bank statements for selected expenditures

II. DOE / LIHEAP - General

A. Personnel Policies & Procedures
B. Organizational Chart
C. Travel Policies & Procedures
D. Proof of active Directors & Officers Insurance OR Fidelity Bond **[For WAP]**
E. Proof of active General Liability Insurance **[For WAP]**
a) If premium is allocated across other grants, provided cost allocation methodology
F. Proof of active Pollution Occurrence Insurance**[For WAP]**
a) If premium is allocated across other grants, provided cost allocation methodology

III. CSBG / DOE / LIHEAP - Procurement

A. Procurement Policies & Procedures
B. Documentation of procurement process for current year.
a) RFPs, RPQs, Specifications, Advertisements, all bids, scoring sheets, cost analysis, etc
C. Contracts entered into, any amendments and/or addendums in **PY2019** for either program

IV. CSBG / DOE / LIHEAP - Property Management

A. Last Inventory Report submitted to the Department

B. Listing of any equipment/vehicles and/or program inventory purchased in part or in whole with **CSBG / DOE / LIHEAP** funds

V. DOE / LIHEAP - Performance & Client Files

A. Declaration of Income Policies and Procedures
B. Denial and Appeals Procedures
C. Lead Safe documentation for PCS as an agency, PCS staff & WAP contractors
D. Copy of education materials provided to clients
E. WAP Material Specifications (if these are not available electronically will review onsite)
A. Listing of clients assisted with **PY19** DOE & LIHEAP that will be completed through October 2019 for selection of 2 DOE and 8 LIHEAP completed units.
   a) List should include:
      i) Client ID
      ii) Client address, zip code and county
      iii) Fund source(s) used on the unit
      iv) Utility type (gas or electric)
      v) Unit type (single family, multifamily, shelter, etc.)
      vi) Housing type (site built or mobile home)
F. Months requested – upload five (5) WAP denial client files from **PY19**

Instructions to Access the TDHCA File Transfer System

An account has been set up on the Department's secure site, for your organization to transfer (upload) the requested information. This file transfer system will protect the information within each file transferred and ensure client confidentiality.

1. Please utilize this link to access the secure site: **https://cm-files.tdhca.state.tx.us/** and follow the directions below.
2. The user ID/Login IDs for uploading Financial Documents & Programmatic Documents is: **Nueces County**

3. Enter one of the User ID/Login IDs then Select "**Recover Password**"

4. After the Recover Password has been selected, an email containing the password to access the site will be sent to: **ivcarpenter@nccaatx.org** for the Nueces County username.

5. After receipt of the email containing the password, return to the secure site and Login with the respective User Id and Password. (*Please note the Password is case sensitive*)

You may now access the site and upload the documents.

To assist in the organization of the documents being transferred (uploaded), the Department recommends that each file name contains a general reference of the information being provided.

Examples:

"**CEAP Staff**" for the CEAP Staff Roster request,

-or-

"**7-2014 GL 5611**" for the July Expanded General Ledger request for contract #56110001904

If you have any questions related to the Department's File Transfer System, please do not hesitate to contact the Monitor referenced on the Monitoring Announcement letter.

TEXAS DEPARTMENT OF HOUSING AND COMMUNITY AFFAIRS

www.tdhca.state.tx.us

Greg Abbott
GOVERNOR

BOARD MEMBERS
J.B. Goodwin, *Chair*
Leslie Bingham-Escareño, *Vice Chair*
Paul A. Braden, Member
Asusena Reséndiz, Member
Sharon Thomason, Member
Leo Vasquez, Member

January 13, 2020

Alma Barrera
Chief Executive Officer
Nueces County Community Action Agency
Corpus Christi, TX 78405
Email: abarrera@nccaatx.org

RE: MONITORING REPORT OF *ON-SITE* REVIEW CONDUCTED DECEMBER 9-12, 2019
CSBGSD CONTRACT NO. 61190003091
LIHEAP CONTRACT NO. 81190003021
DOE CONTRACT NO. 56190003132

Dear Ms. Barrera:

The Texas Department of Housing and Community Affairs (the Department) conducted a monitoring review of the above mentioned contracts. The goal of the review was to provide reasonable but not absolute assurance regarding compliance with federal and state requirements and program objectives.

To achieve this goal, a sample of files and transactions were selected and tested. The attached report details the scope and results of the review.

Based on the limited scope of the review, no findings were identified. Please note although there were no findings, it is the responsibility of Nueces County Community Action Agency to maintain compliance throughout the contract and affordability period, as applicable. No further action is required at this time for this review. This review is **closed.**

The Department wishes to express our appreciation for the cooperation of your staff in facilitating this review. If you have any questions or concerns regarding this visit, please feel free to contact Lorrie Lopez via email at lorrie.lopez@tdhca.state.tx.us

Sincerely,

Earnest Hunt

Earnest Hunt
Director of Subrecipient Monitoring

lkl
cc: Michael De Young, TDHCA Director of Community Affairs
Jason Gagne, Training Specialist
Karen Keith, Training Specialist
Isabel Valle-Carpenter, NCCAA Director of Community Services
Adel Rowland, NCCAA CFO

General Concerns:

During the review of LIHEAP Contract No. 81190003021 and DOE Contract No.56190003132, Department staff noted the following items of concern which *do not require corrective action* submitted to the Department. Concerns may be subject to subsequent review. Repeat concerns may be elevated to deficiencies. Procedures must be developed to ensure these concerns are corrected in the future:

- **Ensure costs are properly allocated.** Nueces County Community Action Agency (NCCAA) did not ensure all costs were properly allocated and / or followed NCCAA's Cost Allocation Plan (CAP). Specifically, review of the following cost indicated the issues noted:

  LIHEAP Contract No. 81190003021 (1/1/2019 – 12/31/2019)
  - Wal-Mart Community BRC - $52.68 (van battery) 100% charge to LIHEAP
    - NCCAA's CAP indicated allocation of supplies is based on number of households serviced. However, cost was allocated 100% charged to LIHEAP.
  - Conservation Strategies, Inc - $1575.00 (WAP materials)
    - NCCAA's CAP indicated allocation of supplies is based on number of households serviced. However, cost was allocated 50% charged to LIHEAP & 50% charged to DOE.
  - AT&T Mobility - $128.60 (telephone, internet & cable)
    - NCCAA allocated based on number of households assisted, However per NCCAA's CAP, "Telephone – base charges" will be allocated based on "Number of telephones for each program".

  DOE Contract No. 56190003132 (7/1/2019 – 6/30/2020)
  - AT&T Mobility - $17.94 (telephone, internet & cable)
    - NCCAA allocated based on number of households assisted, However per NCCAA's CAP, "Telephone – base charges" will be allocated based on "Number of telephones for each program".

  Code of Federal Regulations 2 CFR 200.416 Cost allocation plans and indirect cost proposals (a)

  Uniform Grant Management Standards (UGMS) ATTACHMENT E -- State and Local Indirect Cost Rate Proposals C. Allocation of Indirect Costs and Determination of Indirect Cost Rates

  Additionally, variances were noted during testing of similar costs that applied consistent methodologies. It was determined the method of rounding numbers in excel is inconsistent resulting in the variances seen in testing. Discussions with NCCAA's accounting staff, indicated going forward they will apply a consistent rounded number in their excel spreadsheet to mitigate variance errors going forward.

  Required Action:

  Nueces County Community Action Agency (NCCAA) must ensure all costs are properly allocated. The Department will continue to review NCCAA's cost allocation plan in the future.

- **Ensure HVAC Duct Assessment and Final Inspection Documentation.** Nueces County Community Action Agency (NCCAA) has added new staff and migrated to electronic assessment data collection. Review of eight (8) weatherized files and physical inspections revealed NCCAA must document all furnace and duct testing results. Specifically, NCCAA needs to update furnace heat rise and duct operating pressure testing documentation to verify the need to address these measures.

  TDHCA Standard Work Specification (SWS) 3.1602.1 - Air Sealing Duct System through 3.1602.5c - Sealant selection

  Ducts and plenums sealed to prevent leakage, any closure system used will be in accordance with IRC Chapter 16, ensure effectiveness of air sealing system

  Additional Resources

  National Renewable Energy Laboratory (NREL)

  - *Standard Work Specification (SWS)5.3003.3 Evaluating Air Flow, System Assessment and Maintenance*
  - *NREL Job Task Analysis: Quality Control Inspector*
  - *Job Task Analysis (JTA) for Quality Control Inspectors*

  Required Action:

  Nueces County Community Action Agency (NCCAA) must ensure all HVAC and duct system testing is documented after being performed to quantify measures to be performed and verify the measures effectiveness on the final inspection to determine if additional actions are required to meet minimum standards.

General Observations:

During the case file review of Weatherization DOE Contract No. 56190003132 and LIHEAP Contract No. 81190003021, Department staff noted the following observations which *do not require corrective action* submitted to the Department:

- **Ensure Complete Client File Documentation.** A review of eight (8) weatherized files revealed NCCAA had converted to electronic client files and assessment data collection. NCCAA must insure their client file documentation process includes all forms listed in the DOE and LIHEAP Contracts Section 9 Record Keeping Requirements and required assessment information. Specifically all pre/post CAZ test results, complete Blower Door data sheet including pre/post ASHRAE information and existing Net Free Venting Area for attic ventilation. Department forms can be found in the Community Affairs Division section of the Department's website at http://www.tdhca.state.tx.us/community-affairs/wap/guidance.htm#forms with all required client file assessment documentation located at Texas Administrative Code Rule §6.416.

- **Not Meeting Air Sealing and/or Duct Sealing Targets.** During the client files review and physical inspection of eight (8) units, either the air or duct sealing reduction targets were not met at the time of the final inspection. During the monitoring, NCCAA was trained on more effective ways to identify and effectively seal for long term savings using more pressure pan and zonal diagnostic tests. There was also discussion with NCCAA staff about the importance to maximize both air and duct sealing during the weatherization process to achieve the most effective long-

term savings for all clients and the upcoming PY20 LIHEAP 75% blower door and duct blower benchmark.

Monitoring Scope:

The scope of the monitoring review was to determine if CSBG-SD, LIHEAP & DOE funds were used to assist eligible households and whether those funds were expended in accordance with applicable federal and state regulations and contractual requirements. Department staff conducted the following steps:

CSBGSD Contract No. 61190003091

- Review of financial records

LIHEAP Contract No. 81190003021

- Review of nine (9) client files
- Reviewed financial records
- Review procurement bid packets
- Conducted nine (9) physical inspections

DOE Contract No. 56190003132

- Review of two (2) client files
- Reviewed financial records
- Review procurement bid packets
- Conducted two (2) physical inspections

Informational items:

NCCAA new subcontractors.

The Community Services department has a signed a 5-year contract with three contractors to execute quality workmanship for the following programs:

- Weatherization Assistance Program,
- Comprehensive Energy Assistance Program,
- Community Development Block Grant, and
- all Housing initiatives

The new subcontractor is Lower Your Electrical Bills, LLC from Brownsville, TX., who will served as the primary contractor; Great American Insulation from Mission, TX., who will serve as the secondary contractor; and J & L Insulation & Energy Innovations, LLC from Alice, TX., who will serve as the alternate contractor.

The contracts begin on January 1, 2020 and terminate on December 31, 2020 with an option to renew for 4 years annually starting January 2, 2021 through December 31, 2021.

These contracts are contingent upon contract performance and federal funding.

Organizational Standards:

NCCAA met 56 out of its 57 Organizational Standards in 2019. The Agency received a rating of 98 percent compliant.

The Organizational Standard that was not approved was OS 2.1 which reads: The organization has documented or demonstrated partnerships across the community, for specifically identified purposes; partnerships include other anti-poverty organizations in the area.

The partnerships relate to the Memorandum of Understandings.

Linda Carrillo <linda.carrillo@nccaatx.org> 1/13/2020 11:47 AM

Self-Assessment Data Analysis

To victor9305@att.net • angieramos10@att.net • renayguzman@yahoo.com • sinoel43@aol.com • naacp1909@icloud.com • ljg@wbwpc.com • rose.soto@hhsc.state.tx.us • vnuncio@gmail.com • maira-fuentes@tamu.edu • norma.handy@nuecesco.com • ss.martinez.salvide.1@gmail.com • alfredolongoria@att.net Copy Cindy Longoria <clongoria@nccaatx.org> • Alma Barrera <abarrera@nccaatx.org>

Dear NCCAA Board of Directors,

At the end of 2019, we invited our Board to participate in the evaluation of programs as we initiated the annual Self-Assessment. We have collected our data and are ready for the next phase of Self-Assessment which is Data Analysis. We gladly invite the Board members to participate in this part of Self-Assessment as it plays a huge part in the focus and direction our programs depend on to ensure sustainability in policy and procedures. As a team, we will review, analyze and discuss the findings collected regarding program policy and procedures and their effects on programmatic goals and the agency's mission.

Given the comprehensive nature of our programs, we have scheduled two different dates for data analysis of each program.

Birth-to-Five Head Start Program: Thursday, January 16, 2020, from 130 pm to 4:30 pm in the NCCAA Board Conference Room located at Central Office.

Community Services Progam: Thursday, January 30, 2020, from 130 pm to 430 pm in the NCCAA Board Conference Room located at Central Office.

Thank you in advance. We greatly appreciate your support and guidance as we strive to better our services and our community!

Kind Regards.

Linda Carrillo, MSLS, NCRI

Nueces County Community Action Agency

101 S. Padre Island Drive

Corpus Christi, TX 78405

Tel: 361) 883-7201 xt. 27

Fax: 361) 883-9173

www.nccaatx.org

Page 37

ADMINISTRATION FOR
CHILDREN & FAMILIES
Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

January 09, 2020

Nueces County Community Action Agency

Re: Grant No. 06CH010656

Dear Head Start Grantee:

The Administration for Children and Families (ACF), Office of Head Start (OHS) recently conducted a monitoring review of your program. The attached report contains information about your agency's performance and compliance with the requirements of the Head Start Program Performance Standards, Public Law 110-134, Improving Head Start for School Readiness Act of 2007, and other applicable regulations.

Please contact your Regional Office for guidance should you have any questions or concerns. Your Regional Office will follow up on the content of this report and can work with you to identify resources to support your program's continuous improvement.

If the report has findings the corrective action period will begin 72 hours from the time this email was sent.

Sincerely,

OHS Monitoring Team

ADMINISTRATION FOR CHILDREN & FAMILIES

Office of Head Start 4th Floor – Switzer Memorial Building, 330 C Street SW, Washington DC 20024 eclkc.ohs.acf.hhs.gov

Program Performance Summary Report

To: Authorizing Official/Board Chairperson
Mr. Rene Guzman
Nueces County Community Action Agency
101 South Padre Island Drive
Corpus Christi, TX 78405 - 4102

From: Responsible HHS Official

Date: 01/08/2020
Dr. Deborah Bergeron
Director, Office of Head Start

From November 28, 2019 to December 5, 2019, the Administration for Children and Families (ACF) conducted a monitoring review of Nueces County Community Action Agency Head Start and Early Head Start programs to determine whether the previously identified findings had been corrected. The Office of Head Start (OHS) would like thank your governing body, Policy Council, staff, and parents of your program for their cooperation and assistance during the review. This monitoring report has been issued to Mr. Rene Guzman, Authorizing Official/Board Chair, as legal notice to your agency of the results of the program review.

Based on the information gathered during this review, we have closed the previously identified findings which are included in this report. For any previous findings that are not included in this report and remain open, the grantee will receive a future follow-up review to determine the compliance status of those findings.

Please contact your Regional Office for guidance should you have any questions or concerns.

DISTRIBUTION OF THE REPORT
Mr. Kenneth Gilbert, Regional Program Manager
Ms. Alma Barrera, Chief Executive Officer/Executive Director
Ms. Cynthia Davila, Head Start Director
Ms. Cynthia Davila, Early Head Start Director

Glossary of Terms

Compliant	No findings. Meets requirements of Head Start Program Performance Standard.
Area of Concern	An area for which the agency needs to improve performance. These issues should be discussed with the granteeÿ Regional Office of Head Start for possible technical assistance.
Area of Noncompliance	An area for which the agency is out of compliance with Federal requirements (including but not limited to the Head Start Act or one or more of the regulations) in one or more area of performance. This status requires a written timeline of correction and possible technical assistance or guidance from the grantee's program specialist. If not corrected within the specified timeline, this status becomes a deficiency.
Deficiency	As defined in the Head Start Act, the term "deficiency" means: (A) a systemic or substantial material failure of an agency in an area of performance that the Secretary determines involves: (i) a threat to the health, safety, or civil rights of children or staff; (ii) a denial to parents of the exercise of their full roles and responsibilities related to program operations; (iii) a failure to comply with standards related to early childhood development and health services, family and community partnerships, or program design and management; (iv) the misuse of funds received under this subchapter; (v) loss of legal status (as determined by the Secretary) or financial viability, loss of permits, debarment from receiving Federal grants or contracts, or the improper use of Federal funds; or (vi) failure to meet any other Federal or State requirement that the agency has shown an unwillingness or inability to correct, after notice from the Secretary, within the period specified; (B) systemic or material failure of the governing body of an agency to fully exercise its legal and fiduciary responsibilities; or (C) an unresolved area of noncompliance.

Performance Summary

Service Area	Applicable Standards	Grant Number(s)	Primary Review Finding Status(s)	Timeframe for Correction	Follow-Up Compliance Level
Discipline	1302 90(c)(1)(ii)	06CH010656	ANC	N/A	Corrected

Discipline

Noncompliance **1302.90(c)(1)(ii)** **Timeframe for Correction: 120 days**

1302 90 Personnel policies. (c) Standards of conduct. (1) A program must ensure all staff, consultants, contractors, and volunteers abide by the program's standards of conduct that: (ii) Ensure staff, consultants, contractors, and volunteers do not maltreat or endanger the health or safety of children, including, at a minimum, that staff must not (A) Use corporal punishment;

The grantee did not ensure staff, consultants, contractors, and volunteers did not maltreat or endanger the health and safety of children, including, at a minimum, that staff must not use corporal punishment. On January 22, 2019, a 4-year-old special needs child's face was tapped by a Special Needs Assistant at the Zavala Head Start Center.

A review of the incident report, dated January 24, 2019, showed a supervised Special Needs Assistant who was in training was attempting to calm the child down after an incident between this child and another child in the classroom. In the process of calming down, the child spat in the Special Needs Assistant's face. She reacted by raising her hand to prevent the child from further spitting in her face and ended up tapping the child on the left side of his face. The child did not cry and continued spitting. The supervising, experienced Special Needs Assistant approached the child, offered some water, and did a visual check, there were no visible markings or redness observed.

The Site Base Manager was notified and immediately contacted Texas Child Care Licensing, Texas Department of Family and Protective Services-Texas Abuse Hotline, and the parent. The Special Needs Assistant met with administrative staff and Human Resources to conduct an investigation that afternoon and was terminated immediately.

The incident was unfounded by the Texas Child Care Licensing, Texas Department of Family and Protective Services, and local law enforcement (Corpus Christi Police Department).

The grantee did not ensure staff, consultants, contractors, and volunteers did not maltreat or endanger the health and safety of children, including, at a minimum, that staff must not use corporal punishment, therefore, it was not in compliance with the regulation.

Follow Up

Corrected **Timeframe for Correction: N/A**

The grantee ensured staff, consultants, contractors, and volunteers did not maltreat or endanger the health and safety of children, including, at a minimum, that staff must not use corporal punishment. The grantee revised current policies and procedures, trained staff, created safe spaces, and hired a Life Coach.

In an interview, the Head Start Director discussed the revised procedures. The grantee renamed the Child Maltreatment Reporting Policy and Procedures and added language to clarify when training was provided, either at new staff orientation or annually.

The Head Start Director discussed training provided for current and newly hired staff. Current staff participated in training opportunities during March 27, April 17, and November 26, 2019, with training topics including the revised Child Maltreatment Reporting Policy and Procedures. The training titled, Be the Voice for Our Children also included a review of the policies and procedures for reporting suspected child maltreatment involving grantee staff and a review of the programs Standards of Conduct. A review of training documents also showed new hire orientation training topics were revised to now include the Prevention, Recognition, and Reporting of Child Maltreatment. The Head Start Director also discussed training provided monthly to staff by the Site Based Manager and Disability/Mental Health Department. The monthly training included Special Needs Assistants and utilized the Early Childhood Learning and Knowledge Center (ECLKC) 15-Minute In-service Suites Engaging Interaction and Environments training related to relaxation, identifying own emotional triggers, and mental health.

The grantee developed a safe word plan that was an agency-wide policy and was not specific only to challenging behaviors. It ensured when feeling the onset of an emotional trigger, the teacher was able to request someone to cover their position and remove themselves from the classroom for a few minutes. A committee of teachers and staff decided the use of a safe word, such as I need a Coke or something not allowed in the classroom so as not to alert visitors and parents at the center. Site Based Managers created various safe places at their respective centers for teachers and staff to retreat when a safe word was used. Some center safe spaces included posters, a fan, water, stress toys, aromatherapy lotions, music, pillows, etc.

The grantee also contracted a Life Coach who worked with staff as a group once a month but also went into the classrooms throughout the month to observe staff and offer one-on-one guidance to those needing assistance. The Life Coach provided team-building training with management and staff, focusing on

communication, self-esteem, and professionalism.

The grantee ensured staff, consultants, contractors, and volunteers did not maltreat or endanger the health and safety of children, including, at a minimum, that staff must not use corporal punishment. This area of noncompliance is corrected.

---------- End of Report ----------

Nueces County Community Action Agency
Checks $1500 - $4999
Month of November 2019

CK #	CK DATE	PAYABLE TO	AMOUNT	PURPOSE
235536	11/1/2019	AT&T Mobility	$ 3,118.37	Wireless bill. Serv date 10/16-11/15/19
235539	11/1/2019	City of Corpus Christi	$ 4,587.78	Utilities for 8 locations: Warehouse. Austin. Navarro. Los Pequenos. 3609 Crestbrook. El Tejanito. Centro de Ninos. Central Office. and Cliff Maus
235542	11/1/2019	City of Robstown	$ 3,291.08	Utility assistance for 21 clients
235544	11/1/2019	Corona Business Park. LLC	$ 3,979.36	Rent CAEHS - November 2019
235545	11/1/2019	Corona Business Park. LLC	$ 4,905.00	Rent Y - November 2019
235549	11/1/2019	CPL Retail Energy	$ 2,921.94	Utility assistance for 12 clients
235554	11/1/2019	Del Mar College	$ 1,600.00	Supervision skills
235555	11/1/2019	Del Mar College	$ 3,875.00	Tuition assistance for 1 client
235556	11/1/2019	Del Mar College	$ 3,875.00	Tuition assistance for 1 client
235566	11/1/2019	Home Depot Credit Services	$ 2,334.00	Replenish supplies for classrooms
235569	11/1/2019	Kaplan School Corporation	$ 2,591.30	Outdoor equipment for new EHS sites
235579	11/1/2019	Oak Farms	$ 1,703.37	To feed birth to five HS. October 2019
235581	11/1/2019	Patriot Landscape Professional	$ 4,200.00	Tree trimming at Austin: includes hauling and clearing of area after tree trimming
235583	11/1/2019	RAPID AIR	$ 2,647.00	A/C repair and maintenance for 2 units at 3220 Houston and 2 units at 3226 Houston St.
235584	11/1/2019	Reliant Energy	$ 2,261.54	Utility assistance for 5 clients
235593	11/1/2019	TAMU - CC	$ 2,359.88	Tuition assistance for 1 client
235594	11/1/2019	T. G. Properties. Inc.	$ 2,892.69	Rent ET A-B - November 2019
235595	11/1/2019	T. G. Properties. Inc.	$ 3,120.00	Rent Warehouse - November 2019
235603	11/1/2019	TXU Energy Assistance Group	$ 3,998.55	Utility assistance for 11 clients
235611	11/8/2019	American Filtration	$ 1,761.84	Replenish A/C Filters.
235626	11/8/2019	City of Robstown	$ 4,158.52	Utility assistance for 32 clients
235633	11/8/2019	CPL Retail Energy	$ 3,813.35	Utility assistance for 10 clients
235644	11/8/2019	Geno Vargas	$ 3,000.00	Life Coaching Observations 11/4-11/8/2019
235646	11/8/2019	Green Mountain Energy Company	$ 1,747.86	Utility assistance for 8 clients
235647	11/8/2019	Home Depot Credit Services	$ 2,628.74	Building materials for Northwest Campus: Construction materials for HS Centers
235657	11/8/2019	Reliant Energy	$ 2,172.31	Utility assistance for 6 clients

Nueces County Community Action Agency
Checks $1500 - $4999
Month of November 2019

CK #	CK DATE	PAYABLE TO	AMOUNT	PURPOSE
235666	11/8/2019	Texas Windstorm Insurance Association	$ 4,092.00	Policy for TWIA
235672	11/8/2019	TXU Energy Assistance Group	$ 3,899.74	Utility assistance for 14 clients
235679	11/15/2019	ABILA INC.	$ 1,638.20	MIP advance Migration; addt'l users, subscription
235681	11/15/2019	Absolute Waste Inc.	$ 3,048.46	Refuse for 18 sites: Miramar, RSC, Gulfway, Spirit of Hope, CASC, Little Hornet, Navarro, Los Pequenos, Centro de Ninos, Austin, ET, Annaville, Northwest Campus, Cliff Maus, Central Office, La Armada, Kids of the Neighborhood
235682	11/15/2019	R. Aguilar Electric, Inc.	$ 2,675.00	Northwest Campus Install new emergency backup lights
235684	11/15/2019	American Express Co.	$ 2,136.46	Airfare for 4 employees, Orlando, FL; Hotel for 4 employees, Orlando, FL; Hotel for 3 employees, San Antonio, TX
235685	11/15/2019	Bodine-Scott Air Cond. Co. Inc	$ 3,108.75	Assistance for 3 clients: Client 1, Install window unit, thermostat, and seal duct repair; Client 2, Install window unit, thermostat, and seal duct repair; Client 3, Seal duct repair and maintenance
235690	11/15/2019	Daisy Charters & Shuttles	$ 1,980.00	NCCAA Board & PC Orientation transport
235691	11/15/2019	DC02, LLC	$ 2,356.72	Assistance for 1 client: Weatherization, LED light bulbs, Refrigerator, Attic insulation, CO monoxide tester, and cookstove vent.
235695	11/15/2019	Home Depot Credit Services	$ 1,751.68	Northwest Campus mini blinds, HS repairs and materials, Replace washing machine at Warehouse
235700	11/15/2019	Oak Farms	$ 2,140.38	To feed birth to five HS, October 2019
235711	11/15/2019	Del Mar College	$ 3,875.00	Tuition assistance for 1 client
235712	11/15/2019	Del Mar College	$ 3,875.00	Tuition assistance for 1 client
235722	11/15/2019	NEC - COOP Energy	$ 2,060.44	Utility assistance for 18 clients
235724	11/15/2019	Nueces Electric Co-Op	$ 3,238.44	Utility assistance for 26 clients
235745	11/22/2019	R. Aguilar Electric, Inc.	$ 2,495.50	Northwest Campus: exit lights w/bug eye fixtures
235748	11/22/2019	AT & T	$ 3,294.46	Phone Serv 11/3-12/2/19 for 17 Sites
235753	11/22/2019	Calallen ISD	$ 4,845.56	Reimbursement for utility/electricity/insurance
235773	11/22/2019	CPL Retail Energy	$ 2,398.92	Utility assistance for 6 clients
235779	11/22/2019	Geno Vargas	$ 3,000.00	Life coaching observations 11/11-11/15/19
235788	11/22/2019	Oak Farms	$ 1,561.30	To feed birth to five HS, November 2019
235790	11/22/2019	Protection One Alarm Monitoring	$ 3,388.83	ADT Fire Alarm system, Spirit of Hope
235792	11/22/2019	Third Coast Distributing, LLC	$ 1,581.97	A/C repair: 2017 Chevy Truck, maintenance vehicle
235809	11/22/2019	Xerox Financial Services	$ 4,179.24	Copier Lease from 10/23-11/22/19

Nueces County Community Action Agency
Checks $1500 - $4999
Month of November 2019

CK #	CK DATE	PAYABLE TO	AMOUNT	PURPOSE
235825	11/22/2019	Direct Energy	$ 2,620.45	Utility assistance for 21 clients
235829	11/22/2019	First Choice Power Company	$ 3,784.48	Utility assistance for 34 clients
235834	11/22/2019	Corona Business Park, LLC	$ 3,979.36	Rent CAEHS - NOVEMBER 2019
235835	11/22/2019	Corona Business Park, LLC	$ 4,905.00	Rent Y - November 2019
235838	11/22/2019	T. G. Properties, Inc.	$ 2,892.69	Rent ET A-B - November 2019
235839	11/22/2019	T. G. Properties, Inc.	$ 3,120.00	Rent Warehouse - November 2019
235888	11/29/2019	City of Robstown	$ 2,461.18	Utility assistance for 16 clients
235893	11/29/2019	CPL Retail Energy	$ 1,648.78	Utility assistance for 7 clients
235894	11/29/2019	D & C Fence Company, Inc.	$ 4,280.00	Install panic bar, double swing gate: Northwest Campus
235896	11/29/2019	Del Mar College	$ 3,875.00	Tuition assistance for 1 client
235905	11/29/2019	Green Mountain Energy	$ 1,545.75	Utility assistance for 4 clients
235911	11/29/2019	LK Jordan & Associates, Corpus	$ 2,493.12	2 Temp employees, Week of 11/3-11/17/19, Human Resources
235913	11/29/2019	NAACP	$ 1,500.00	2020 NAACP Banquet, 1/20/20

Nueces County Community Action Agency
Checks $5000 and over
Month of November 2019

CK #	CK DATE	PAYABLE TO	AMOUNT	PURPOSE
235552	11/1/2019	DC02, LLC	$ 15,212.56	Maintenance and repairs for 12 units at 3220 Houston Street; Foundation repair for 1 client; Roof repair for 1 client
235570	11/1/2019	La Batt Food Service	$ 6,040.98	To feed birth to five HS, October 2019
235602	11/1/2019	Texas Mutual Insurance Co.	$ 12,439.00	Worker's Comp Insurance Policy, Final Audit
235617	11/8/2019	Bodine-Scott Air Cond. Co. Inc	$ 28,448.39	HVAC assistance for 22 clients
235636	11/8/2019	DC02, LLC	$ 45,269.92	Weatherization for 23 clients
235650	11/8/2019	La Batt Food Service	$ 8,509.44	To feed birth to five HS, October 2019
235651	11/8/2019	Lakeshore	$ 6,500.14	Replenish furniture for Northwest Campus classrooms; Floor Seating for Classroom Staff
235703	11/15/2019	Patriot Landscape Professional	$ 7,200.00	Northwest landscaping
235706	11/15/2019	Protection One Alarm Monitoring	$ 10,352.28	Alarm system for Centro de Ninos and Kids of the Neighborhood, Security at HS and EHS sites for 12/1-12/31/19 (includes install of security system at Northwest Campus). Additional equipment for security system, NW Campus
235720	11/15/2019	Green Mountain Energy	$ 9,376.78	Utility assistance for 88 clients
235736	11/15/2019	Reliant Energy	$ 16,142.26	Utility assistance for 143 clients
235743	11/15/2019	Stream Gas & Electric Ltd	$ 10,116.62	Utility assistance for 84 clients
235774	11/22/2019	D & C Fence Company, Inc.	$ 12,215.00	Chain link fence for playground at NW Campus
235782	11/22/2019	La Batt Food Service	$ 15,679.21	To feed birth to five HS, November 2019
235783	11/22/2019	Lakeshore	$ 28,500.00	Classroom observations
235804	11/22/2019	TXU Energy Assistance Group	$ 6,170.23	Utility assistance for 17 clients
235823	11/22/2019	CPL Retail Energy	$ 19,222.06	Utility assistance for 161 clients
235855	11/29/2019	City of Robstown	$ 17,020.11	Utility assistance for 190 clients
235874	11/29/2019	TXU Energy Assistance Group	$ 24,952.77	Utility assistance for 209 clients
235881	11/29/2019	C. C. Refrigeration, Inc.	$ 6,130.00	A/C maintenance and repair, thermostat replacement for Northwest Campus; A/C repair for Head Start at Y; Repair A/C circuit board and space backup for Maintenance; Troubleshoot breaker at Cliff Maus, Room D.
235895	11/29/2019	DC02, LLC	$ 9,430.69	Weatherization for 1 clients
235910	11/29/2019	La Batt Food Service	$ 6,632.38	To feed birth to five HS, November 2019
235922	11/29/2019	School Nurse Supply Inc.	$ 6,198.00	AED for sites
235939	11/29/2019	TXU Energy Assistance Group	$ 5,896.22	Utility assitance for 24 clients

NUECES COUNTY COMMUNITY ACTION AGENCY
COMPARATIVE EXPENDITURE/ENCUMBRANCE BUDGET REPORT
MONTH ENDED NOVEMBER 30, 2019

	ACCOUNT TITLE	REVENUE RECEIVED TO-DATE	CURRENT PERIOD EXPENDITURES	EXPENDITURES TO-DATE	ENCUMBRANCES	TOTAL BUDGETS	BUDGET VARIANCE	PERCENT EXPENDED	AWARD PERIOD PERCENT EXPIRED
01	LOCAL ACCOUNT BUDGET PERIOD 09/2019 THRU 08/2020	12,713.22	2,314.00	80,956.23	(70.85)	100,000.00	19,114.62	80.89%	25.00%
01B	LOCAL HOME PROGRAM-RENTAL BUDGET PERIOD 09/2019 THRU 08/2020	39,022.00	2,745.22	27,895.91	4,560.00	140,000.00	107,544.09	19.93%	25.00%
06T	CSBG Discretionary BUDGET PERIOD 04/2019 THRU 03/2020	5,267.52	0.00	7,666.39	0.00	23,968.00	16,301.61	31.99%	66.67%
06G	***Contract amendment - add'l $323,400*** COMMUNITY SERVICES BLOCK GRANT BUDGET PERIOD 01/2019 THRU 12/2019	203,153.73	13,868.64	247,747.68	341.28	431,200.00	183,111.04	57.53%	91.67%
18X	DOE-WEATHERIZATION ASSISTANCE PROGRAM BUDGET PERIOD 07/2019 THRU 06/2020	21,018.32	5,396.19	22,740.65	283.17	111,710.00	88,686.18	20.61%	41.67%
21W	L I H E A P -W A P BUDGET PERIOD 01/2019 THRU 12/2019	220,495.12	17,226.87	238,421.33	345.27	401,700.00	162,933.40	59.44%	91.67%
22	HEAD START PROGRAM BUDGET PERIOD 09/2019 THRU 08/2020		444,935.22	1,240,018.79	51,889.45	6,277,806.00	4,985,897.76	20.58%	25.00%
	INKIND	459,751.55	0.00	357,098.28		1,569,452.00	1,212,353.72	22.75%	
	PA-22 TOTAL	1,874,633.97	444,935.22	1,597,117.07	51,889.45	7,847,258.00	6,198,251.48		
28	EARLY HEAD START PROGRAM BUDGET PERIOD 09/2019 THRU 08/2020		359,814.74	1,110,763.26	52,487.97	5,481,876.00	4,318,624.77	21.22%	25.00%
	INKIND		0.00	102,653.27		1,370,469.00	1,267,815.73	7.49%	
	PA-28 TOTAL		359,814.74	1,213,416.53	52,487.97	6,852,345.00	5,586,440.50		
28A	EARLY HEAD START - TTA/CDA PROGRAM BUDGET PERIOD 09/2019 THRU 08/2020		3,166.39	17,931.53	149.25	95,564.00	77,483.22	18.92%	25.00%
	INKIND		0.00	0.00		23,891.00	23,891.00	0.00%	
	PA-28A TOTAL		3,166.39	17,931.53	149.25	119,455.00	101,374.22		
30	H S -TTA/CDA PROGRAM BUDGET PERIOD 09/2019 THRU 08/2020		3,135.69	18,363.08	168.31	78,162.00	59,630.61	23.71%	25.00%
	INKIND		0.00	0.00		19,540.00	19,540.00	0.00%	
	PA-30 TOTAL		3,135.69	18,363.08	168.31	97,702.00	79,170.61		
37Q	CDBG WAP BUDGET PERIOD 01/2019 THRU 12/2019	25,970.66	3,283.70	45,758.72	249.56	100,000.00	53,991.72	46.01%	91.67%
41R	NEIGHBORWORKS AMERICA BUDGET PERIOD 04/2018 THRU 09/2019	105,000.00	0.00	104,509.94	490.06	105,000.00	(0.00)	100.00%	100.00%
41S	NEIGHBORWORKS AMERICA SIF BUDGET PERIOD 09/2018 THRU 08/2019	75,000.00	0.00	38,454.36	0.00	75,000.00	36,545.64	51.27%	100.00%
41T	NEIGHBORWORKS AMERICA BUDGET PERIOD 04/2019 THRU 09/2020	115,000.00	494.79	503.99	1,240.09	115,000.00	113,255.92	1.52%	44.44%
41V	NEIGHBORWORKS AMERICA _Rural BUDGET PERIOD 09/2019 THRU 08/2020	25,867.00	0.00	3,972.86	0.00	25,867.00	21,894.14	15.36%	25.00%
52	NUECES ELECTRIC COOPERAT BUDGET PERIOD 09/2013 THRU 08/2020	31,737.17	0.00	5,868.02	0.00	28,513.61	22,645.59	20.58%	89.29%

	ACCOUNT TITLE	GRANT TO-DATE REVENUE RECEIVED	CURRENT PERIOD EXPENDITURES	GRANT TO-DATE EXPENDITURES	ENCUMBRANCES	TOTAL BUDGETS	BUDGET VARIANCE	PERCENT EXPENDED	AWARD PERIOD PERCENT EXPIRED
53A	Green Mountain Energy BUDGET PERIOD 09/2015 THRU 08/2020	12,674 43	357 99	9,729 51	0 00	9,473 97	(255 54)	102 70%	79 17%
54	RELIANT ENERGY BUDGET PERIOD 09/2013 THRU 08/2020	61,417 09	1,277 39	32,024 15	0 00	61,417 09	29,392 94	52 14%	89 29%
55	TXU ENERGY AID BUDGET PERIOD 09/2013 THRU 08/2020	63,048 30	1,353 27	67,336 47	0 00	68,048 30	711 83	98 95%	89 29%
57	CPL-NN6 BUDGET PERIOD 09/2013 THRU 08/2020	142,206 61	2,082 77	148,343 72	0 00	150,206 61	1,862 89	98 76%	89 29%
57B	DIRECT ENERGY NNP BUDGET PERIOD 09/2015 THRU 08/2020	7,500 00	0 00	1,471 91	0 00	2,500 00	1,028 09	58 88%	79 17%
58W	***Contract amendment - add'l $48,136*** COMPREHENSIVE ENERGY ASSISTANCE PROGRAM BUDGET PERIOD 01/2019 THRU 03/2020	1,300,125 74	157,770 75	1,659,931 52	4,011 79	2,088,480 00	424,536 69	79 67%	73 33%
74	CHILD CARE FOOD PROGRAM - HS BUDGET PERIOD 10/2019 THRU 09/2020	729,843 92	8,220 36	127,180 33	40,200 42	715,454 00	548,073 25	23 40%	16 67%
	TOTAL FUNDS	5,071,694 80	1,027,446 99	5,257,590 35	156,345 77	16,686,946 58	11,273,010 46		
	TOTAL INKIND	459,751 55	0 00	459,751 55	0 00	2,983,352 00	2,523,600 45		
	GRAND TOTAL	5,531,446 35	$1,027,446 99	$5,717,341 90	$156,345 77	$19,670,298 58	$13,796,610 91		

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
01 - 01 Local Account
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6C	TRAVEL	0.00	1,168.15	0.00	0.00	(1,168.15)
6E	SUPPLIES	0.00	0.00	0.00	500.00	500.00
6F	CONTRACTUAL	0.00	76,899.80	0.00	900.00	(75,999.80)
6H	OTHER COSTS	2,314.00	2,888.28	(70.85)	98,600.00	95,782.57
	Total 01 - 01 Local Account	2,314.00	80,956.23	(70.85)	100,000.00	19,114.62

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
01B - 01B Home Program-Rental
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	0.00	0.00	43,623.00	43,623.00
6B	FRINGE BENEFITS	0.00	0.00	0.00	12,965.00	12,965.00
6C	TRAVEL	0.00	0.00	0.00	5,000.00	5,000.00
6E	SUPPLIES	0.00	0.00	0.00	200.00	200.00
6F	CONTRACTUAL	0.00	0.00	0.00	3,500.00	3,500.00
6H	OTHER COSTS	2,745.22	27,895.91	4,560.00	74,712.00	42,256.09
	Total 01B - 01B Home Program-Rental	2,745.22	27,895.91	4,560.00	140,000.00	107,544.09

Nueces County Community Action Agency
Encumbrance Budget - fiscal Comm Rep 3
06T - CSBG Discretionary
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum	YTD Budget	YTD Budget Variance
6C	TRAVEL	0.00	2,841.39	0.00	0.00	(2,841.39)
6H	OTHER COSTS	0.00	4,825.00	0.00	23,968.00	19,143.00
	Total 06T - CSBG Discretionary	0.00	7,666.39	0.00	23,968.00	16,301.61

Nueces County Community Action Agency
Encumbrance Budget - fiscal Comm Rep 3
06G - CSBG 01/01/19-12/31/19
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	59,831.52	0.00	178,875.00	119,043.48
6B	FRINGE BENEFITS	0.00	18,311.44	0.00	48,772.00	30,460.56
6C	TRAVEL	6.20	7,678.21	0.00	16,665.00	8,986.79
6E	SUPPLIES	258.71	1,497.45	296.88	10,448.00	8,653.67
6F	CONTRACTUAL	1.74	36.36	0.00	3,360.00	3,323.64
6H	OTHER COSTS	13,601.99	160,392.70	44.40	173,080.00	12,642.90
	Total 06G - CSBG 01/01/19-12/31	13,868.64	247,747.68	341.28	431,200.00	183,111.04

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 4
18X - 18X DOE WAP 7/19 - 6/20
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	4,418.10	0.00	18,710.00	14,291.90
6B	FRINGE BENEFITS	0.00	935.77	0.00	6,487.00	5,551.23
6C	TRAVEL	(1.67)	195.38	0.00	0.00	(195.38)
6E	SUPPLIES	2,763.96	7,879.45	242.66	20,500.00	12,377.89
6F	CONTRACTUAL	2,554.26	5,695.98	0.00	34,132.00	28,436.02
6H	OTHER COSTS	79.64	3,615.97	40.51	31,881.00	28,224.52
	Total 18X - 18X DOE WAP 7/19 - 6/20	5,396.19	22,740.65	283.17	111,710.00	88,686.18
Report Total		5,396.19	22,740.65	283.17	111,710.00	88,686.18

Nueces County Community Action Agency
Encumbrance Budget - fiscal Comm Rep 3
21W - LIHEAP 01/01/19-12/31/19
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	10,425.60	71,373.46	0.00	95,000.00	23,626.54
6B	FRINGE BENEFITS	2,182.87	14,649.02	0.00	25,442.00	10,792.98
6C	TRAVEL	(16.39)	942.78	0.00	0.00	(942.78)
6E	SUPPLIES	2,064.59	72,598.57	272.42	103,842.00	30,971.01
6F	CONTRACTUAL	2,138.19	65,458.24	0.00	156,916.00	91,457.76
6H	OTHER COSTS	432.01	13,399.26	72.85	20,500.00	7,027.89
	Total 21W - LIHEAP 01/01/19-12/31	17,226.87	238,421.33	345.27	401,700.00	162,933.40

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
22 - 22 Head Start
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	255,919.34	743,067.58	0.00	4,441,413.00	3,698,345.42
6B	FRINGE BENEFITS	61,593.76	194,189.27	0.00	1,186,930.00	992,740.73
6C	TRAVEL	18.00	420.99	0.00	0.00	(420.99)
6E	SUPPLIES	25,756.00	35,532.86	20,027.83	73,326.00	17,765.31
6F	CONTRACTUAL	9,086.74	13,510.42	0.00	34,693.00	21,182.58
6H	OTHER COSTS	92,561.38	253,297.67	31,861.62	541,444.00	256,284.71
6IK	INKIND	0.00	357,098.28	0.00	1,569,452.00	1,212,353.72
	Total 22 - 22 Head Start	444,935.22	1,597,117.07	51,889.45	7,847,258.00	6,198,251.48

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
28 - 28 Early Head Start
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	231,205.72	604,402.85	0.00	3,938,612.00	3,334,209.15
6B	FRINGE BENEFITS	57,857.76	150,713.18	0.00	1,053,629.00	902,915.82
6C	TRAVEL	(9.16)	30.81	0.00	0.00	(30.81)
6E	SUPPLIES	19,212.29	181,180.21	17,550.30	109,991.00	(88,739.51)
6F	CONTRACTUAL	6,809.57	9,335.89	0.00	18,681.00	9,345.11
6H	OTHER COSTS	44,738.56	165,100.32	34,937.67	360,963.00	160,925.01
6IK	INKIND	0.00	102,653.27	0.00	1,370,469.00	1,267,815.73
	Total 28 - 28 Early Head Start	359,814.74	1,213,416.53	52,487.97	6,852,345.00	5,586,440.50

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
28A - 28A EHS T1A
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	209.44	0.00	0.00	(209.44)
6B	FRINGE BENEFITS	0.00	54.23	0.00	0.00	(54.23)
6C	TRAVEL	2,207.48	4,154.00	0.00	0.00	(4,154.00)
6E	SUPPLIES	0.00	669.66	36.45	0.00	(706.11)
6H	OTHER COSTS	958.91	12,844.20	112.80	95,564.00	82,607.00
6IK	INKIND	0.00	0.00	0.00	23,891.00	23,891.00
	Total 28A - 28A EHS T1A	3,166.39	17,931.53	149.25	119,455.00	101,374.22

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
30 - 30 HS T1A CDA
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	1,884.96	0.00	0.00	(1,884.96)
6B	FRINGE BENEFITS	0.00	488.12	0.00	0.00	(488.12)
6C	TRAVEL	2,489.30	4,684.34	0.00	0.00	(4,684.34)
6E	SUPPLIES	0.00	755.19	41.11	0.00	(796.30)
6H	OTHER COSTS	646.39	10,550.47	127.20	78,162.00	67,484.33
6IK	INKIND	0.00	0.00	0.00	19,540.00	19,540.00
	Total 30 - 30 HS T1A CDA	3,135.69	18,363.08	168.31	97,702.00	79,170.61
Report Total		816,111.26	2,955,680.35	109,184.13	15,156,760.00	12,091,895.52

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
37Q - CDBG WAP 01/17/19-12/31/19
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	2,606.40	12,239.85	0.00	7,372.00	(4,867.85)
6B	FRINGE BENEFITS	545.63	2,516.44	0.00	2,628.00	111.56
6C	TRAVEL	(2.79)	45.02	0.00	0.00	(45.02)
6E	SUPPLIES	2.70	15,190.16	210.08	45,000.00	29,599.76
6F	CONTRACTUAL	16.57	13,564.44	0.00	45,000.00	31,435.56
6H	OTHER COSTS	115.19	2,202.81	39.48	0.00	(2,242.29)
	Total 37Q - CDBG WAP 01/17/19-12/31/...	3,283.70	45,758.72	249.56	100,000.00	53,991.72

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 5
From 11/1/2019 Through 11/30/2019

41R - NeighborWorks FY2018

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	45,371.30	0.00	50,000.00	4,628.70
6B	FRINGE BENEFITS	0.00	8,602.43	0.00	11,300.00	2,697.57
6C	TRAVEL	0.00	2,487.74	0.00	5,500.00	3,012.26
6E	SUPPLIES	0.00	2,514.31	312.07	100.00	(2,726.38)
6F	CONTRACTUAL	0.00	3,717.53	0.00	2,000.00	(1,717.53)
6G	FACILITIES CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
6H	OTHER COSTS	0.00	41,816.63	177.99	36,100.00	(5,894.62)
	Total 41R - 41R_NeighborWorks FY2018	0.00	104,509.94	490.06	105,000.00	0.00

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 5
41S - NWA_SIF
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6F	CONTRACTUAL	0.00	0.00	0.00	75,000.00	75,000.00
6H	OTHER COSTS	0.00	38,454.36	0.00	0.00	(38,454.36)
	Total 41S - NWA_SIF	0.00	38,454.36	0.00	75,000.00	36,545.64

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 5
41T - NeighborWorks FY2019
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	0.00	0.00	50,000.00	50,000.00
6B	FRINGE BENEFITS	0.00	0.00	0.00	11,300.00	11,300.00
6C	TRAVEL	103.83	103.83	0.00	7,500.00	7,396.17
6E	SUPPLIES	0.00	4.10	1,212.08	0.00	(1,216.18)
6F	CONTRACTUAL	40.32	40.32	0.00	0.00	(40.32)
6G	FACILITIES CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
6H	OTHER COSTS	350.64	355.74	28.01	46,200.00	45,816.25
	Total 41T - NeighborWorks FY2019	494.79	503.99	1,240.09	115,000.00	113,255.92

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 5
From 11/1/2019 Through 11/30/2019

41V - NWA Rural

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	3,972.86	0.00	25,867.00	21,894.14
	Total 41V - NWA Rural	0.00	3,972.86	0.00	25,867.00	21,894.14

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
52 - PA 52 Nueces Electric
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	5,868.02	0.00	28,513.61	22,645.59
	Total 52 - PA 52 Nueces Electric	0.00	5,868.02	0.00	28,513.61	22,645.59

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
53A - Green Mountain Energy
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	357.99	9,729.51	0.00	9,473.97	(255.54)
	Total 53A - Green Mountain Energy	357.99	9,729.51	0.00	9,473.97	(255.54)

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
54 - Reliant Energy CARE
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	1,277.39	32,024.15	0.00	61,417.09	29,392.94
	Total 54 - Reliant Energy CARE	1,277.39	32,024.15	0.00	61,417.09	29,392.94

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
55 - 55 TXU Energy Aid
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	1,353.27	67,336.47	0.00	68,048.30	711.83
	Total 55 - 55 TXU Energy Aid	1,353.27	67,336.47	0.00	68,048.30	711.83

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
57 - 57 CPL-NNP
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	2,082.77	148,343.72	0.00	150,206.61	1,862.89
	Total 57 - 57 CPL-NNP	2,082.77	148,343.72	0.00	150,206.61	1,862.89

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
57B - 57B Direct Engy Foundation-NNP
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	1,471.91	0.00	2,500.00	1,028.09
	Total 57B - 57B Direct Engy Foundation-NNP	0.00	1,471.91	0.00	2,500.00	1,028.09

Nueces County Community Action Agency
Encumbrance Budget - fiscal Comm Rep 3
58W - CEAP 01/01/19-12/31/19
From 11/1/2019 Through 11/30/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	15,176.00	246,157.86	0.00	303,412.00	57,254.14
6B	FRINGE BENEFITS	3,317.67	54,416.38	0.00	67,285.00	12,868.62
6C	TRAVEL	20.30	7,981.11	0.00	1,200.00	(6,781.11)
6E	SUPPLIES	259.17	18,362.11	3,483.80	2,000.00	(19,845.91)
6F	CONTRACTUAL	462.18	1,501.61	0.00	0.00	(1,501.61)
6H	OTHER COSTS	138,535.43	1,331,512.45	527.99	1,714,583.00	382,542.56
	Total 58W - CEAP 01/01/19-12/31	157,770.75	1,659,931.52	4,011.79	2,088,480.00	424,536.69
Report Total		188,866.26	2,153,766.92	4,698.34	2,945,348.00	786,882.74

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 6
74 - 74 CCFP-USDA
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	23,472.16	0.00	126,205.00	102,732.84
6B	FRINGE BENEFITS	0.00	8,034.81	0.00	37,105.00	29,070.19
6E	SUPPLIES	125.00	5,516.69	500.95	14,600.00	8,582.36
6F	CONTRACTUAL	0.00	0.00	0.00	1,600.00	1,600.00
6H	OTHER COSTS	8,095.36	90,156.67	39,699.47	535,944.00	406,087.86
	Total 74 - 74 CCFP-USDA	8,220.36	127,180.33	40,200.42	715,454.00	548,073.25
Report Total		8,220.36	127,180.33	40,200.42	715,454.00	548,073.25

RECEIVED
DEC 04 2019
N.C.C.A.A.

Corporate Card Statement of Account

Sign-up For Online Statements
www.americanexpress.com/gopaperless

Prepared For
ALMA BARRERA
NUECES CO COMM AGCY

Account Number

Closing Date
11/28/19

Previous Balance $	New Charges $	Other Debits $	Payments $	Other Credits $	Balance Due $	Please Pay By
2,136.46	1,358.89	0.00	2,136.46	0.00	1,358.89	12/13/19

For important information regarding your account refer to page 2

Payment is due in full. Please pay by 12/13/19 to allow time for your payment to be received by us and credited to your account.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Activity

Date reflects either transaction or posting date

Card Number XX

		Reference Code	Amount $
11/17/19	PAYMENT RECEIVED - THANK YOU 11/17	00032000000	-2,136.46
11/08/19	American Airlines FT WORTH TX TKT# 0012387742543 AMERICAN AIR 11/07/19 PASSENGER TICKET TIFFANY RAMIREZ American Airlines American Airlines FT WORTH TX FROM CORPUS CHRISTI TX TO CARRIER CLASS DALLAS/FT WORTH TX AA C TO PORTLAND OR AA C TO DALLAS/FT WORTH TX AA C TO CORPUS CHRISTI TX AA C	20191107000	747.99
10/31/19	LA QUINTA INNS 0907 AUSTIN TX FOL# 008806 LA QUINTA INN 10/30/19 ARRIVAL DATE DEPARTURE DATE 10/29/19 10/30/19 00 ROC NUMBER 008806	12926200000	220.12

Continued on Page 3

Please fold on the perforation below detach and return with your payment

Do not staple or use paper clips

Payment Coupon

Account Number

Payable upon receipt in U.S. Dollars.

Please Pay By 12/13/19

Enter 15 digit account number on all payments.

Amount Due $1,358.89

Checks or drafts must be drawn against banks located in the U.S.

See reverse side for instructions on how to update your address, phone number, or email.

AB 01 035318 57025 B 153 A

ALMA BARRERA
NUECES CO COMM AGCY
101 S PADRE IS DR
CORPUS CHRISTI TX 78405-4102

Mail Payment to:

AMERICAN EXPRESS
PO BOX 650448
DALLAS TX 75265-0448

035318 1/2 4 14971 (1 RO489W1 33219 0000068341 (000

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5:00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%**. This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Manage your Card account online at:
www.americanexpress.com/checkyourbill

For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call
1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
TTY: 1-800-221-9950
FAX: 1-800-695-9090

Large Print and Braille Statements:
1-800-528-2122

Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 650448
DALLAS TX
75265-0448

14971

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.

Activity Continued		Reference Code	Amount $
10/31/19	LA QUINTA INNS 0907 AUSTIN TX FOL# 008808 LA QUINTA INN 10/30/19 ARRIVAL DATE DEPARTURE DATE 10/29/19 10/30/19 00 ROC NUMBER 008808	16240800000	193.05
10/31/19	LA QUINTA INNS 0907 AUSTIN TX FOL# 000329 LA QUINTA INN 10/30/19 ARRIVAL DATE DEPARTURE DATE 10/29/19 10/30/19 00 ROC NUMBER 000329	10625500000	197.73
Total for ALMA BARRERA		New Charges/Other Debits Payments/Other Credits	1,358.89 -2,136.46

005318 2:2

Commercial Account

RETURN MAIL ADDRESS
PO BOX 790420
ST. LOUIS, MO 63179

Commercial Account:

Statement Date	11/28/19
Credit Line	$50,000
Credit Available	$48,740

Account Balance **$1,259.14**

NUECES COUNTY COMMUN
101 S PADRE ISLAND DR
CORPUS CHRISTI, TX 78405-4102

RECEIVED
DEC 06 2019
N.C.C.A.A.

Account Information

Please see Payment Page(s) for Amount Due and Payment Due Date(s)

Current Payments and Unapplied Payments	-$8,316.54
Current Purchases and Debits	$5,188.19
Current Returns, Exchanges and Adjustments	-$72.06
Previously Billed Invoices	-$7.92

THE HOME DEPOT® PRO XTRA GIFT CARD GIVES YOUR EMPLOYEES MORE DOING POWER

- Reload easily in store or online
- Track purchases by PO, project name or job number
- Get more work done, more quickly

Buy in store or online at homedepot.com/giftcard

SPECIAL NOTICE

Don't forget, 1-Year returns credited back to your Home Depot Card*

Additional benefits available to Commercial Card Holders:

- **60-day Terms: On new purchases, receive net 60 payment terms with no late fees if paid in full**
- **Fuel savings:** Earn Fuel savings for every $100 of qualifying purchases made using your The Home Depot Commercial Account

Visit **homedepot.com/cardbenefits** to take advantage of 60-day payment terms and get more information on fuel savings including participating station availability and how to order more redemption cards

*Refer to The Home Depot Returns Policy for details

CURRENT PAYMENTS AND UNAPPLIED PAYMENTS

Payments received since the last statement period. Please contact us with your instructions on how to apply to specific invoices.

Date	Amount
10/28/19	-$1,602.12
11/04/19	-$2,334.00
11/11/19	-$2,628.74
11/17/19	-$1,751.68
Total	-$8,316.54

Questions About Your Account

ACCT MGR JASON SMITH EXT 4676949
PHONE 1-800-494-1946
FAX 1-877-969-6282
EMAIL JASON.L.SMITH@CITI.COM

Send Billing Inquiries to:
HOME DEPOT CREDIT SERVICES
PO Box 790340
St. Louis, MO 63179-0340

Send a SECURE MESSAGE right now to a customer service professional online at myhomedepotaccount.com

CURRENT PURCHASES AND DEBITS

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount	Due Date
10/29/19	THE HOME DEPOT CORPUSCHRISTI, TX	1974478	60153	H6584-186744	$1,383.82	01/27/20
10/29/19	THE HOME DEPOT CORPUSCHRISTI, TX	1974480		H6584-186747	$936.77	01/27/20
10/30/19	THE HOME DEPOT CORPUSCHRISTI, TX	974592	60147	H6584-186890	$36.90	01/27/20
10/30/19	THE HOME DEPOT CORPUSCHRISTI, TX	974602	60147	H6584-186901	$39.85	01/27/20
10/31/19	THE HOME DEPOT CORPUSCHRISTI, TX	9974651	60153	H6584-186969	$308.15	01/27/20
11/06/19	THE HOME DEPOT CORPUSCHRISTI, TX	3970245	60161	H6584-187829	$799.66	01/27/20
11/07/19	THE HOME DEPOT CORPUSCHRISTI, TX	2970320	60182	H6584-187932	$415.98	01/27/20
11/20/19	THE HOME DEPOT CORPUSCHRISTI, TX	9971410		H6584-189504	$641.50	01/27/20
11/25/19	THE HOME DEPOT CORPUSCHRISTI, TX	4214843		H6584-190150	$625.56	01/27/20
				TOTAL	$5,188.19	

CURRENT RETURNS, EXCHANGES AND ADJUSTMENTS

Credits posted to your account, but not applied to specific invoices. Please contact us with instructions on how to apply.

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount
10/30/19	THE HOME DEPOT CORPUSCHRISTI, TX	202138	Return:	H6584-186747	-$35.16
10/30/19	THE HOME DEPOT CORPUSCHRISTI, TX	202141	Return:	H6584-186890	-$36.90
				TOTAL	-$72.06

PREVIOUSLY BILLED INVOICES

Please submit payment for all past due amounts.

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount	Due Date
01/03/19	THE HOME DEPOT CORPUSCHRISTI, TX	204273	Return:		-$7.92	03/27/19
				TOTAL	-$7.92	

PAST DUE INVOICES

1-29 Days	30-59 Days	60-89 Days	90-119 Days	120-149 Days	150-179 Days	180+ Days
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

FUEL REWARDS SUMMARY

As of 11/28/2019

Current Fuel Rewards Balance (per gallon)	$9.90
Expiring Fuel Rewards Balance	$4.40
Expiration Date	12/31/2019

To customize and manage your account visit **www.fuelrewards.com/homedepot** or download the Fuel Rewards mobile app.

Please ensure you have registered your email address by visiting **www.homedepot.com/cardbenefits** to fully participate in the program.

PURCHASE HISTORY

Year to Date	$51,541.72
Life to Date	$390,666.43

Commercial Account

Remit payment and make checks payable to
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2501404382
PO BOX 9001043
LOUISVILLE, KY 40290-1043

Commercial Account
Statement Date 11/28/19

View, manage and pay your account online at
myhomedepotaccount.com

Invoices to Be Paid IMPORTANT: To ensure accurate posting of your payment, please indicate which invoices you are paying by checking the appropriate box below. To apply a credit to an invoice, write in the invoice number of the debit transaction that you would like to have applied to, in the "Invoice Number" column next to the credit. Please remit entire Payment Page(s) when sending payment.

CREDITS

Transaction Date	Invoice #	Original Invoice Amount	Credit Amount		Invoice Number (Enter invoice number in which to apply credit)
01/03/19	204273	-$7.92	-$7.92	Apply to Invoice	#

CURRENT ACTIVITY

Transaction Date	Invoice #	Original Invoice Amount	Amount Due	Payment Due Date	Check if Paying	Payment Amount (If less than Amount Due)
11/20/19	9971410	$641.50	$641.50	01/27/20	☐	$
11/25/19	4214843	$625.56	$625.56	01/27/20	☐	$

P.O. Box 790420
St. Louis, MO 63179

Statement Enclosed

Your Account Number is

For proper credit, please write on your check and enclose with this payment coupon.

Statement Date	**11/28/19**
Account Balance	**$1,259.14**
Check here if paying all invoices	☐

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

NUECES COUNTY COMMUN
101 S PADRE ISLAND DR
CORPUS CHRISTI, TX 78405-4102

HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2501404382
PO BOX 9001043
LOUISVILLE, KY 40290-1043

Commercial Account

Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT 32 - 2501404382
PO BOX 9001043
LOUISVILLE KY 40290-1043

INVOICE DETAIL

BILL TO:
Acct:
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$1,383.82	10/29/19	01/27/20	1974478
PO: 60153		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
BETTER 9 X 3/8 IN KNIT POLY ROLL 3PK	00008061790000700016	5.0000 EA	$9.29	$46.45
KS SEC TYLO DBL CYL CMB POL BRASS	00005681200001000007	2.0000 EA	$27.97	$55.94
DPK CASE 11/16 X2-1/4X7 PFJ WM356	00007117070002000004	3.0000 EA	$22.84	$68.52
CODE1 AA DC CO BATTERY OPP ALARM 6PK	00001103140000500014	1.0000 EA	$98.97	$98.97
PULL	00004087670000400003	6.0000 EA	$3.08	$18.48
BETTER 2.0 ANGLE SASH LATEX BRUSH	10012872400000700003	4.0000 EA	$9.47	$37.88
RYB 18V BL HAM DRILL KIT+1 (4AH) BAT	10020984270000900011	2.0000 EA	$159.00	$318.00
BETTER 3.0 FLAT CUT LATEX BRUSH	10012872440000700003	6.0000 EA	$10.47	$62.82
BETTER 9 IN TRAY SET - 8 PIECE	00005308050000700022	3.0000 EA	$9.97	$29.91
BETTER 2.0 FLAT CUT LATEX BRUSH	10012872360000700003	1.0000 EA	$9.47	$9.47
DISCOUNT	00000000000000000005	1.0000 EA	-$64.80	-$64.80
BETTER 2.5 ANGLE SASH LATEX BRUSH	10012872420000700003	5.0000 EA	$9.97	$49.85
SCOTCHBLUE 1.41" 2090 6PK	00002386160000500010	2.0000 PK	$31.98	$63.96
KS SEC DELTA BED/BATH SATIN CHROME	00006329110001000004	6.0000 EA	$19.97	$119.82
EVERBRITE ULTRA BLK MOTION LED SOLAR	10031821380002600003	2.0000 EA	$19.97	$39.94
OVER LIGHT NIGHT LIGHT	10032531260000100017	2.0000 EA	$12.88	$25.76
1/2"X4 X8' USG ULTRALIGHT DRYWALL	00008937490001200002	6.0000 EA	$10.98	$65.88
GLAD 4G DRAWSTRING BEACH BREEZE 35CT	10043942930000400003	4.0000 EA	$4.98	$19.92
BEHR PPE 5050 SG UPW 5GL	00001535240001600007	2.0000 EA	$162.00	$324.00
DISCOUNT	00000000000000000005	1.0000 EA	-$6.95	-$6.95

Purchased by: GUTIERREZ OSCAR
Customer #: 00015
Customer Agreement #: H6584-186744

SUBTOTAL	$1,383.82
TAX	$0.00
TOTAL	$1,383.82

BILL TO:
Acct:
NUECES COUNTY COMMON

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$936.77	10/29/19	01/27/20	1974480
PO:		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
32X80 LH 6 PANEL SMTH FG NBM	10012473080002400018	1.0000 EA	$207.00	$207.00
36X80 LH 6 PANEL SMTH FG NBM	10012473110002400018	1.0000 EA	$207.00	$207.00
RYB 18V COMPACT DRILL KIT	10011682920000900005	1.0000 EA	$69.00	$69.00
DW 5.5 AMP PORTABLE HAND PLANER	10009930620000900009	1.0000 EA	$129.00	$129.00
RYB 12 IN SLIDING MITER SAW WITH LED	10038534540000900022	1.0000 EA	$219.00	$219.00
30"X80" HC 6P MOLDED PH FJ4-9/16" RH	10000307780002500012	1.0000 EA	$68.70	$68.70
2X4-92 5/8" PRIME WHITEWOOD STUD	00005690620000600002	10.0000 EA	$2.82	$28.20
DISCOUNT	00000000000000000005	1.0000 EA	-$1.08	-$1.08
36"X80"1-3/8" HC 6 PANEL MOLDED SLAB	10000305570002500007	2.0000 EA	$35.70	$71.40
DISCOUNT	00000000000000000005	1.0000 EA	-$0.65	-$0.65
DISCOUNT	00000000000000000005	1.0000 EA	-$28.90	-$28.90
DISCOUNT	00000000000000000005	1.0000 EA	-$28.90	-$28.90

continued

Commercial Account

Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2501404382
PO BOX 9001043
LOUISVILLE, KY 40290-1043

INVOICE DETAIL

Invoice #: 1974480 continued

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
DISCOUNT	0000000000000000005	1.0000 EA	-$3.00	-$3.00

Purchased by: GUTIERREZ OSCAR
Customer #: 00015
Customer Agreement #: H6584-186747

SUBTOTAL	$936.77
TAX	$0.00
TOTAL	$936.77

BILL TO:
Acct
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
-$35.16	10/30/19	01/27/20	202138
PO: 60147		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
36"X80"1-3/8" HC 6 PANEL MOLDED SLAB	10000305570002500007	1.0000 EA	-$35.70	-$35.70
DISCOUNT	0000000000000000005	1.0000 EA	$0.54	$0.54

Customer #: 00015
Customer Agreement #: H6584-186747

SUBTOTAL	-$35.16
TAX	$0.00
TOTAL	-$35.16

BILL TO:
Acct
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
-$36.90	10/30/19	01/27/20	202141
PO: 60147		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
36"X80"1-3/8" HC PRIME HB BORED SLAB	10000303880002500009	1.0000 EA	-$36.90	-$36.90

Customer #: 00015
Customer Agreement #: H6584-186890

SUBTOTAL	-$36.90
TAX	$0.00
TOTAL	-$36.90

BILL TO:
Acct: 6
NUECES COUNTY COMMON

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$36.90	10/30/19	01/27/20	974592
PO: 60147		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
36"X80"1-3/8" HC PRIME HB BORED SLAB	10000303880002500009	1.0000 EA	$36.90	$36.90

Purchased by: GUTIERREZ OSCAR
Customer #: 00015
Customer Agreement #: H6584-186890

SUBTOTAL	$36.90
TAX	$0.00
TOTAL	$36.90

Commercial Account

Remit payment and make checks payable to
HOME DEPOT CREDIT SERVICES
DEPT 32 - 2501404382
PO BOX 9001043
LOUISVILLE, KY 40290-1043

INVOICE DETAIL

BILL TO:
Acct
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$39.85	10/30/19	01/27/20	974602
PO: 60147	Store: 6584, CORPUSCHRISTI, TX		

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
36"X80"1-3/8" HC FLUSH HARDWOOD SLAB	1000030259000250002	1.0000 EA	$39.85	$39.85

Purchased by: GUTIERREZ OSCAR
Customer #: 00015
Customer Agreement #: H6584-186901

SUBTOTAL	$39.85
TAX	$0.00
TOTAL	$39.85

BILL TO:
Acct:
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$308.15	10/31/19	01/27/20	9974651
PO: 60153	Store: 6584, CORPUSCHRISTI, TX		

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
2X4-10FT #2PRIME PT GC WEATHERSHIELD	10017537480002000002	7.0000 EA	$5.67	$39.69
2X4-8FT #2PRIME PT GC WEATHERSHIELD	10017537430002000002	12.0000 EA	$4.57	$54.84
5/8"X4 X8' FIRECODE TYPE X DRYWALL	00004191090001200002	10.0000 EA	$12.57	$125.70
1/2 BRASS PIPE CAP FIP LF	00007587350000100017	2.0000 EA	$5.62	$11.24
6"X9 PLXGLS WMN HNDCP PCGM-BRAILLE	10031115000000400015	1.0000 EA	$11.28	$11.28
HINGE, SMOOTH ACTION_3.5_5/8RD_SN	10023165050000400004	6.0000 EA	$3.38	$20.28
6X9 PLXGLS UNISEX HNDCP PCGM-BRAILLE	10031114580000400015	2.0000 EA	$11.28	$22.56
6"X9 PLXGLS MEN HNDCP PCGM-BRAILLE	10031116370000400015	2.0000 EA	$11.28	$22.56

Purchased by: GUTIERREZ OSCAR
Customer #: 00015
Customer Agreement #: H6584-186969

SUBTOTAL	$308.15
TAX	$0.00
TOTAL	$308.15

BILL TO:
Acc
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$799.66	11/06/19	01/27/20	3970245
PO: 60161	Store: 6584, CORPUSCHRISTI, TX		

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
1QT QUIKRETE CRACK SEAL	00007388830000900008	10.0000 EA	$9.35	$93.50
32X80 LH 6 PANEL SMTH FG NBM	10012473080002400018	1.0000 EA	$207.00	$207.00
36X80 LH PREM 6 PNL STEEL NBM	10012510190002400003	1.0000 EA	$169.00	$169.00
40LB QUIKRETE VINYL CONCRETE PATCH	00004029820000900008	4.0000 EA	$14.10	$56.40
180D SOLAR POWERD LED MOTION LT WHT	10026385500002600003	1.0000 EA	$44.97	$44.97
40LB QUIKRETE RE-CAP RESURFACER	10040977560000900008	5.0000 EA	$26.47	$132.35
SBRITE	10027726910000100017	4.0000 EA	$9.88	$39.52
3 STEP PRO GRADE STEEL PROJECT LADDE	10032675810000800009	1.0000 EA	$44.98	$44.98
PAINTERS TCH 2X SATIN FORST GRN	10041595650000300002	3.0000 EA	$3.98	$11.94

Purchased by: GUTIERREZ OSCAR
Customer #: 00015
Customer Agreement #: H6584-187829

SUBTOTAL	$799.66
TAX	$0.00
TOTAL	$799.66

Commercial Account

Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2501404382
PO BOX 9001043
LOUISVILLE, KY 40290-1043

INVOICE DETAIL

BILL TO:
Acct:
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$415.98	11/07/19	01/27/20	2970320
PO: 60182		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
NTW4516FW -3.5 C.F. TOP-LOAD WASHER	10019661330000800003	1.0000 EA	$499.00	$499.00
PM14X10007DS RUBBER HOSE W/ELBOW	10010264250001900003	1.0000 EA	$17.98	$17.98
DISCOUNT	00000000000000000005	1.0000 EA	-$101.00	-$101.00

Purchased by: GUTIERREZ OSCAR
Customer #: 00015
Customer Agreement #: H6584-187932

SUBTOTAL	$415.98
TAX	$0.00
TOTAL	$415.98

BILL TO:
Acct:
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$641.50	11/20/19	01/27/20	9971410
PO:		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
3/8"X1/2"X12" BRAID FCT SUPPLY LINE	00004050940000100051	5.0000 EA	$5.38	$26.90
3/8"FLR X1/2"FIPX20" BRAID FCT CONN	00004462400000100051	5.0000 EA	$5.93	$29.65
3/8"ODX1/2"IPX20" BRAID FCT SUP LINE	00004051830000100051	5.0000 EA	$5.98	$29.90
KS SEC TYLO DBL CYL CMB POL BRASS	00005681200001000007	1.0000 EA	$27.97	$27.97
1/2"COMPX3/8"OD 1/4TURN STRGHT VALVE	00002415810000100051	10.0000 EA	$8.50	$85.00
1X4X8 NO.2	00009146810000500002	10.0000 EA	$4.97	$49.70
1/2"X50' HDX LIGHT DUTY HOSE	00005615260001000002	1.0000 EA	$9.97	$9.97
SINK HOLE COVER STAINLESS	00005847410000700010	5.0000 EA	$4.17	$20.85
3/8"ODX1/2"IPX16" BRAID FCT SUP LINE	00004051400000100051	5.0000 EA	$5.86	$29.30
FAUCET HOLE COVER CHROME	10015103420000700010	4.0000 EA	$3.48	$13.92
SHP40W48INBLACKLEDSHOPLIGHT4000K	10035760160001500012	1.0000 EA	$44.97	$44.97
BATTERY TENDER JR 12V 750MA	10000351640003100006	1.0000 EA	$39.97	$39.97
DUAL FOOT INFLATOR/GAUGE BRS/	10003869610002800006	1.0000 EA	$16.98	$16.98
2X4-8FT #2PRIME PT GC WEATHERSHIELD	10017537430002000002	13.0000 EA	$4.67	$60.71
1X4-8FT PT GC WEATHERSHIELD	10017539440002000006	10.0000 EA	$4.47	$44.70
1X6-8FT PT GC WEATHERSHIELD	10017539600002000006	7.0000 EA	$6.17	$43.19
HUSKY 8GA 12' BOOSTER CABLE	10000164860003100006	1.0000 EA	$9.88	$9.88
KS SEC TYLO ENTRY SATIN CHROME	00007382370001000002	1.0000 EA	$12.97	$12.97
180D SOLAR POWERD LED MOTION LT WHT	10026385500002600003	1.0000 EA	$44.97	$44.97

Purchased by: ORTEGA RICK
Customer #: 00014
Customer Agreement #: H6584-189504

SUBTOTAL	$641.50
TAX	$0.00
TOTAL	$641.50

BILL TO:
Acct:
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$625.56	11/25/19	01/27/20	4214843
PO:		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
RYOBI 40V GEN III JET FAN BLOWER	10039670620003200003	1.0000 EA	$149.00	$149.00

continued

Commercial Account

Remit payment and make checks payable to
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2501404382
PO BOX 9001043
LOUISVILLE KY 40290-1043

INVOICE DETAIL

Invoice #:
4214843
continued

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
2'X2'#2110 RADAR SQ EDGE CEILNG 64SF	00005631390000500002	1.0000 CA	$39.28	$39.28
RIDGID 1625CFM AIR MOVER W/WHLS&HNDL	100025990100999	2.0000 EA	$199.00	$398.00
2'X2'#2110 RADAR SQ EDGE CEILNG 64SF	00005631390000500002	1.0000 CA	$39.28	$39.28

Purchased by: MONTEZ ROBERT
Customer #: 00017
Customer Agreement #: H6584-190150

SUBTOTAL	$625.56
TAX	$0.00
TOTAL	$625.56

Walmart

Walmart Community Card

NUECES COUNTY COMM ACT AGE
/

Statement Closing Date 11/16/2019

Call 1-877-294-1086

Payments must be received by 5pm ET on due date if mailed, or by 11:59pm ET on due date for online and phone payments.

Account Summary	
Previous Balance as of 10/17/2019	$1,506.18
Payments	-2,382.43
Purchases/Debits	+874.70
New Balance as of 11/16/2019	-$1.55
Credit Limit	$20,000
Available Credit	$20,000
Statement Closing Date	11/16/2019
Days in Billing Cycle	31

Payment Information	
New Balance	$1.55
Total Minimum Payment Due	$0.00
Payment Due Date	12/12/2019

Transaction Summary

Tran Date	Post Date	Transaction Reference #	Description		Amount
10/15	10/17	P9273009201F8B0DX #	WALMART 000470 CORPUS CHRIST TX		$47.76
			TOTAL FOR AUTHORIZED BUYER NO	06	$47.76
10/24	10/24	P9273009Q01HWV0XS	WALMART 000470 CORPUS CHRIST TX		$40.91
10/29	10/29	P9273009G01KQXH2N	WALMART 000470 CORPUS CHRIST TX		$786.03
			TOTAL FOR AUTHORIZED BUYER NO	07	$826.94
10/17	10/17	P9273009501B7LV74	PAYMENT - THANK YOU		-$348.76
10/25	10/25	P9273009D01L1T295 #	PAYMENT - THANK YOU		-$189.37
11/03	11/03	P9273009N01EAJL9M	PAYMENT - THANK YOU		-$1,056.27
11/11	11/11	P9273009Z01MSDTJL #	PAYMENT - THANK YOU		-$786.03

Please do not pay, as of this statement date your account has a credit balance

Late Charge Summary

Annual Percentage Rate	Balance Subject to Late Charge	Late Charge
0.00%	$0.00	$0.00

Cardholder News and Information

OUR ACCOUNT NUMBER SYSTEM HAS CHANGED! SEE YOUR NEW ACCOUNT NUMBER ABOVE

RECEIVED
NOV 21 2019
N.C.C.A.A.

NOTICE: We may convert your payment into an electronic debit. See reverse for details. Billing Rights and other important information.

5404 0002 BEH 3 7 16 191115 N PAGE 1 of 3 9273 2000 N114 01EM5404 13227

Detach and mail this portion with your check. Do not include any correspondence with your check.

Walmart

Account Num

Total Minimum Payment Due	Payment Due Date	New Balance
$0.00	12/12/2019	-$1.55

Please do not pay, as of this statement date your account has a credit balance. $ _____.__

New address or email? Print changes on back.

NUECES COUNTY COMM ACT AGE
101 S PADRE ISLAND DR
CORPUS CHRISTI TX 78405-4102

13227
0311

Make Payment To: WALMART COMMUNITY SYNCB
P O BOX 530934
ATLANTA GA 30353-0934

Dt

Customer Service: For account information, call the number on the front of this statement. For Hearing or Speech disabilities use a TRS. Unless your name is listed on this statement, your access to information on the account may be limited. You may also mail questions (but not payments) to: **P.O. Box 965022, Orlando, FL 32896-5022**. Please include your account number on any correspondence you send to us.
Payments: Send payments to the address listed on the remittance portion of this statement.
Notice: See below for your Billing Rights and other important information. Telephoning about billing errors will not preserve your rights under federal law. To preserve your rights, please write to our Billing Inquiries Address: PO Box 965123 Orlando, FL 32896-5023

Purchases, returns and payments made just prior to billing date may not appear until next month's statement. When you provide a check as payment, you authorize us either to use information from your check to make a one-time electronic fund transfer from your account or to process the payment as a check transaction. When we use information from your check to make an electronic fund transfer, funds may be withdrawn from your account as soon as the same day we receive your payment, and you will not receive your check back from your financial institution. **You may choose not to have your payment collected electronically by sending your payment (with the payment stub), in your own envelope – not the enclosed window envelope, addressed to: P.O. Box 960095, Orlando, FL 32896-0095 and not the Payment Address.**

Information About Payments. You may at any time pay, in whole or in part, the total unpaid balance without any additional charge for prepayment. Payments received after 5:00 p.m. (ET) on any day will be credited as of the next day. Credit to your Account may be delayed up to five days if payment (a) is not received at the Payment Address, (b) is not made in U.S. dollars drawn on a U.S. financial institution or located in the U.S., (c) is not accompanied by the remittance coupon attached to your statement, (d) contains more than one payment or remittance coupon, (e) is not received in the remittance envelope provided or (f) includes staples, paper clips, tape, a folded check, or correspondence of any type. Conditional Payments. All written communications concerning disputed amounts, including any check or other payment instrument that (i) indicates that the payment constitutes "payment in full" or is tendered as full satisfaction of a disputed amount or (ii) is tendered with other conditions or limitations ("Disputed Payments"), must be mailed or delivered to us at: P.O. Box 965023 Orlando, FL 32896-5023.

Credits To Your Account. An amount shown in parentheses or preceded by a minus (-) sign is a credit or credit balance, unless otherwise indicated. Credits will be applied to your previous balance immediately upon receipt, but will not satisfy any required payment that may be due.

Credit Reports And Account Information. If you believe that we have reported inaccurate information about you to a credit bureau, please contact us at: P.O. Box 965024 Orlando, FL 32896-5024. In doing so, please identify the inaccurate information and tell us why you believe it is incorrect. If you have a copy of the credit report that includes the inaccurate information, please include a copy of that report. We may report information about your account to credit bureaus. Late payments, missed payments, or other default on your account may be reflected in your credit report.

Payments

All Purchases charged to this Account made during a monthly billing period and any service fees will be shown on the Statement for that period and payment of the entire balance (the "New Balance") is due in full promptly. When there is a New Balance shown on your Statement, you agree to pay the entire New Balance by 5:00 p.m. (ET) on the Payment Due Date shown on the Statement.

Bankruptcy Notice If you file bankruptcy you must send us notice, including account number and all information related to the proceeding, to the following address: Synchrony Bank, Attn: Bankruptcy Dept, PO Box 965064 Orlando, FL 32896-5064.

Your account is owned and serviced by Synchrony Bank.

This is an attempt to collect a debt and any information obtained will be used for that purpose.

*By providing a telephone number on your account, you consent to Synchrony Bank and its, other owner or servicer of your account, contacting you about your account, including using any contact information or cell phone numbers you provide, and you consent to the use of any automatic telephone dialing system and/or an artificial or prerecorded voice when contacting you, even if you are charged for the call under your phone plan.

For changes of address, phone number and/or email, please check the box and print the changes below.

☐ Street Address:
City, State, ZIP:
Phone #:
Email:

Home Phone # | Business Phone # | *Cell # or other phone # we can use to contact you | **Email Address

*May result in you being charged for a call or text to the cell phone you provide. **Email address is for Payment Reminder texts only.

NUECES COUNTY COMM ACT AGE

AUTHORIZED BUYER #: 06000

P.O. #:

INVOICE#: 008763 | DATE OF SALE #: 101519 | STORE #: 00000470

TRANSACTION #: 8763 | AUTHORIZATION #: 015589 | REGISTER #: 52

S K U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT PRICE
132251313	GV 5L 40PK WATER	12 000	EA	3 9800	47 76

SUB $47.76 | TAX $0.00 | TOTAL INVOICE $47.76 | CREDITS TOTAL $0.00 | BALANCE DUE $47.76

NUECES COUNTY COMM ACT AGE

AUTHORIZED BUYER #: 07000

P.O. #:

INVOICE#: 001489 | DATE OF SALE #: 102419 | STORE #: 00000470

TRANSACTION #: 1489 | AUTHORIZATION #: 024302 | REGISTER #: 8

S K U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT PRICE
131376841	LUVS S5 BIG 74CT	1 000	EA	15 9700	15 97
132600492	LUVS S4 GP 144CT	1 000	EA	24 9400	24 94

SUB $40.91 | TAX $0.00 | TOTAL INVOICE $40.91 | CREDITS TOTAL $0.00 | BALANCE DUE $40.91

NUECES COUNTY COMM ACT AGE

AUTHORIZED BUYER #: 07000

P.O. #:

INVOICE#: 003908 | DATE OF SALE #: 102919 | STORE #: 00000470

TRANSACTION #: 3908 | AUTHORIZATION #: 029451 | REGISTER #: 8

S K U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT PRICE
036803808	3" LETTERS KIT BL/WH	3 000	EA	1 7400	5 22
045143059	SIM ADV 12 4OZ	10 000	EA	17 5400	175 40
047597636	SIM SEN 12OZ	25 000	EA	17 5400	438 50
073858808	NUK FE 7Z 2HDL CUP	1 000	EA	6 9700	6 97
090130863	PTX NURSER 3PK 8OZ	3 000	EA	11 3800	34 14
123236140	7OZ STACK TRNR BOY	1 000	EA	4 8600	4 86
133362297	PC NGMO SEN 12OZ	5 000	EA	8 9800	44 90
133362303	PC NGMO ADV 12 4OZ	5 000	EA	8 9800	44 90
163780625	NRSR 8OZ 150CT LINR	3 000	EA	8 3800	25 14
176650150	PC 1GAL	6 000	EA	1 0000	5 00

SUB $786.03 | TAX $0.00 | TOTAL INVOICE $786.03 | CREDITS TOTAL $0.00 | BALANCE DUE $786.03

5404 0002 BEH 5 7 16 191115 NPAGE 2 of 5 9273 2800 N114 DIEM5404 15227

SAM'S CLUB DIRECT

COMMERCIAL CREDIT

PAYMENT STUB

Statement Date: 11/20/19 Page: 1 of 1

NUECES COUNTY COMMUN
ATTN: ACCOUNTS PAYABLE
101 SOUTH PADRE ISLAND D
CORPUS CHRISTI, TX 78405-4102

PLEASE INDICATE ADDRESS CHANGES

NUECES COUNTY COMMUN 3825
ATTN: ACCOUNTS PAYABLE G311
101 SOUTH PADRE ISLAND D
CORPUS CHRISTI, TX 78405-4102

PAYMENT ADDRESS
SAM'S CLUB DIRECT
P.O. BOX 530930
ATLANTA, GA 30353-0930

Customer Service Online at www.samsclubcredit.com
This account is not registered.
The authentication code is: S647CECH

Payments Received

10/2[illegible]03	(5876.52)	PAYMENT RECEIVED - [illegible]
10/27[illegible]5378	(60.88)	PAYMENT RECEIVED - THANK YOU

RECEIVED
NOV 26 2019
N.C.C.A.A.

Current Invoices:	$0.00
Past Due Invoices:	$0.00
Unapplied Payments & Credits	$0.00
Credit Line	$41000.00

Send payments to:
P.O. Box 530930
Atlanta GA 30353-0930

For billing/[illegible]
P.O. Box [illegible]
Dayton OH [illegible]-8726

For Customer Service:
Call 1-800-362-6196

YOU HAVE A ZERO BALANCE NO PAYMENT IS DUE

PLEASE RETURN THIS STUB WITH YOUR PAYMENT

AMOUNT ENCLOSED $_____

Retain left hand portion for your records. send right hand portion noting items paid by a ✓ with your payment. If not sending stub, note account number, invoice number and amounts being paid on your check.

Purchases, returns and payments made just prior to the statement date may not appear until next month's statement. Payments received at the address indicated above by 5 pm will be credited as of the date received. If payment is made at a location other than such address, credit may be delayed.

Commerce Bank

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

72663110 - 0001167 - 0001 - 0002 - 7

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 808009
KANSAS CITY MO 64180-8009

NCCAA ==N0000014
ATTN:MARIA ALMA ALEMAN BARRERA
101 S PADRE ISLAND DR
CORPUS CHRISTI TX 78405-4102

Account ID	
Account Number	
Payment Due Date	NOV 27, 2019
Amount Due	$47.00
Current Balance	$942.50

Amount Enclosed $

To ensure your payment is posted promptly, please submit all payments to:
PO BOX 808009
KANSAS CITY, MO 64180-8009

Please detach and return with your payment

Frost

CORPORATE ACCOUNT ACTIVITY

NCCA

TOTAL CORPORATE ACTIVITY

$485.00

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-28	10-28	00001100031	PAYMENT RECEIVED -- THANK YOU	$485.00CR

FINANCE CHARGE SUMMARY

	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	$0.00	0.0410%	14.90%	$0.00
CASH ADVANCES	$0.00	0.0550%	19.90%	$0.00

For Customer Service Call:

1-800-892-7104

Outside the U.S., Call:

1-402-691-7800

Send Billing Inquiries To:

COMMERCE BANK
PO BOX 414084
KANSAS CITY MO 64141

RECEIVED
NOV 15 2019
N.C.C.A.A.

Account ID	
Account Number	
Statement Date	Payment Due Date
NOV 07, 2019	NOV 27, 2019
Credit Limit	Available Credit
$5,000.00	$4,057.50
Amount Due	Disputed Amount
$47.00	$0.00

Account Summary	
Previous Balance	$485.00
Purchases & Other Charges	$942.50
Cash Advances	$0.00
Cash Advance Fees	$0.00
Late Charges	$0.00
Finance Charges	$0.00
Credits	$0.00
Payments	$485.00
New Balance	$942.50

Commerce Bank

7266310 - 000167 - 0002 - 0002 - 7

Statement Date	NOV 07, 2019	Account Number	
Credit Limit	$5,000	Payment Due Date	NOV 27, 2019
Cash Advance Balance	$0.00	Amount Due	$47.00
Available Credit	$4,057.50	New Balance	$942.50

NCCAA

Account ID

CARDHOLDER ACTIVITY

MARIA ALMA ALEMAN BARRERA

PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
$942.50	$0.00	$0.00	$942.50

Post Date	Tran Date	Reference Number	Transaction Description	Amount
10-21	10-18	24906419291081317430622	DYN*DYN COM/CHARGE 603-6684998 NH	55.00
10-21	10-18	24210739291083340509044	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
10-24	10-23	24210739296083342918149	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
10-28	10-25	24210739298083304098672	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
10-30	10-29	24210739302083704231679	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
11-01	10-31	24210739304083717336919	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
11-06	11-05	24210739309083314676316	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
11-07	11-06	24431069311206666900169	THE COUNCIL FOR PROFESSI 202-772-5540 DC	643.00

REWARDS POINTS SUMMARY

Points As of	November 01, 2019
Point Balance	9,091
Online Rewards Center	*www.commercebank.com/rewards*
Commerce Rewards Service Center	*888-557-2415*

Nueces County Community Action Agency
Statement of Financial Position
As of 11/30/2019

	Current Year Balance
Current Assets	
Cash and Cash Equivalents	
	1,103,935.36
Accounts Receivable	
Grants Receivable	522,920.92
Total Accounts Receivable	522,920.92
Other Assets	
	35,446.74
Total Current Assets	1,662,303.02
Noncurrent Assets	
Loans Receivable	
	72,015.72
Property Held For Resale	
	310,772.81
Property and Equipment	
	7,358,538.76
Accumulated Depreciation	
	(4,772,468.13)
Total Noncurrent Assets	2,968,859.16
ASSETS	4,631,162.18
Current Liabilities	
Accounts Payable and Accrued Liabilities	
	25,653.32
Total Current Liabilities	25,653.32
Noncurrent Liabilities	
Loans Payable	
	72,015.72
City of CC Chodo Note	
	1,343,731.03
Accumulated Comp Absences	
	199,033.57
Total Noncurrent Liabilities	1,614,780.32
Net Assets	
Unrestricted Assets	
	1,490,475.31
Temporarily Restricted Assets	
	628,011.79
Permanently Restricted - Property & Equipment	
	872,241.44
Total Net Assets	2,990,728.54
LIABILITIES AND NET ASSETS	4,631,162.18

Nueces County Community Action Agency
Statement of Activities
From 11/1/2019 Through 11/30/2019

	Program Services	Supporting Services	Total
Support			
Federal Awards	733,255.96	0.00	733,255.96
Other	0.00	16,508.36	16,508.36
Total Support	733,255.96	16,508.36	749,764.32
Expenditures			
Salaries	603,391.64	0.00	603,391.64
Fringe Benefits	146,341.90	0.00	146,341.90
Travel	4,624.65	0.00	4,624.65
Program Support	404,793.92	5,059.22	409,853.14
Total Expenditures	1,159,152.11	5,059.22	1,164,211.33
Increase (Decrease) In Net Assets	(425,896.15)	11,449.14	(414,447.01)

Nueces County Community Action Agency
Checks $1500 - $4999
Month of December 2019

CK #	CK DATE	PAYABLE TO	AMOUNT	PURPOSE
235940	12/6/2019	AT&T Mobility	$ 3,119.08	Wireless service. Service date 11/16-12/15/19
235942	12/6/2019	Calallen ISD	$ 4,472.34	Reimbursement for utility/electricity/insurance/alarm
235952	12/6/2019	Geno Vargas	$ 3,000.00	Life coaching observations; 12/2-12/6/19
235956	12/6/2019	LK Jordan & Associates, Corpus Christi	$ 1,665.51	2 Temp employees. Week of 11/24/19
235972	12/13/2019	ABILA, INC	$ 1,638.20	MIP advance Migration; addt'l users, subscription
235973	12/13/2019	AC & R Services	$ 1,593.00	Emergency water leak repair; Central Office
235987	12/13/2019	The Reinalt-Thomas Corporation	$ 1,808.00	Replace stolen wheels and tires for 2017 Chevy Impala
235991	12/13/2019	Home Depot Credit Services	$ 2,757.36	Replenish supplies for maintenance, sewer snake, bannister and walk through gate
236006	12/13/2019	Sam's Club Direct	$ 4,573.36	Replenish supplies for HS; Replenish pull up's for EHS
236053	12/20/2019	First Choice Power Company	$ 4,557.91	Utility assistance for 39 clients
236064	12/20/2019	NEC - COOP Energy	$ 2,516.75	Utility assistance for 18 clients
236067	12/20/2019	Nueces Electric Co-Op	$ 2,298.71	Utility assistance for 27 clients
236105	12/20/2019	Absolute Waste Inc.	$ 3,048.46	Refuse for 18 locations: Miramar, RSC, Spirit of Hope, Gulfway, CASC, Navarro, Little Hornet, Los Pequenos, Centro de Ninos, Austin, HSY, ET, Annaville, Northwest, Cliff Maus, Central Office, La Armada, and Kids of the Neighborhood
236106	12/20/2019	AC & R Services	$ 1,657.50	Preventative maintenance, Central Office
236110	12/20/2019	AT & T	$ 3,294.46	Phone. Service dates 12/3/19-1/2/20 for 17 Sites
236122	12/20/2019	Comp Care Medical	$ 1,734.00	Pre-employment testing for 12 prospective employees
236123	12/20/2019	Corona Business Park, LLC	$ 3,979.36	Rent CAEHS - JANUARY 2020
236124	12/20/2019	Corona Business Park, LLC	$ 4,905.00	Rent Y - JANUARY 2020
236130	12/20/2019	Gulf Coast Paper Co. Inc.	$ 4,524.97	Replenish gloves for HS and EHS
236132	12/20/2019	Jorge Garza	$ 3,120.00	Lawn care service for sites
236134	12/20/2019	LK Jordan & Associates, Corpus	$ 2,845.92	Temp employees. Week of 12/1/19 and Week of 12/8/19.
236149	12/20/2019	T. G. Properties, Inc.	$ 2,892.69	Rent ET A-B - JANUARY 2020
236150	12/20/2019	T. G. Properties, Inc.	$ 3,120.00	Rent Warehouse - JANUARY 2020
236157	12/20/2019	Top Shelf Grill	$ 4,200.00	Meal for Mental Health Training

Nueces County Community Action Agency

Checks $5000 and over

Month of December 2019

CK #	CK DATE	PAYABLE TO	AMOUNT	PURPOSE
235955	12/6/2019	La Batt	$ 6,279.31	To feed birth to five HS. November 2019
235999	12/13/2019	Park Fowler & Co., PLLC	$ 10,500.00	Audit for 403(b)
236007	12/13/2019	Shah Software, Inc.	$ 11,275.00	Annual software licensing
236032	12/20/2019	City of Robstown	$ 14,505.79	Utility assistance for 175 clients
236047	12/20/2019	CPL Retail Energy	$ 20,170.04	Utility assistance for 184 clients
236050	12/20/2019	Direct Energy	$ 5,020.93	Utility assistance for 30 clients
236062	12/20/2019	Green Mountain Energy	$ 11,836.11	Utility assistance for 95 clients
236078	12/20/2019	Reliant Energy	$ 15,191.59	Utility assistance for 138 clients
236085	12/20/2019	Stream Gas & Electric Ltd	$ 8,746.04	Utility assistance for 85 clients
236103	12/20/2019	TXU Energy Assistance Group	$ 24,969.62	Utility assistance for 224 clients
236128	12/20/2019	Express Paint and Body	$ 8,932.00	Maintenance repairs, paint and body work on Silverado
236133	12/20/2019	La Batt Food Service	$ 8,653.77	To feed birth to five HS. December 2019

NUECES COUNTY COMMUNITY ACTION AGENCY
COMPARATIVE EXPENDITURE/ENCUMBRANCE BUDGET REPORT
MONTH ENDED DECEMBER 31, 2019

	ACCOUNT TITLE	REVENUE RECEIVED TO-DATE	CURRENT PERIOD EXPENDITURES	EXPENDITURES TO-DATE	ENCUMBRANCES	TOTAL BUDGETS	BUDGET VARIANCE	PERCENT EXPENDED	AWARD PERIOD PERCENT EXPIRED
01	LOCAL ACCOUNT								
	BUDGET PERIOD 09/2019 THRU 08/2020	12,713 22	1,189 51	82,145 74	(70 85)	100,000 00	17,925 11	82 07%	33 33%
01B	LOCAL HOME PROGRAM-RENTAL								
	BUDGET PERIOD 09/2019 THRU 08/2020	39,022 00	3,556 62	31,452 53	3,850 00	140,000 00	104,697 47	22 47%	33 33%
06T	CSBG Discretionary								
	BUDGET PERIOD 04/2019 THRU 03/2020	5,267 52	0 00	7,666 39	0 00	23,968 00	16,301 61	31 99%	75 00%
	Contract amendment - add'l $323,400								
06G	COMMUNITY SERVICES BLOCK GRANT								
	BUDGET PERIOD 01/2019 THRU 12/2019	203,153 73	2,427 77	277,829 37	338 14	431,200 00	153,032 49	64 51%	100 00%
18X	DOE WEATHERIZATION ASSISTANCE PROGRAM								
	BUDGET PERIOD 07/2019 THRU 06/2020	21,018 32	194 73	23,923 56	284 57	111,710 00	87,501 87	21 67%	50 00%
21W	L I H E A P - W A P								
	BUDGET PERIOD 01/2019 THRU 12/2019	220,495 12	637 71	240,996 02	392 55	401,700 00	160,311 43	60 09%	100 00%
22	HEAD START PROGRAM								
	BUDGET PERIOD 09/2019 THRU 08/2020		45,434 22	1,324,853 16	28,200 56	6,277,806 00	4,924,752 28	21 55%	33 33%
	INKIND	815,606 89	0 00	585,908 15		1,569,452 00	983,543 85	37 33%	
	PA-22 TOTAL	2,729,990 46	45,434 22	1,910,761 31	28,200 56	7,847,258 00	5,908,296 13		
28	EARLY HEAD START PROGRAM								
	BUDGET PERIOD 09/2019 THRU 08/2020		45,369 31	1,191,906 87	39,064 88	5,481,876 00	4,250,904 25	22 46%	33 33%
	INKIND		0 00	229,698 74		1,370,469 00	1,140,770 26	16 76%	
	PA-28 TOTAL		45,369 31	1,421,605 61	39,064 88	6,852,345 00	5,391,674 51		
28A	EARLY HEAD START - TTA/CDA PROGRAM								
	BUDGET PERIOD 09/2019 THRU 08/2020		2,197 75	20,129 28	149 25	95,564 00	75,285 47	21 22%	33 33%
	INKIND		0 00	0 00		23,891 00	23,891 00	0 00%	
	PA-28A TOTAL		2,197 75	20,129 28	149 25	119,455 00	99,176 47		
30	H S - TTA/CDA PROGRAM								
	BUDGET PERIOD 09/2019 THRU 08/2020		726 25	19,089 33	168 31	78,162 00	58,904 36	24 64%	33 33%
	INKIND		0 00	0 00		19,540 00	19,540 00	0 00%	
	PA-30 TOTAL		726 25	19,089 33	168 31	97,702 00	78,444 36		
37Q	CDBG WAP								
	BUDGET PERIOD 01/2019 THRU 12/2019	25,970 66	279 10	46,723 19	257 56	100,000 00	53,019 25	46 98%	100 00%
41R	NEIGHBORWORKS AMERICA								
	BUDGET PERIOD 04/2018 THRU 09/2019	105,000 00	0 00	104,509 94	490 06	105,000 00	(0 00)	100 00%	100 00%
41S	NEIGHBORWORKS AMERICA SIF								
	BUDGET PERIOD 09/2018 THRU 08/2019	75,000 00	2,000 00	40,454 36	0 00	75,000 00	34,545 64	53 94%	100 00%
41T	NEIGHBORWORKS AMERICA								
	BUDGET PERIOD 04/2019 THRU 09/2020	115,000 00	256 82	12 53	1,306 21	115,000 00	113,681 26	1 15%	50 00%
41V	NEIGHBORWORKS AMERICA _Rural								
	BUDGET PERIOD 09/2019 THRU 08/2020	25,867 00	0 00	3,972 86	0 00	25,867 00	21,894 14	15 36%	33 33%
52	NUECES ELECTRIC COOPERAT								
	BUDGET PERIOD 09/2013 THRU 08/2020	31,737 17	0 00	5,868 02	0 00	28,513 61	22,645 59	20 58%	90 48%

	ACCOUNT TITLE	GRANT TO-DATE REVENUE RECEIVED	CURRENT PERIOD EXPENDITURES	GRANT TO-DATE EXPENDITURES	ENCUMBRANCES	TOTAL BUDGETS	BUDGET VARIANCE	PERCENT EXPENDED	AWARD PERIOD PERCENT EXPIRED
53A	Green Mountain Energy BUDGET PERIOD 09/2015 THRU 08/2020	12 674 43	1 162 52	10,892 03	0 00	9,473 97	(1,418 06)	114 97%	81.25%
54	RELIANT ENERGY BUDGET PERIOD 09/2013 THRU 08/2020	61 417 09	1,421 97	33,446 12	0 00	61 417 09	27,970 97	54 46%	90.48%
55	TXU ENERGY AID BUDGET PERIOD 09/2013 THRU 08/2020	63,048 30	1,182 58	68,519 05	0 00	68,048 30	(470 75)	100 69%	90 48%
57	CPL-NN6 BUDGET PERIOD 09/2013 THRU 08/2020	142,206 61	935 83	149,279 55	0 00	150,206 61	927 06	99 38%	90 48%
57B	DIRECT ENERGY NNP BUDGET PERIOD 09/2015 THRU 08/2020	7,500 00	0 00	1,471 91	0 00	2,500 00	1,028 09	58 88%	81 25%
58W	***Contract amendment - add'l $48,136*** COMPREHENSIVE ENERGY ASSISTANCE PROGRAM BUDGET PERIOD 01/2019 THRU 03/2020	1,300,125 74	125,516 99	1,772,568 06	4,071 96	2,088,480 00	311,839 98	85 07%	80 00%
74	CHILD CARE FOOD PROGRAM - HS BUDGET PERIOD 10/2019 THRU 09/2020	729,843 92	33,550 01	155,427 89	27,415 11	715,454 00	532,611 00	25 56%	25.00%
	TOTAL FUNDS	5,927,051 29	268,042 70	5,613,137 76	105,918 31	16,686,946 58	10,967,890 51		
	TOTAL INKIND	815,606 89	0 00	815,606 89	0 00	2,983,352 00	2,167,745 11		
	GRAND TOTAL	6,742,658 18	$268,042 70	$6,428,744 65	$105,918 31	$19,670,298 58	$13,135,635 62		

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
01 - 01 Local Account
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum	YTD Budget	YTD Budget Variance
6C	TRAVEL	0.00	1,168.15	0.00	0.00	(1,168.15)
6E	SUPPLIES	0.00	0.00	0.00	500.00	500.00
6F	CONTRACTUAL	0.00	76,899.80	0.00	900.00	(75,999.80)
6H	OTHER COSTS	1,189.51	4,077.79	(70.85)	98,600.00	94,593.06
	Total 01 - 01 Local Account	1,189.51	82,145.74	(70.85)	100,000.00	17,925.11

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
01B - 01B Home Program-Rental
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	0.00	0.00	43,623.00	43,623.00
6B	FRINGE BENEFITS	0.00	0.00	0.00	12,965.00	12,965.00
6C	TRAVEL	0.00	0.00	0.00	5,000.00	5,000.00
6E	SUPPLIES	0.00	0.00	0.00	200.00	200.00
6F	CONTRACTUAL	0.00	0.00	0.00	3,500.00	3,500.00
6H	OTHER COSTS	3,556.62	31,452.53	3,850.00	74,712.00	39,409.47
	Total 01B - 01B Home Program-Rental	3,556.62	31,452.53	3,850.00	140,000.00	104,697.47

Nueces County Community Action Agency
Encumbrance Budget - fiscal Comm Rep 3
061 - CSBG Discretionary
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6C	TRAVEL	0.00	2,841.39	0.00	0.00	(2,841.39)
6H	OTHER COSTS	0.00	4,825.00	0.00	23,968.00	19,143.00
	Total 06T - CSBG Discretionary	0.00	7,666.39	0.00	23,968.00	16,301.61

Nueces County Community Action Agency
Encumbrance Budget - fiscal Comm Rep 3
06G - CSBG 01/01/19-12/31/19
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	79,651.04	0.00	178,875.00	99,223.96
6B	FRINGE BENEFITS	0.00	23,266.03	0.00	48,772.00	25,505.97
6C	TRAVEL	206.58	7,884.79	0.00	16,665.00	8,780.21
6E	SUPPLIES	3.40	1,500.85	286.99	10,448.00	8,660.16
6F	CONTRACTUAL	0.00	36.36	0.00	3,360.00	3,323.64
6H	OTHER COSTS	2,217.79	165,490.30	51.15	173,080.00	7,538.55
	Total 06G - CSBG 01/01/19-12/31...	2,427.77	277,829.37	338.14	431,200.00	153,032.49

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 4
18X - 18X DOE WAP 7/19 - 6/20
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	5,250.02	0.00	18,710.00	13,459.98
6B	FRINGE BENEFITS	0.00	1,086.75	0.00	6,487.00	5,400.25
6C	TRAVEL	99.38	294.76	0.00	0.00	(294.76)
6E	SUPPLIES	3.79	7,883.24	234.22	20,500.00	12,382.54
6F	CONTRACTUAL	0.00	5,695.98	0.00	34,132.00	28,436.02
6H	OTHER COSTS	91.56	3,712.81	50.35	31,881.00	28,117.84
	Total 18X - 18X DOE WAP 7/19 - 6/20	194.73	23,923.56	284.57	111,710.00	87,501.87
Report Total		194.73	23,923.56	284.57	111,710.00	87,501.87

Nueces County Community Action Agency
Encumbrance Budget - fiscal Comm Rep 3
21W - LIHEAP 01/01/19-12/31/19
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	72,946.56	0.00	95,000.00	22,053.44
6B	FRINGE BENEFITS	0.00	14,994.52	0.00	25,442.00	10,447.48
6C	TRAVEL	98.87	1,041.65	0.00	0.00	(1,041.65)
6E	SUPPLIES	8.21	72,606.78	260.82	103,842.00	30,974.40
6F	CONTRACTUAL	0.00	65,458.24	0.00	156,916.00	91,457.76
6H	OTHER COSTS	530.63	13,948.27	131.73	20,500.00	6,420.00
	Total 21W - LIHEAP 01/01/19-12/31/...	637.71	240,996.02	392.55	401,700.00	160,311.43

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
22 - 22 Head Start
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	774,316.75	0.00	4,441,413.00	3,667,096.25
6B	FRINGE BENEFITS	(538.99)	200,592.15	0.00	1,186,930.00	986,337.85
6C	TRAVEL	204.29	625.28	0.00	0.00	(625.28)
6E	SUPPLIES	5,185.00	40,717.86	10,843.00	73,326.00	21,765.14
6F	CONTRACTUAL	2,437.50	15,947.92	0.00	34,693.00	18,745.08
6H	OTHER COSTS	38,146.42	292,653.20	17,357.56	541,444.00	231,433.24
6IK	INKIND	0.00	585,908.15	0.00	1,569,452.00	983,543.85
	Total 22 - 22 Head Start	45,434.22	1,910,761.31	28,200.56	7,847,258.00	5,908,296.13

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
28 - 28 Early Head Start
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	632,816.38	0.00	3,938,612.00	3,305,795.62
6B	FRINGE BENEFITS	33.00	157,060.56	0.00	1,053,629.00	896,568.44
6C	TRAVEL	180.94	211.75	0.00	0.00	(211.75)
6E	SUPPLIES	7,365.90	188,546.11	15,981.26	109,991.00	(94,536.37)
6F	CONTRACTUAL	1,612.50	10,948.39	0.00	18,681.00	7,732.61
6H	OTHER COSTS	36,176.97	202,323.68	23,083.62	360,963.00	135,555.70
6IK	INKIND	0.00	229,698.74	0.00	1,370,469.00	1,140,770.26
	Total 28 - 28 Early Head Start	45,369.31	1,421,605.61	39,064.88	6,852,345.00	5,391,674.51

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
28A - 28A EHS TTA
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	209.44	0.00	0.00	(209.44)
6B	FRINGE BENEFITS	0.00	54.23	0.00	0.00	(54.23)
6C	TRAVEL	0.00	4,154.00	0.00	0.00	(4,154.00)
6E	SUPPLIES	0.00	669.66	36.45	0.00	(706.11)
6H	OTHER COSTS	2,197.75	15,041.95	112.80	95,564.00	80,409.25
6IK	INKIND	0.00	0.00	0.00	23,891.00	23,891.00
	Total 28A - 28A EHS TTA	2,197.75	20,129.28	149.25	119,455.00	99,176.47

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 1
30 - 30 HS TTA CDA
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	1,884.96	0.00	0.00	(1,884.96)
6B	FRINGE BENEFITS	0.00	488.12	0.00	0.00	(488.12)
6C	TRAVEL	0.00	4,684.34	0.00	0.00	(4,684.34)
6E	SUPPLIES	0.00	755.19	41.11	0.00	(796.30)
6H	OTHER COSTS	726.25	11,276.72	127.20	78,162.00	66,758.08
6IK	INKIND	0.00	0.00	0.00	19,540.00	19,540.00
	Total 30 - 30 HS TTA CDA	726.25	19,089.33	168.31	97,702.00	78,444.36
Report Total		98,473.66	3,485,183.80	71,362.15	15,156,760.00	11,600,214.05

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
37Q - CDBG WAP 01/17/19-12/31/19
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	12,799.19	0.00	7,372.00	(5,427.19)
6B	FRINGE BENEFITS	0.00	2,636.94	0.00	2,628.00	(8.94)
6C	TRAVEL	0.00	45.02	0.00	0.00	(45.02)
6E	SUPPLIES	4.69	15,194.85	202.38	45,000.00	29,602.77
6F	CONTRACTUAL	0.00	13,564.44	0.00	45,000.00	31,435.56
6H	OTHER COSTS	274.41	2,482.75	55.18	0.00	(2,537.93)
	Total 37Q - CDBG WAP 01/17/19-12/31/...	279.10	46,723.19	257.56	100,000.00	53,019.25

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 5
From 12/1/2019 Through 12/31/2019

4IR -
4IR NeighborWorks
FY2018

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	45,371.30	0.00	50,000.00	4,628.70
6B	FRINGE BENEFITS	0.00	8,602.43	0.00	11,300.00	2,697.57
6C	TRAVEL	0.00	2,487.74	0.00	5,500.00	3,012.26
6E	SUPPLIES	0.00	2,511.31	312.07	100.00	(2,726.38)
6F	CONTRACTUAL	0.00	3,717.53	0.00	2,000.00	(1,717.53)
6G	FACILITIES/CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
6H	OTHER COSTS	0.00	11,816.63	177.99	36,100.00	(5,894.62)
	Total 4IR - 4IR NeighborWorks FY2018	0.00	104,509.94	490.06	105,000.00	0.00

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 5
41S - NWA_SIF
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6F	CONTRACTUAL	0.00	0.00	0.00	75,000.00	75,000.00
6H	OTHER COSTS	2,000.00	40,454.36	0.00	0.00	(40,454.36)
	Total 41S - NWA_SIF	2,000.00	40,454.36	0.00	75,000.00	34,545.64

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 5
41T - NeighborWorks FY2019
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	169.03	0.00	50,000.00	49,830.97
6B	FRINGE BENEFITS	0.00	34.86	0.00	11,300.00	11,265.14
6C	TRAVEL	1.18	(854.99)	0.00	7,500.00	8,354.99
6E	SUPPLIES	4.19	8.29	1,219.59	0.00	(1,227.88)
6F	CONTRACTUAL	0.00	40.32	0.00	0.00	(40.32)
6G	FACILITIES/CONSTRUCTION	0.00	0.00	0.00	0.00	0.00
6H	OTHER COSTS	251.45	615.02	86.62	46,200.00	45,498.36
	Total 41T - NeighborWorks FY2019	256.82	12.53	1,306.21	115,000.00	113,681.26

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 5
From 12/1/2019 Through 12/31/2019

41V - NWA_Rural

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	3,972.86	0.00	25,867.00	21,894.14
	Total 41V - NWA_Rural	0.00	3,972.86	0.00	25,867.00	21,894.14

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
52 - PA 52 Nueces Electric
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	5,868.02	0.00	28,513.61	22,645.59
	Total 52 - PA 52 Nueces Electric	0.00	5,868.02	0.00	28,513.61	22,645.59

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
53A - Green Mountain Energy
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	1,162.52	10,892.03	0.00	9,473.97	(1,418.06)
	Total 53A - Green Mountain Energy	1,162.52	10,892.03	0.00	9,473.97	(1,418.06)

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
54 - Reliant Energy CARE
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	1,421.97	33,446.12	0.00	61,417.09	27,970.97
	Total 54 - Reliant Energy CARE	1,421.97	33,446.12	0.00	61,417.09	27,970.97

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
55 - 55 TXU Energy Aid
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	1,182.58	68,519.05	0.00	68,048.30	(470.75)
	Total 55 - 55 TXU Energy Aid	1,182.58	68,519.05	0.00	68,048.30	(470.75)

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
57 - 57 CPL-NNP
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	935.83	149,279.55	0.00	150,206.61	927.06
	Total 57 - 57 CPL-NNP	935.83	149,279.55	0.00	150,206.61	927.06

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 2
57B - 57B Direct Engy Foundation-NNP
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6H	OTHER COSTS	0.00	1,471.91	0.00	2,500.00	1,028.09
	Total 57B - 57B Direct Engy Foundation-NNP	0.00	1,471.91	0.00	2,500.00	1,028.09

Nueces County Community Action Agency
Encumbrance Budget - fiscal Comm Rep 3
58W - CEAP 01/01/19-12/31/19
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	236,096.56	0.00	303,412.00	67,315.44
6B	FRINGE BENEFITS	0.00	51,524.47	0.00	67,285.00	15,760.53
6C	TRAVEL	206.59	8,187.70	0.00	1,200.00	(6,987.70)
6E	SUPPLIES	82.46	18,444.57	3,357.56	2,000.00	(19,802.13)
6F	CONTRACTUAL	0.00	1,501.61	0.00	0.00	(1,501.61)
6H	OTHER COSTS	125,227.94	1,456,813.15	714.40	1,714,583.00	257,055.45
	Total 58W - CEAP 01/01/19-12/31/...	125,516.99	1,772,568.06	4,071.96	2,088,480.00	311,839.98
Report Total		128,582.47	2,299,059.84	4,802.65	2,945,348.00	641,485.51

Nueces County Community Action Agency
Encumbrance Budget - Fiscal Comm Rep 6
74 - 74 CCFP-USDA
From 12/1/2019 Through 12/31/2019

Account Code	Account Title	Current Period Actual	YTD Actual	YTD Encum.	YTD Budget	YTD Budget Variance
6A	SALARIES	0.00	25,560.59	0.00	126,205.00	100,644.41
6B	FRINGE BENEFITS	0.00	8,483.82	0.00	37,105.00	28,621.18
6E	SUPPLIES	425.30	5,816.99	475.02	14,600.00	8,307.99
6F	CONTRACTUAL	0.00	0.00	0.00	1,600.00	1,600.00
6H	OTHER COSTS	33,124.71	115,566.49	26,940.09	535,944.00	393,437.42
	Total 74 - 74 CCFP-USDA	33,550.01	155,427.89	27,415.11	715,454.00	532,611.00
Report Total		33,550.01	155,427.89	27,415.11	715,454.00	532,611.00

Corporate Card Statement of Account

Sign-up For Online Statements

www.americanexpress.com/gopaperless

Prepared For
ALMA BARRERA
NUECES CO COMM AGCY

Closing Date
12/28/19

Previous Balance $	New Charges $	Other Debits $	Payments $	Other Credits $	Balance Due $
1,358.89	0.00	0.00	1,358.89	0.00	0.00

Do Not Pay For important information regarding your account refer to page 2.

Statement for your records.

To manage your Account online or to pay your bill, please visit us at corp.americanexpress.com. For additional contact information, please see the reverse side of this page.

Activity

Date reflects either transaction or posting date

Card Number			Reference Code	Amount $
12/15/19	PAYMENT RECEIVED - THANK YOU	12/15	00107000000	-1,358.89
Total for ALMA BARRERA			New Charges/Other Debits	0.00
			Payments/Other Credits	-1,358.89

RECEIVED
JAN 06 2020
N.C.C.A.A.

Do not staple or use paper clips

Payment Coupon

AB 01 035437 91922 B 149 A

ALMA BARRERA
NUECES CO COMM AGCY
101 S PADRE IS DR
CORPUS CHRISTI TX 78405-4102

Payable upon receipt in U.S. Dollars.

Do Not Pay Enter 15 digit account number on all payments.

Checks or drafts must be drawn against banks located in the U.S.

Amount Due $0.00

See reverse side for instructions on how to update your address, phone number, or email.

AMERICAN EXPRESS
PO BOX 650448
DALLAS TX 75265-0448

Payments: Your American Express® Corporate Card statement is payable in full upon receipt. Payments received after 5:00 pm may not be credited until the next day. Payments must be sent to the payment address shown on your statement and must include the remittance coupon from your statement. Payments must be made in US currency, with a single draft or check drawn on a US bank and payable in US dollars or with a single negotiable instrument payable in US dollars and clearable through the US banking system, or through an electronic payment method clearable through the US banking system. Your Account number must be included on or with all payments. If payment does not conform to these requirements, crediting may be delayed and additional Charges may be imposed. If we accept payment made in a foreign currency, we will choose a conversion rate that is acceptable to us to convert your remittance into US currency, unless a particular rate is required by law. Please do not send post-dated checks. They will be deposited upon receipt. Our acceptance of any payment marked with a restrictive legend will not operate as an accord and satisfaction without our express prior written approval.

Authorization for Electronic Debit: We will process checks electronically, at first presentment and any re-presentments, by transmitting the amount of the check, routing number, account number, and check serial number to your financial institution, unless the check is not processable electronically or a less costly process is available. By submitting a check for payment, you authorize us to initiate an electronic debit from your bank or asset account. When we process your check electronically, your payment may be debited to the bank or asset account as soon as the same day we receive your check, and you will not receive that cancelled check with your bank or asset account statement. If we cannot collect the funds electronically we may issue a draft against the bank or asset account for the amount of the check. If you currently send in an individual payment for expenses on the Corporate Card, please note that you are eligible to pay your bill online.

Authorizations for Electronic Payments: By using Pay by Computer, Pay by Phone or any other electronic payment service of ours, you will be authorizing us to initiate an electronic debit to the financial account you specify in the amount you request. Payments received after 5.00 pm may not be credited until the next day.

Transactions Made in Foreign Currencies: If you incur a Charge in a foreign currency, it will be converted into US dollars on the date it is processed by us or our agents. Unless a particular rate is required by applicable law, we will choose a conversion rate that is acceptable to us for that date. Currently the conversion rate that we use for a Charge in a foreign currency is no greater than (a) the highest official conversion rate published by a government agency, or (b) the highest interbank conversion rate identified by us from customary banking sources, on the conversion date or the prior business day, **in each instance increased by 2.5%.** This conversion rate may differ from rates in effect on the date of your Charge. Charges converted by establishments (such as airlines) will be billed at the rates such establishments use.

In Case of Errors or Questions About Your Bill: If you think your bill is incorrect, or if you need more information about a transaction on your bill, please call 1-800-528-2122 or the number on the back of your Card. You can also write us on a separate sheet of paper at the Customer Service address noted to the right. Requests for refunds of credit balances (designated "CR") should be made by calling us at 1-800-528-2122 or the number on the back of your Card. Billing disputes can also be initiated online. This applies to Corporate Cards only, not Cards issued under the Corporate Defined Express Program.

In Case of Errors or Questions About Electronic Transfers: Please contact us by calling 1-800-IPAY-AXP for Pay By Phone, Pay By Computer issues and automatic payment issues.

When Contacting Us Regarding Errors or Questions: We must hear from you no later than 60 days after we send you the first bill on which the error or problem appeared. When contacting us, please give us the following information: 1. Your name and account number; 2. The dollar amount of the suspected error; 3. Describe why you believe there is an error. If you need more information, describe the item you are unsure about. You do not have to pay any amount in question while we are investigating, but you are still obligated to pay the parts of your bill that are not in question. While we investigate your question, we cannot report you as delinquent or take any action to collect the amount you question.

Manage your Card account online at:
www.americanexpress.com/checkyourbill

For all further inquiries or to pay by phone, please call the number on the back of your Card.

If your Card has been lost or stolen, please call 1-800-528-2122

International Collect:
1-336-393-1111

Hearing Impaired Services:
TTY: 1-800-221-9950
FAX: 1-800-695-9090

Large Print and Braille Statements:
1-800-528-2122

Customer Service
P.O. Box 981531
El Paso, TX
79998-1531

Payments
PO BOX 650448
DALLAS TX
75265-0448

Change of Address, phone number, email

- Online at www.americanexpress.com/updatecontactinfo
- Via Mobile device
- Voice automated: call the number on the back of your card
- For Name, Company Name, and Foreign Address or Phone changes, please call Customer Care

Please do not add any written communication or address change on this stub.

Commercial Account

RECEIVED ACCOUNT ACTIVITY STATEMENT

JAN 06 2020

RETURN MAIL ADDRESS
PO BOX 790420
ST. LOUIS, MO 63179

N.C.C.A.A.

Commercial Account:

Statement Date	12/27/19
Credit Line	$50,000
Credit Available	$49,147

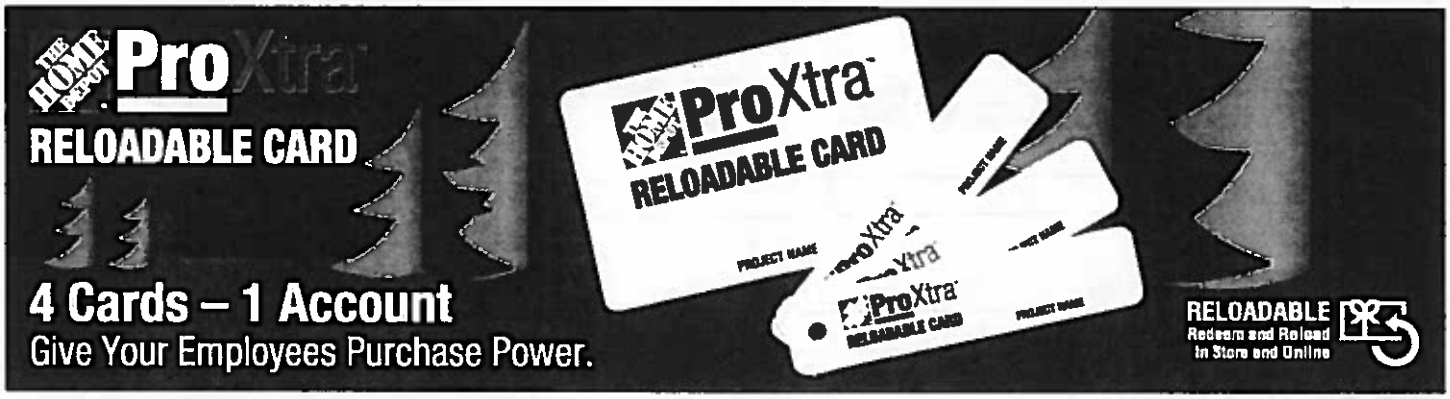
Account Balance	**$852.14**

NUECES COUNTY COMMUN
101 S PADRE ISLAND DR
CORPUS CHRISTI, TX 78405-4102

Account Information

Please see Payment Page(s) for Amount Due and Payment Due Date(s)

Current Payments and Unapplied Payments	-$4,024.42
Current Purchases and Debits	$3,719.69
Current Returns, Exchanges and Adjustments	-$102.27
Previously Billed Invoices	-$7.92



SPECIAL NOTICE

Don't forget, 1-Year returns credited back to your Home Depot Card*

Additional benefits available to Commercial Card Holders:

- **60-day Terms: On new purchases, receive net 60 payment terms with no late fees if paid in full**
- **Fuel savings:** Earn Fuel savings for every $100 of qualifying purchases made using your The Home Depot Commercial Account

Visit **homedepot.com/cardbenefits** to take advantage of 60-day payment terms and get more information on fuel savings including participating station availability and how to order more redemption cards

*Refer to The Home Depot Returns Policy for details

CURRENT PAYMENTS AND UNAPPLIED PAYMENTS

Payments received since the last statement period.
Please contact us with your instructions on how to apply to specific invoices.

Date	Amount
12/07/19	-$1,267.06
12/16/19	-$2,757.36
Total	-$4,024.42

CURRENT PURCHASES AND DEBITS

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount	Due Date
12/05/19	THE HOME DEPOT CORPUSCHRISTI, TX	4160193			$258.00	02/27/20
12/05/19	THE HOME DEPOT CORPUSCHRISTI, TX	4972737		H6584-191412	$650.38	02/27/20

Questions About Your Account

ACCT MGR JASON SMITH EXT 4676949
PHONE 1-800-494-1946
FAX 1-877-969-6282
EMAIL JASON.L.SMITH@CITI.COM

Send Billing Inquiries to:
HOME DEPOT CREDIT SERVICES
PO Box 790340
St. Louis, MO 63179-0340

Send a SECURE MESSAGE right now to a customer service professional online at myhomedepotaccount.com

CURRENT PURCHASES AND DEBITS, cont.

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount	Due Date
12/06/19	THE HOME DEPOT CORPUSCHRISTI, TX	3210269			$161.29	02/27/20
12/06/19	THE HOME DEPOT CORPUSCHRISTI, TX	3972841	MAINTENANCE	H6584-191567	$1,699.98	02/27/20
12/09/19	THE HOME DEPOT CORPUSCHRISTI, TX	972985	LITTLEHORNET	H6584-191808	$89.98	02/27/20
12/11/19	THE HOME DEPOT CORPUSCHRISTI, TX	8973270	60241	H6584-192180	$860.06	02/27/20
				TOTAL	$3,719.69	

CURRENT RETURNS, EXCHANGES AND ADJUSTMENTS

Credits posted to your account, but not applied to specific invoices. Please contact us with instructions on how to apply.

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount
12/16/19	THE HOME DEPOT CORPUSCHRISTI, TX	3210269	Credit Adjustment		-$12.29
12/09/19	THE HOME DEPOT CORPUSCHRISTI, TX	205082	Return	H6584-191412	-$89.98
				TOTAL	-$102.27

PREVIOUSLY BILLED INVOICES

Please submit payment for all past due amounts.

Date	Purchase Location/Description	Invoice #	Purchase Order/Job Name	Customer Agreement #	Amount	Due Date
01/03/19	THE HOME DEPOT CORPUSCHRISTI, TX	204273	Return		-$7.92	03/27/19
				TOTAL	-$7.92	

PAST DUE INVOICES

1-29 Days	30-59 Days	60-89 Days	90-119 Days	120-149 Days	150-179 Days	180+ Days
$0.00	$0.00	$0.00	$0.00	$0.00	$0.00	$0.00

FUEL REWARDS SUMMARY

As of 12/27/2019

Current Fuel Rewards Balance (per gallon)	$8.60
Expiring Fuel Rewards Balance	$3.60
Expiration Date	01/31/2020

To customize and manage your account visit **www.fuelrewards.com/homedepot** or download the Fuel Rewards mobile app.

Please ensure you have registered your email address by visiting **www.homedepot.com/cardbenefits** to fully participate in the program.

PURCHASE HISTORY

Year to Date	$55,159.14
Life to Date	$394,283.85

Page 99

Commercial Account

Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2501404382
PO BOX 9001043
LOUISVILLE, KY 40290-1043

PAYMENT PAGE

Commercial Account
Statement Date 12/27/19

View, manage and pay your account online at
myhomedepotaccount.com

Invoices to Be Paid IMPORTANT: To ensure accurate posting of your payment, please indicate which invoices you are paying by checking the appropriate box below. To apply a credit to an invoice, write in the invoice number of the debit transaction that you would like to have applied to, in the "Invoice Number" column next to the credit. Please remit entire Payment Page(s) when sending payment.

CREDITS

Transaction Date	Invoice #	Original Invoice Amount	Credit Amount		Invoice Number (Enter invoice number in which to apply credit)
01/03/19	204273	-$7.92	-$7.92	Apply to Invoice	#
12/09/19	205082	-$89.98	-$89.98	Apply to Invoice	#

CURRENT ACTIVITY

Transaction Date	Invoice #	Original Invoice Amount	Amount Due	Payment Due Date	Check if Paying	Payment Amount (If less than Amount Due)
12/09/19	972985	$89.98	$89.98	02/27/20	☐	$
12/11/19	8973270	$860.06	$860.06	02/27/20	☐	$

P.O. Box 79042
St. Louis, MO 63179

Statement Enclosed

Your Account Number is

For proper credit, please write

on your check and enclose with this payment coupon.

Statement Date 12/27/19
Account Balance $852.14
Check here if paying all invoices ☐

Amount Enclosed: $

Print address changes on the reverse side.
Make Checks Payable to

HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2501404382
PO BOX 9001043
LOUISVILLE, KY 40290-1043

NUECES COUNTY COMMUN
101 S PADRE ISLAND DR
CORPUS CHRISTI, TX 78405-4102

Commercial Account

Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2501404382
PO BOX 9001043
LOUISVILLE, KY 40290-1043

INVOICE DETAIL

BILL TO:
Acct:
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$258.00	12/05/19	02/27/20	4160193
PO:		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
RYB 18V 3AH BATTERY STARTER KIT	10040300840000900017	1.0000 EA	$149.00	$149.00
RYB 18V 3AH BATTERY STARTER KIT	10040300840000900017	1.0000 EA	$149.00	$149.00
DISCOUNT	00000000000000000005	1.0000 EA	-$20.00	-$20.00
DISCOUNT	00000000000000000005	1.0000 EA	-$20.00	-$20.00

SUBTOTAL	$258.00
TAX	$0.00
TOTAL	$258.00

BILL TO:
Acc
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$650.38	12/05/19	02/27/20	4972737
PO:		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
CABINET FLEX-LOCK/2 PACK	00008010680000500007	5.0000 EA	$2.96	$14.80
ORB JIGSAW	00004653400000900007	2.0000 EA	$69.97	$139.94
RYOBI REPL SPOOL 3-PK ONE+ .065	00004959280003200006	3.0000 EA	$19.97	$59.91
BEHR WET-LOOK SEALER 985 1GAL	00005828060001200004	1.0000 EA	$29.98	$29.98
DCOR REFRIGERATOR DOOR LOCK	00003544500000500007	5.0000 EA	$4.99	$24.95
HUSKY 2000LM PORTABLE LED WORKLIGHT	10039114580000300007	2.0000 EA	$25.99	$51.98
BANISTER AND STAIR GATE	10013319400000500007	2.0000 EA	$89.98	$179.96
R-O DEC CONCRETE COATING BRICK	10016155860001200010	1.0000 EA	$48.98	$48.98
CET 7-OUTLET SURGE PROTECT 6FT USB W	10013384140000300006	4.0000 EA	$24.97	$99.88

Purchased by: GUTIERREZ OSCAR
Customer #: 00015
Customer Agreement #: H6584-191412

SUBTOTAL	$650.38
TAX	$0.00
TOTAL	$650.38

BILL TO:
Acc
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$161.29	12/06/19	02/27/20	3210269
PO:		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
DEWALT 1400 PEAK AMP JUMP STARTER W/	10022332520003100006	1.0000 EA	$149.00	$149.00

Purchased by: ORTEGA RICK
Customer #: 00014

SUBTOTAL	$149.00
TAX	$12.29
TOTAL	$161.29

9029Eh

Commercial Account

Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2501404382
PO BOX 9001043
LOUISVILLE, KY 40290-1043

INVOICE DETAIL

BILL TO:
Acct
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$1,699.98	12/06/19	02/27/20	3972841
PO: MAINTENANCE		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
550-WATT COMMERCIAL SEWER SNAKE DRAI	100482165600999	2.0000 EA	$849.99	$1,699.98

Purchased by: ORTEGA RICK
Customer #: 00014
Customer Agreement #: H6584-191567

SUBTOTAL	$1,699.98
TAX	$0.00
TOTAL	$1,699.98

BILL TO:
Acct
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
-$89.98	12/09/19	02/27/20	205082
PO: LITTLEHORNET		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
BANISTER AND STAIR GATE	10013319400000500007	1.0000 EA	-$89.98	-$89.98

Customer #: 00015
Customer Agreement #: H6584-191412

SUBTOTAL	-$89.98
TAX	$0.00
TOTAL	-$89.98

BILL TO:
Acct
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$89.98	12/09/19	02/27/20	972985
PO: LITTLEHORNET		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
BANISTER AND STAIR GATE	10013319400000500007	1.0000 EA	$89.98	$89.98

Purchased by: MUNOZ IDA
Customer #: 00005
Customer Agreement #: H6584-191808

SUBTOTAL	$89.98
TAX	$0.00
TOTAL	$89.98

BILL TO:
Acct
NUECES COUNTY COMMUN

Amount Due:	Trans Date:	DUE DATE:	Invoice #:
$860.06	12/11/19	02/27/20	8973270
PO: 60241		Store: 6584, CORPUSCHRISTI, TX	

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
OSCILLATING SPRINKLER	00004658580001000008	1.0000 EA	$9.97	$9.97
BARREL BOLT	00003263990000400004	5.0000 EA	$5.37	$26.85
3000 SQ FT OSCILLATOR SPRINKLER	00006193440001000008	1.0000 EA	$7.98	$7.98
SHELF BRACKET_HD_16" X 10"_WH	00002838550000400014	10.0000 EA	$9.40	$94.00
CODE1 AA DC CO BATTERY OPP ALARM 6PK	00001103140000500014	1.0000 EA	$98.97	$98.97
19/32" 4'X8' T1-11 8"OC SIDING	00009154400000200002	3.0000 EA	$35.77	$107.31
PULL	00004087670000400003	1.0000 EA	$3.08	$3.08
EVERBRITE ULTRA BLK MOTION LED SOLAR	10031821380002600003	7.0000 EA	$19.97	$139.79
SECURITY LATCH STRIKE SN	10000541440000500012	1.0000 EA	$5.97	$5.97
13W FLUOR, W	10023052210002600002	1.0000 EA	$19.97	$19.97
SHELF BRACKET_HD_12" X 8"_WH	00002837260000400014	10.0000 EA	$7.23	$72.30
RYB 18V HAMMER DRILL - TOOL ONLY	10016385330000900011	1.0000 EA	$69.00	$69.00
ROUTER GRN	10000532080000900009	1.0000 EA	$79.97	$79.97

continued

Commercial Account

Remit payment and make checks payable to:
HOME DEPOT CREDIT SERVICES
DEPT. 32 - 2501404382
PO BOX 9001043
LOUISVILLE, KY 40290-1043

INVOICE DETAIL

Invoice #:
8973270
continued

PRODUCT	SKU #	QUANTITY	UNIT PRICE	TOTAL PRICE
HB WRLS PLUG-IN DOOR CHIME KIT	10030086270003100004	5.0000 EA	$24.98	$124.90

Purchased by: ORTEGA RICK
Customer #: 00014
Customer Agreement #: H6584-192180

SUBTOTAL	$860.06
TAX	$0.00
TOTAL	$860.06

438208

Page 103

RECEIVED
JAN 03 2020
N.C.C.A.A.

Walmart

Walmart Community Card

NUECES COUNTY COMM ACT AGE
Accou

Statement Closing Date 12/16/2019

Call 1-877-294-1086

Payments must be received by 5pm ET on due date if mailed. 8:00pm ET on due date for online and phone payments.

Account Summary	
Previous Balance as of 11/17/2019	**-$1.55**
Payments	-161.26
Purchases/Debits	+1,258.62
New Balance as of 12/16/2019	**$1,095.81**
Credit Limit	$20,000
Available Credit	$18,904
Statement Closing Date	12/16/2019
Days in Billing Cycle	30

Payment Information	
New Balance	$1,095.81
Total Minimum Payment Due	$1,095.81
Payment Due Date	01/11/2020

Transaction Summary

Date Tran	Post	Transaction Reference #	Description		Amount
11/21	11/21	P927300A801SAMEG2	WALMART 000470 CORPUS CHRIST TX		$787.13
12/02	12/02	P927300AJ0101TJDB	WALMART 000470 CORPUS CHRIST TX		$106.64
12/02	12/02	P927300AJ0101TJQS	WALMART 000470 CORPUS CHRIST TX		$54.62
12/04	12/04	P927300AL010P5E4V	WALMART 001494 CORPUS CHRIST TX		$269.82
			TOTAL FOR AUTHORIZED BUYER NO	02	$1,218.21
12/04	12/04	P927300AL010PN1ZJ	WALMART 000470 CORPUS CHRIST TX		$40.41
			TOTAL FOR AUTHORIZED BUYER NO	04	$40.41
12/07	12/07	P927300AR013DB2XM	PAYMENT - THANK YOU		-$161.26

Late Charge Summary

Annual Percentage Rate	Balance Subject to Late Charge	Late Charge
0.00%	$0.00	$0.00

Cardholder News and Information

OUR ACCOUNT NUMBER SYSTEM HAS CHANGED! SEE YOUR NEW ACCOUNT NUMBER ABOVE

NOTICE We may convert your payment into an electronic debit. See reverse for details. Billing Rights and other important information

5404 0082 BCH 3 7 16 191216 PAGE 1 of 3 9273 2000 N114 01EM5404 13302

Detach and mail this portion with your check. Do not include any correspondence with your check.

Walmart

Account Numb

Total Minimum Payment Due	Payment Due Date	New Balance
$1,095.81	01/11/2020	$1,095.81

Payment Enclosed: $ _____.__
Please use blue or black ink

New address or email? Print changes on back

NUECES COUNTY COMM ACT AGE
101 S PADRE ISLAND DR
CORPUS CHRISTI TX 78405-4102

13302
0317

Make Payment To: WALMART COMMUNITY/SYNCB
P O BOX 530934
ATLANTA GA 30353 0934

NUECES COUNTY COMM
ACT AGE

ACCOUNT

AUTHORIZED BUYER #: 02000

P.O. #:

INVOICE#: 001140 | DATE OF SALE #: 112119 | STORE #: 00000470

TRANSACTION #: 1140 | AUTHORIZATION #: 021603 | REGISTER #: 7

S K U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT PRICE
045143069	SIM ADV 12 4OZ	15 000	EA	17 5400	263 10
047597636	SIM SEN 12OZ	12 000	EA	17 5400	210 48
061155891	SIM SEN 1 41LB	4 000	EA	25 9400	103 76
103887673	PC BOTTLE BRUSH	3 000	EA	1 9700	5 91
103978295	SIM PRO SEN 22 5OZ	4 000	EA	28 9800	115 92
113146406	MUN DLX DRYING RACK	2 000	EA	6 5600	13 12
133362298	PC NGMO GEN 12OZ	3 000	EA	8 9800	26 94
163780825	NRSR 8OZ 150CT LINR	5 000	EA	8 3800	41 90
176650150	PC 1GAL	6 000	EA	1 0000	6 00

SUB $787.13 | TAX $0.00 | TOTAL INVOICE $787.13 | CREDITS TOTAL $0.00 | BALANCE DUE $787.13

NUECES COUNTY COMM
ACT AGE

ACCOUNT 48

AUTHORIZED BUYER #: 02000

P.O. #:

INVOICE#: 002736 | DATE OF SALE #: 120219 | STORE #: 00000470

TRANSACTION #: 2736 | AUTHORIZATION #: 002283 | REGISTER #: 7

S K U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT PRICE
098478297	PAMP SENS 9X COMBO	2 000	EA	13 9800	27 96
108698662	PAMP SENS 9X POPTOP	1 000	EA	13 9800	13 98
132600492	LUVS S4 GP 144CT	1 000	EA	24 9400	24 94
177700749	HUG LM SZ5 HP 104CT	1 000	EA	39 7600	39 76

SUB $106.64 | TAX $0.00 | TOTAL INVOICE $106.64 | CREDITS TOTAL $0.00 | BALANCE DUE $106.64

NUECES COUNTY COMM
ACT AGE

ACCOUNT

AUTHORIZED BUYER #: 02000

P.O. #:

INVOICE#: 002737 | DATE OF SALE #: 120219 | STORE #: 00000470

TRANSACTION #: 2737 | AUTHORIZATION #: 002509 | REGISTER #: 7

S K U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT PRICE
177700745	HUG LM SZ4 HP 124CT	1 000	EA	39 7600	39 76
177701633	HUG REFR 6X RFT	1 000	EA	9 4800	9 48
180891934	HUG REFR 3X RFT	1 000	EA	5 3800	5 38

SUB $54.62 | TAX $0.00 | TOTAL INVOICE $54.62 | CREDITS TOTAL $0.00 | BALANCE DUE $54.62

NUECES COUNTY COMM
ACT AGE

ACCOUNT #

AUTHORIZED BUYER #: 04000

P.O. #:

INVOICE#: 002780 | DATE OF SALE #: 120419 | STORE #: 00000470

TRANSACTION #: 2780 | AUTHORIZATION #: 004490 | REGISTER #: 3

S K U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT PRICE
144565085	HUSKY 39G 54C	3 000	EA	13 4700	40 41

SUB $40.41 | TAX $0.00 | TOTAL INVOICE $40.41 | CREDITS TOTAL $0.00 | BALANCE DUE $40.41

NUECES COUNTY COMM
ACT AGE

AUTHORIZED BUYER #: 02000

ACCOUNT

P.O. #:

INVOICE#: 002109

DATE OF SALE #: 120419

STORE #: 00001494

TRANSACTION #: 2109

AUTHORIZATION #: 004050

REGISTER #: 1

S K U	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT PRICE
088794813	ELECARE 14 1OZ	6 000	EA	44 9700	269 82
SUB $269.82		TAX $0.00		TOTAL INVOICE	$269.82
				CREDITS TOTAL	$0.00
				BALANCE DUE	$269.82

SAM'S CLUB DIRECT

COMMERCIAL CREDIT

PAYMENT STUB

Account: [redacted] Statement Date: 12/20/19 Page: 1 of 2 Accour[redacted]

RECEIVED

JAN 03 2020

N.C.C.A.A.

NUECES COUNTY COMMUN
ATTN: ACCOUNTS PAYABLE 2711
101 SOUTH PADRE ISLAND D G312
CORPUS CHRISTI, TX 78405-4102

NUECES COUNTY COMMUN
ATTN: ACCOUNTS PAYABLE
101 SOUTH PADRE ISLAND D
CORPUS CHRISTI, TX 78405-4102

PLEASE INDICATE ADDRESS CHANGES

PAYMENT ADDRESS
SAM'S CLUB DIRECT
P.O. BOX 530930
ATLANTA, GA 30353-0930

Customer Service Online at www.samsclubcredit.com
This account is not registered.
The authentication code is: S647CECH

Payments Received

12/06/19 [redacted] (4573.36) PAYMENT RECEIVED - THANK YOU

Current Month's Invoices (Details Enclosed)

Date	Invoice	Original Amount	Due Date	Club	Reference
12/06/19	000017	3569.44	01/08/20	8267	
12/06/19	000018	933.96	01/08/20	8267	
12/06/19	005610	69.96	01/08/20	8267	

Invoice	Date & Amount Due
Please Indicate by ✓ Invoices Paid	
000017	12/06/19 0.00
000018	12/06/19 0.00
005610	12/06/19 0.00

Current Invoices:	$4573.36
Past Due Invoices:	$0.00
Unapplied Payments & Credits:	$0.00
Credit Line	$41000.00

Send payments to:
P.O. Box 530930
Atlanta GA 30353-0930

For billing/general inquiries:
P.O. Box 8726
Dayton OH 45401-8726

For Customer Service:
Call 1-800-362-6196

YOU HAVE A ZERO BALANCE
NO PAYMENT IS DUE

PLEASE RETURN THIS STUB WITH YOUR PAYMENT

AMOUNT ENCLOSED $_____

Purchases, returns and payments made just prior to the statement date may not appear until next month's statement. Payments received at the address indicated above by 5 pm will be credited as of the date received. If payment is made at a location other than such address, credit may be delayed.

Retain left hand portion for your records. send right hand portion noting items paid by a ✓ with your payment. If not sending stub, note account number, invoice number and amounts being paid on your check.

-Continue-

5966 5001 286 07 191221 PAGE 00001 OF 00002 2711

SAM'S CLUB DIRECT
P.O. BOX 530930
ATLANTA, GA 30353-0930

NUECES COUNTY COMMUN
Account:
Club/Name: 8267

Date of Sale: 12/06/19
Invoice: 000017
P.O.:
Buyer: JOE MARTINEZ

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
051945948	PULL UPS BOY XL	20.00	EA	36.92	738.40
051945961	PULL UPS GIRL XL	10.00	EA	36.92	369.20
053742507	MM DIAPERS SZ 5	20.00	EA	34.98	699.60
053742573	MM DIAPERS SZ 4	18.00	EA	34.98	629.64
053742575	MM DIAPERS SZ 6	20.00	EA	34.98	699.60
053785292	MM SCENTED WIPES	25.00	EA	17.96	449.00
054944272	IS $ 4.00 OFF	4.00	EA	(4.00)	(16.00)

Subtotal 3569.44 Tax: 0.00 Balance Due 3569.44

SAM'S CLUB DIRECT
P.O. BOX 530930
ATLANTA, GA 30353-0930

NUECES COUNTY COMMUN
Account:
Club/Name: 8267

Date of Sale: 12/06/19
Invoice: 000018
P.O.:
Buyer: JOE MARTINEZ

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
051945948	PULL UPS BOY XL	11.00	EA	36.92	406.12
051945961	PULL UPS GIRL XL	7.00	EA	36.92	258.44
053785292	MM SCENTED WIPES	15.00	EA	17.96	269.40

Subtotal 933.96 Tax: 0.00 Balance Due 933.96

SAM'S CLUB DIRECT
P.O. BOX 530930
ATLANTA, GA 30353-0930

NUECES COUNTY COMMUN
Account:
Club/Name: 8267

Date of Sale: 12/06/19
Invoice: 005610
P.O.:
Buyer: JOE MARTINEZ

S.K.U.	DESCRIPTION	QUANTITY	UNIT	PRICE	EXT. PRICE
053742573	MM DIAPERS SZ 4	2.00	EA	34.98	69.96

Subtotal 69.96 Tax: 0.00 Balance Due 69.96

CDL7654A 5966 5001 286 07 191221 PAGE 00002 OF 00002 2711

Commerce Bank

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 414084
KANSAS CITY MO 64141-4084

72683430 - 000463 - 0001 - 0002 - 7

COMMERCE BANK - COMMERCIAL CARDS
PO BOX 808009
KANSAS CITY MO 64180-8009

NCCAA ==N0000030
ATTN:MARIA ALMA ALEMAN BARRERA
101 S PADRE ISLAND DR
CORPUS CHRISTI TX 78405-4102

Account ID	
Account Number	
Payment Due Date	DEC 30, 2019
Amount Due	$57.00
Current Balance	$1,136.13

Amount Enclosed $

To ensure your payment is posted promptly, please submit all payments to:
PO BOX 808009
KANSAS CITY, MO 64180-8009

Please detach and return with your payment

Frost

CORPORATE ACCOUNT ACTIVITY

NCCAA

TOTAL CORPORATE ACTIVITY

$287.06

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-12	11-12	00080400026	PAYMENT RECEIVED -- THANK YOU	$163.00CR
11-27	11-26		PAYMENT RECEIVED -- THANK YOU	$55.00CR
12-09	12-09	00000400014	PAYMENT RECEIVED -- THANK YOU	$81.50CR
12-09	12-09		PURCHASE *FINANCE CHARGE*	$12.44

FINANCE CHARGE SUMMARY

	Average Daily Balance	Daily Periodic Rate	Corresponding Annual Percentage Rate	Periodic Finance Charge
PURCHASES	$948.38	0.0410%	14.90%	$12.44
CASH ADVANCES	$0.00	0.0550%	19.90%	$0.00

For Customer Service Call:

1-800-892-7104

Outside the U.S., Call:

1-402-691-7800

Send Billing Inquiries To:

COMMERCE BANK
PO BOX 414084
KANSAS CITY MO 64141

RECEIVED

Account ID		Account Summary	
Account Number		Previous Balance	$942.50
		Purchases & Other Charges	$480.69
		Cash Advances	$0.00
Statement Date	Payment Due Date	Cash Advance Fees	$0.00
DEC 09, 2019	DEC 30, 2019	Late Charges	$0.00
Credit Limit	Available Credit	Finance Charges	$12.44
$5,000.00	$3,863.87	Credits	$0.00
Amount Due	Disputed Amount	Payments	$299.50
$57.00	$0.00	New Balance	$1,136.13

Page 109

16 2019

NCCAA

Commerce Bank

72663430 - 000483 - 0002 - 0002 - 7

Statement Date	DEC 09, 2019	Account Number	
Credit Limit	$5,000	Payment Due Date	DEC 30, 2019
Cash Advance Balance	$0.00	Amount Due	$57.00
Available Credit	$3,863.87	New Balance	$1,136.13

NCCAA

Account ID

CARDHOLDER ACTIVITY

MARIA ALMA ALEMAN BARRERA	PURCHASES	CASH ADVANCES	CREDITS	TOTAL ACTIVITY
	$480 69	$0 00	$0 00	$480 69

Post Date	Tran Date	Reference Number	Transaction Description	Amount
11-11	11-08	24210739312083707559215	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40 75
11-18	11-16	24226389321370575062637	SAMSCLUB.COM 888-746-7726 AR	113 94
11-27	11-26	24210739330083733501379	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
11-27	11-26	24210739330083322369147	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
11-29	11-27	24210739331083318902991	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
12-04	12-03	24210739337083751776526	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
12-09	12-06	24210739340083304706173	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
12-09	12-06	24210739340083743040820	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
12-09	12-06	24210739340083310830967	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75
12-09	12-06	24210739340083320020815	IDENTOGO - TX FINGERPRINTCORPUS CHRISTTX	40.75

REWARDS POINTS SUMMARY

Points As of	December 06, 2019
Point Balance	2,176
Online Rewards Center	*www.commercebank.com/rewards*
Commerce Rewards Service Center	*888-557-2415*

Page 110

Nueces County Community Action Agency
Statement of Financial Position
As of 12/31/2019

	Current Year Balance
Current Assets	
Cash and Cash Equivalents	
	682,881.17
Accounts Receivable	
Grants Receivable	1,378,277.41
Total Accounts Receivable	1,378,277.41
Other Assets	
	47,059.08
Total Current Assets	2,108,217.66
Noncurrent Assets	
Loans Receivable	
	72,015.72
Property Held For Resale	
	310,772.81
Property and Equipment	
	7,358,538.76
Accumulated Depreciation	
	(4,772,468.13)
Total Noncurrent Assets	2,968,859.16
ASSETS	5,077,076.82
Current Liabilities	
Accounts Payable and Accrued Liabilities	
	0.00
Total Current Liabilities	0.00
Noncurrent Liabilities	
Loans Payable	
	72,015.72
City of CC Chodo Note	
	1,343,731.03
Accumulated Comp Absences	
	199,033.57
Total Noncurrent Liabilities	1,614,780.32
Net Assets	
Unrestricted Assets	
	1,962,043.27
Temporarily Restricted Assets	
	628,011.79
Permanently Restricted - Property & Equipment	
	872,241.44
Total Net Assets	3,462,296.50
LIABILITIES AND NET ASSETS	5,077,076.82

Nueces County Community Action Agency
Statement of Activities
From 12/1/2019 Through 12/31/2019

	Program Services	Supporting Services	Total
Support			
Federal Awards			
	855,356.49	0.00	855,356.49
Total Support	855,356.49	0.00	855,356.49
Expenditures			
Fringe Benefits			
	(505.99)	0.00	(505.99)
Travel			
	1,975.79	0.00	1,975.79
Program Support			
	262,812.78	4,746.13	267,558.91
Total Expenditures	264,282.58	4,746.13	269,028.71
Increase (Decrease In Net Assets)	591,073.91	(4,746.13)	586,327.78

2019 - 2020
Board Compliance Requirements

Effective August 25, 2016 - NCCAA Board Approved the Recommendation for Board Compliance Requirements for the Open Meetings Act, Public Information Act, CACFP (Child Adult Care Food Program) and Civil Rights Training. All board members are required to submit their required documents **within 45 days of being seated on the Board**. Failure to submit the required documents may result in board termination.

The following Board Members need to Submit Required Documents for:

Open Meetings Act Completion Certificate (TDHCA Requirement)	
Date Due	**Board Member Name**
12/15/2019	Vanessa Guerra

Public Information Act Completion Certificate (TDHCA Requirement)	
Date Due	**Board Member Name**
12/15/2019	Vanessa Guerra

CACFP (Child Adult Care Food Program Requirement) Signed Form, Copy of Utility Bill, and Copy of Driver's License	
Date Due	**Board Member Name**
12/15/2019	Vanessa Guerra

Civil Rights Training (CACFP Requirement)	
Date Due	**Board Member Name**
12/15/2019	**All NCCAA Board Members are required to complete the Civil Rights Training annually. Please turn in a course completion certificate before December 15, 2019.** **Pending Completion: Vanessa Guerra** **2019 – 2020 Board of Directors** **Received from: Rose Soto, Maira Fuentes, Rene Guzman, Vic Medina , Lucinda J. Garcia, Aminta Garcia, Jean Gaskins, Angie Ramos, Maria Pacheco, Norma Handy, Betty Jean Longoria, Sinoel Contreras, Sara Salvide, Terry Mills**

Updated: January 14, 2020